

SSMU Legislative Council Agenda – September 26, 2013

1) Call to Order

Meeting was called to order at 6:15pm.

2) Attendance (Not Final)

President Katie Larson

VP University Affairs Joey Shea

VP External Samuel Harris

VP Internal Brian Farnan

VP Clubs and Services Stefan Fong

VP Finance and Operations Tyler Hofmeister

Art Councillor Ben Councillor Benjamin Reedijk

Art Councillor Sue Jeong

Art Councillor Kareem Ibrahim

Arts and Science Councillor Courtney Ayukawa

Clubs and Services Representative Elie Lubendo

Clubs and Services Representative Billy Liu

Clubs and Services Representative Zachary Rosentzveig

Dentistry Councillor Mojdeh Afshin

Education Councillor Taylor Lowery

Engineering Councillor Anikke Rioux

Engineering Councillor Lilly Tong

Law Councillor John Simpson

Management Councillor Alastair Jones

Management Councillor Kabir Vassanji

Music Councillor Catherine Chen

Medicine Councillor David Benrimoh

Nursing Councillor Joanna Lynsdale

PT/OT Councillor Sophia-Maria Giannakakis

Science Councillor Sukmeet Sachal

Science Councillor Devin Dziadyk

Science Councillor Sarah Southey

Senate Caucus Claire Stewart-Kanigan

Senate Caucus Haley Dinel

Recording Secretary Lydia Jones

General Manager Pauline Gervais

Speaker Rachel Simmons

Parliamentarian Michael Tong

- 3) Approval of the Minutes – September 19, 2013

Motion to approve by: Councillor Lilly Tong

Seconded by: Councillor Kareem Ibrahim

Motion adopted.

Minutes approved.

- 4) Adoption of the Agenda

Motion to adopt by: Councillor Kareem Ibrahim

Motion to amend: motions h and i moved to the top by Councillor Claire Stewart-Kanigan

Agenda amended, h and i moved to the top of the business arising list.

Motion to adopt: Councillor Claire Stewart-Kanigan

Second: Councillor Lilly Tong

Motion was adopted.

Point of information by Samuel Harris: Is the date of approval for minutes September 12th 2013?

Speaker: Yes.

- 5) Report of the Steering Committee

Motion to adopt by: Councillor Elie Lubendo

Seconded by: Councillor Kareem Ibrahim

Motion adopted.

Point of order by Councillor Justin Fletcher: What do we do for people with no access to vibe?

Speaker: We will have more information on the subject.

- 6) Nominations

a. Chairperson

Parliamentarian nominated President Katy Larson as chairperson.

b. Secretary of Council

Motion to nominate a member of the executive council by Parliamentarian:

Councillor Benjamin Reedijk nominated Joey Shay

Seconded by: Councillor Lilly Tong

Nominations passed.

7) Guest Speakers

a. ECOLE committee:

Presenters:

- *Councillor Lilly Tong, graduated student offices of sustainability*
 - *Councillor Courtney Ayukawa, working on ECOLE for SSMU since May*
- Goals: To learn more about this project and learn how to get involved.*

Councillor Courtney Ayukawa: What is this project? Why should it exist? Why is SSMU spearheading it?

Councillor Lilly Tong: ECOLE is a model for sustainable living and a hub for a sustainability community.

Councillor Courtney Ayukawa: Summed up in three words, ECOLE is: "Living, learning and community living". ECOLE will be a sustainable house in the community. The goals are material and social sustainability. Material is the carbon footprint, the ecological impact and physical aspects of sustainability of the house. Social sustainability is the community impact and outreach of the house. There will be a public space on the first floor and a private space second floor for people to live in.

Councillor Lilly Tong:

3 components for learning:

1. Applied student research project
2. Community space: informal learning activities
3. Walking tours: where you can learn about ECOLE itself

Councillor Courtney Ayukawa: It will be a community building: a hub for mcgill and Milton Gate communities. It is very important because this hub for this community does not exist yet. It will emerge because:

1. It will be a community space,
2. It will have resources for the community
3. It will be bringing together people from community (networks emerging).

One big goal is a better relationship between the Milton Gate community and McGill.

Questions:

Question from Councillor David Benrimoh: Will there be research? Will it have an affect with other universities?

Answer Councillor Courtney Ayukawa: Yes! Stay tuned in the near future.

Question from Councillor Benjamin Reedijk: What is the cost of this project?

Answer Councillor Lilly Tong: We will answer questions about costs later because it is a little complicated.

Councillor Lilly Tong: Why ECOLE?

1. A lot of schools tried but didn't succeed with it.
2. It provides us with research on students in the area (i.e. on how they live).
3. It is a sustainability hub and model for sustainable living.
4. It deconstructs individuality silos of university.
5. It pushes sustainability at McGill and helps promote community.

