



**Office of the President**

Tel: (514) 398-6801 | Fax: (514) 398-7490 | [president@ssmu.ca](mailto:president@ssmu.ca)  
3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

*Located on Haudenosaunee and Anishinaabe, traditional territories*

# REPORT OF THE PRESIDENT TO COUNCIL

## OCTOBER 19<sup>TH</sup>, 2017

(Period covering Monday 10<sup>th</sup> - Tuesday 17<sup>th</sup>).

### Board of Governors

- First Board of Governors meeting of the academic year took place on October 5<sup>th</sup>, 2017.
  - Working on a comprehensive summary of the meeting and of the decisions made at the meeting to be able to share this document with the membership, Legislative Council, and Senators.
- Board of Governors' Committees:
  - (1) Executive Committee: SQ, nothing to report;
    - Next meeting on November 1<sup>st</sup> from 09:00-11:00;
  - (2) Nominating, Governance, and Ethics Committee: SQ, nothing to report;
    - Next meeting on December 8<sup>th</sup> from 12:00-14:00;
- Part of the joint Board-Senate meeting working group: SQ, nothing to report;
  - The Board-Senate meeting is happening on November 15<sup>th</sup>, from 15:00-19:00 at the Faculty Club;
- MCC Board reform: still debating what strategy to adopt and what the priorities of the MCC are when it comes to the Board of Governors;

### Senate

- Chaired the Senate Caucus meeting on October 16<sup>th</sup>, 2017.



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## Human resources, legal, and coordination

- Training of the Recording Secretaries (2);
- Elections coordination;
  - Communications with the DEO and CEO;
- Various discussions with the General Manager;
- Legal research and consultation (varia);
- **Courtyard Garden Coordinators;**
  - Their contract ended at the end of September so I focused on various tasks that would guarantee the smooth transition from their role and the finalization of their tasks;
  - Courtyard Garden Coordinators will start work again in the Spring of 2018.
- Secretary-General: working on organizing and standardizing of documents under the Presidential Portfolio.
- Coordination between GM Admin Assistant and Parliamentarian;
- Coordination with Security Manager and Communications Manager about the GA;
- Meetings with Communications Manager (Wendy) and New Communications Manager (Zach) about the GA.
- Student staff coordination to ensure that everyone is on the same page about the next steps moving forward during the Referenda Period and Website Updates.
- **Various phone conferences with representatives of Spinyt ahead of the launch of the app. !**

## Board of Directors

- Work in progress: organizing the documents of the BoD (including Minutes and Book of Resolution).
  - Working with GM Admin Assistant, Michal;
- Meeting 2017-10-15;



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- Legislative Council Resolutions are adopted;
- Minutes from the 2017-08-13 and 2017-09-24 meetings are approved. These have been uploaded on the website;
- Update on the HVAC project;
- Next meeting will take place on Sunday, October 22<sup>nd</sup> at 7PM;
  - The time of the meeting has not changed since the beginning of the academic year. Board of Directors meetings have always took place on Sunday at 7PM since the start of the 2017-2018 academic year.

## Management of relations between the Society and the administration of the University

- Discussion about communication between University and SSMU (Doug Sweet and Louis Arsenault)
- Meeting with Doug Sweet, Director of Internal Communications;
- **Francophone Affairs research and discussion of proposal;**
- Idea discussed: Potential for rule(s) clarification when controversial speakers are invited to events on campus;
- Meeting with Jonathan Nordland (with VP Student Life, Jemark Earle);
- HVAC updates.

## Committee work

- HVAC committee (Heating, Ventilation, Air-Conditioning)
  - Discussions about the upcoming HVAC project;
- LifeAYD,
  - Planning of the free LinkedIn headshot event in partnership with the MAA and CAPS;
  - Planning events for the rest of the year;



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- **Bicentennial Steering Committee,**
  - Discussion about upcoming meeting in November;
- MASEC
  - Planning for the year, discussion about priorities.
  - Coordination with the Co-Chair of MASEC, Sonia Mata (MAA representative).
- Steering Committee;

## Legislative Council

- Preparations for the upcoming Legislative Council;
  - Website info;
  - Meetings with Parliamentarian and Speaker (varia);
  - Recording Secretary and minutes from LC;
  - Standardization of Legislative Council documents as well as standardization of how the information is communicated to the public through the website;
  - Report writing;

## Relationship building

- Discussions with the MCSS President (varia);
- Meeting with students from Brock University on the topic of food security;
- Meetings with various SSMU members to answer their questions about:
  - McGill Policies,
  - SSMU Insurance;
  - **Use of McGill Name;**
  - Motion writing for the GA;



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- Motion writing for the Referenda Period;
- New initiatives;
- McGill Representation.
- Various Homecoming Events
  - Leacock Luncheon, MAA event, **Homecoming Game with Yué** (our Athletics Rep).