Councillor Courtney Ayukawa:

Advantages of ECOLE:

1. Project ECOLE helps us meet sustainability requirements.
2. It benefits SSMU: it is a permanent space for SSMU. SSMU explicitly requested an after-hours place on campus to meet in past. Furthermore, it provides space for ambassadors. (For office hours: it is a good compromise between off campus and on campus places to meet.).
3. SSMU is a big stakeholder in this matter so they have a say in big decisions. In the future it would be a student run space. That is a core aspect. Most of the students running and doing the project would be SSMU but there will be a board

too (i.e. equity/sustainability coordinator, councillors, etc.) There will be spots reserved for SSMU members, but also a 1:1 ratio of SSMU to non-SSMU students will be in use.

Question from Councillor Devin Bissky Dziadyk: You mentioned there were 2 other stakeholders. Who are they?

Answer Councillor Courtney Ayukawa: That's in our last slide, so we will answer afterwards.

Councillor Lilly Tong: To give you an idea of the timeline: Courtney and I started in May, but this has been going on for 2 years. Our steps have included:

- Extensive networking.
- Strong faculty support: 5 teachers.
- A space: 3559 university LLC Mooore house.
- Strong relationship with student housing and hospitality services.
- First funding from SPF.
- Publicity: Website, flyers, and documents.

Councillor Courtney Ayukawa:

Fall.

1. Framing project academically: reaching out to more professionals on campus and seeing how it can integrate with research already going at McGill.
Checking out the interest.
2. A. Rad frosh workshop and planning a community engagement project.
(Important for deconstructing silos since these are two communities that haven't interacted yet and now are interacting.)
B. Student outreach: a group of students working with us.
3. Planning institutionalization structures: student hosp and housing, and SSMU.

Councillor Lilly Tong:

Winter.

1. Sending out applications in December.
2. Facilitate development of structure.

Councillor Courtney Ayukawa: But we are holding off on structures until facilitators are hired because they're the ones carrying it out. The Pilot Year is planned for September 2014. Our biggest issue is financial goals for the year.

Question from Councillor Benjamin Reedijk: What's happening to greenhouse where this project is being held?

Answer from Councillor Courtney Ayukawa: It will be relocated.

Question from Councillor Kareem Ibrahim: Will you be renting or buying?

Answer from Councillor Courtney Ayukawa: Renting.

Question from Councillor Kareem Ibrahim: Various groups have invested in this project. Has priority been given to them to move into this sustainable house?

Answer from Councillor Lilly Tong: We don't want it to be all environment students, but it's hard to implement that. We will evaluate based on leadership, research, seeing that it fulfills the houses' goals to accept the person in question, and other factors. For example a social work student could oversee relationships within the house, so it might be important to include students from that domain. We want to approach this with a holistic view.

Further Answer from Councillor Courtney Ayukawa: We will be observing all qualifications, not just the qualifications of groups of students who invested.

Question from Councillor Kareem Ibrahim: Which is more important: the idea of the house as an example or providing a place for projects to develop?

Councillor Lilly Tong: It's a live-in lab. It's a whole term so that means it's all together. Intrinsic. There is no hierarchy to the benefits of this project.

Question from Benjamin Reedijk: Again I ask about the cost?

Answer from Councillor Courtney Ayukawa: We will present about this later still. Why are we presenting now? Because we need your help. We need help with 3 aspects:

1. Student outreach. You are leaders who know your constituents, so reaching out to them in your constituencies and also in your groups of friends is vital. You can share our wordpress website or email us.

2. Professor support: Having them contacting us if you can think of professors who are interested.
3. Exploring long term funding sources – not SPF funding, because this is not sustainable. Every year people will have to reapply and hope that it goes through and that risk isn't good. So the 2 main plans instead of SPFAre :
 - a. Campaign for SSMU fee lobby. That would happen with facilitators and pilot leaders (everyone benefits from this! You should help!)
 - b. Making it an ancillary fee. Promoting that it is instilled in McGill. We want to see that kind of commitment within McGill.

Question from Benjamin Reedijk: How much will it cost though?

Answer from Councillor Courtney Ayukawa: Right now, SSMU is paying us. We have a contract for 20 hours and we are getting paid. So that is a cost of the project already There is a cost of 94,000\$ for house rent and that is divided: 40% to the facilitator, community space is 60%. Then again we applied for that in our SPF money. SSMU pays nothing for the pilot year. For longterm: we will have to look into student funded (fees).

Question from Benjamin Reedijk: What will the community space be like?

Answer from Councillor Courtney Ayukawa: It is like an apartment. It is the size of the council room on the bottom floor.

Question from Benjamin Reedijk: What will be the rent per person?

Answer from Councillor Courtney Ayukawa: It is 400\$ per person. But they will also be working as facilitators for the project.

Question from Councillor Anikke Rioux: If it still stays McGill property, if something goes wrong with house, does the renter have to pay?

Answer from Councillor Courtney Ayukawa: This relates to governance, we are looking into it being incorporated. Negotiations for it to be under "Residence" so we don't have to do repairs and insure it are underway. However, if I am "going wild" and break a window: I have to pay.

Question from Anikke Rioux: Last year we had problems with bugs, will that fall under McGill's responsibility?

Answer from Councillor Courtney Ayukawa: Hopefully that will be gone by now.