### **Long-term integrity of the Society**

- McGill-SSMU MoA updates;
- HVAC;
- Research on IRs with Secretary-General;
- Standardization of various documents and planning procedures.

### **Goals for the next week**

- **GA!**
- SEAMLESS & LifeAYD;
- **SPINYT LAUNCH!**
- Working on a proposal with the VP UA on International and French students retention.
- Working on an executive summary of my Board of Governors activity.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Muna Tojiboeva'.

Muna Tojiboeva

SSMU President



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Calendars + 1							Day	Week	Month	Year	Q Search	
Calendar												
October 2017												< Today >
Sun 15		Mon 16		Tue 17		Wed 18		Thu 19		Fri 20		Sat 21
all-day						Healthcare Aide Day (region... Healthcare Aide Day (region...		Legislative Council #4 Research Student Retention Send in GA Reports		Frédérique F.'s 24th Birt...		
12 AM				Responses to Media		Emails and media requests						
1 AM												
2 AM												
3 AM												
4 AM												
5 AM												
6 AM												
7 AM				7 AM Responses to Media								
8 AM												
9 AM		9 AM Emails				9 AM Email organization		9 AM (9 AM EDT) HVAC Ventilation project SSMU Offices		9 AM (9 AM EDT) Check in Pres x GM		
10 AM				10 AM Board of Directors organization & misc. tasks [documents, minutes, GM		CEO & IT		HVAC [con... VP External...		10 AM GA PREP		
11 AM				10:30 AM Reports and motions for the		10:30 AM Emails		10:30 AM Emails				
12 PM		12 PM Phone call: Solid phone call		1:05 PM 1:05 PM		1:05 PM 1:05 PM		1:05 PM 1:05 PM				

**SEE NEXT PAGE FOR THE REST OF THE CALENDAR**



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11 AM		11 AM (11 AM EDT) SSMU/OD Mtg SSMU Office...			10:30 AM Reports and motions for the GA	10:30 AM Emails	
Noon					11:45 AM Doug Sweet meeting [discussion on communication and updates]		
12:28 PM	12 PM Vibe - organization of documents	Phone call: Spinyt				Vibe - research on motions	
1 PM	1 PM Board of Directors meeting prep [motions, review of committees, vibe documents]	1 PM (1 P... Executive Committee meeting		1:15 PM Media requests	1:30 PM Research for francophone and international student retenti...	1 PM Research for francophone and international student retenti...	
2 PM		Discussion with Executives... The Daily d... Board of DI... General Manager discussion		2:30 PM (2:30 PM EDT) CLASS	Qs for Communications Man... 3 PM (3 PM EDT) LifeAYD monthly meeting UA Room 117	2:30 PM (2:30 PM EDT) CLASS	2:30 PM (2:30 PM EDT) Pres x Sec-Gen
4 PM	4 PM Emails	The Link di... Tribune dis...		4 PM Emails Leacock 4th floor	Noor Almamlouk Meeting [S...	4 PM TVM [GA Logistics]	
5 PM		4:45 PM Senate Caucus Prep		Scheduling	4:35 PM CEO & DEO misc.	5 PM Legislative Council Prep	
6 PM		5:30 PM (5:30 PM EDT) Environment Committee Meeting		Spinyt coordination	5:30 PM GA prep		
7 PM	30 minutes travel time 7 PM (7 PM EDT) Board meeting	6:30 PM (6:30 PM EDT) Senate Caucus Boardroom		7 PM Pres x Sec-Gen: planning for november	7 PM Research for francophone and international student retenti...	6 PM (6 PM EDT) Legislative Council #4 Lev Bukhman Room	
8 PM							

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10 PM			10 PM Emails and media requests			
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