Question from Councillor Kareem Ibrahim: Are the people living there being paid additionally for doing the project?

Answer from Councillor Courtney Ayukawa: Yes, academically. (For credit).

End of Presentation

8) Announcements

Councillor Justin Fletcher: By next student council, there will be a new arts representative.

Councillor Brian Farnan:

1. Indigenous awareness week: the last day is tomorrow. Everyone should go to that!

2. Community Engagement Day is coming up. You can help out for promotional material, Facebook events, cleanup. Check it out! Watch out for links to join or register!

VP Joey Shea: Tuesday October 1st is a conference about asbestos in the faculty club. This has been a big issue at senate for 2 years. It's about research in the 1960s at McGill funded by the asbestos industry. Come! It's in the afternoon.

Councillor Joanna Lynsdale: It's just to introduce myself: I am the new nursing representative.

VP Stefan Fong: CKAT: There are three SSMU representatives on our board.

Councillor Claire Stewart-Kanigan: Next Thursday: there will be a "Sisters with Spirit" vigil for indigenous women. 7pm at Atwater on Sainte-Catherine's Street.

9) Question Period

Councillor Elie Lubendo: Some of us have to leave so can we do the nominations earlier?

Speaker: I will read the agenda out loud so that everyone can hear it. Then we can make the necessary changes.

Councillor Sarah Southey: Can we not schedule ballroom dancing at the same time as council please.

Motion by Councillor Justin Fletcher to move financial presentation by Khurram Shedhzad.

Seconded by Councillor Stefan Fong.

Motion adopted.

(New Business moved here)

a. Financial presentation by Khurram Shedhzad (Richter) and approval of audited financial statements

General Manager Pauline Gervais presented Josee for audit presentation. Background on auditors: every year this is approved and the same firm has started in 2005 doing the SSMU audit. They know us well and seen our evolution. It was run by Chamberland Hodge at beginning, then Richter Chamberland, and now only by Richter. Khurram Shedhzad (referred to as Shedhzad) was there to present the financial situation this year. He has audited for 3 years. He made the same presentation last year at council. He is also supervisor of the auditing department at Richter.

Shedhzad:

What we do: we come in and do 2 weeks field work. We test on a random basis. We look for a reasonable sample. We do testing on financial statements and give our opinion at the end about whether the financial situation is reasonable or not. [He then showed the auditor's report.] No details but a clean opinion. The only thing to change within the SSMU financial situation is that the daycare, which is run under SSMU, should consolidate their debts and profits with the SSMU, but given cost and practicality, the SSMU do not do that. We give a qualified opinion that other than this issue, everything is fine.

Income statements: [Shedhzad talked about specific numbers pertaining to the incomes and expenses of the SSMU that are available to everyone in the presentation slides under the Council – 26/09/13] There is a new plan policy this year so the premiums will increase every year based on usage. The surplus this

year is for health and dental, but the premiums for those will increase so if you look at it on 3-4 years it evens out over time. Most of the activity in operating funds can be attributed to services. (i.e. the dance classes going on presently!). In general: the surplus is because of revenues of student fees. Just because there is a surplus, it doesn't mean we made money. The extra money was capitalized into an expenditure fund for equipment, renovations, etc.

Student fees increased: 4.8 million this year vs 4.3 last year. There was an increase of 35\$ per student in dental and health.

Gerts' profits are up by \$23,000: we're breaking even (because of renovations).

Publications: Here we have lost revenue: there is \$50,000 less space for advertisements in the yearbook.

Expenses building operations: the rent went up and part of heating and electricity that used to be subsidized by McGill is no longer subsidized so we now pay it in full.

Student Life Fund (SLF): This is relatively new (it only started 3 years ago) and all financial surplus goes in this fund to be reutilized.

Balance Sheet: New: There are 3 columns: 2011, 2012, 2013. This is because of a change in standards so we needed to add the original column used with the old standards in order to compare.

Investments: we have shares in public companies and bonds which pay interests at regular intervals.

This year you will see higher alcohol expenses. This is because last year Gert's closed in May, so we didn't make as much or need to buy as much alcohol. This year open it stayed open until June.

Property and equipment expenses: This 700,000\$ is attributed mostly to renovations.

Liability: this is money owed to McGill – renovations on Gert's bar were not paid by May 31st of this year so the "debt" we still owe is visible here, but we already paid it. It will only show up in next year's financial statement.

Questions:

Question from Councillor Alastair Jones: How many years will it take to break even on Gert's bar?

Shedhzad: This timeline is based on lease term. We put 100,000\$ in renovations in one year and that goes against our rent. So it takes 5 years to even out.

Question from Councillor Lilly Tong: Why are the accounts receivable so much lower this year versus last year?

Shedhzad: Because people paid their accounts after year end. This means we are getting better at collecting debts on time.

Shedhzad: *[Brief explanations of different sections of the financial document. Please refer to document for more information.]*

Summary of significant account policies: all the main accounting policies used by accounting. Estimates would be here, revenue recognition (when to recognize revenue), fund accounting (how money is used in each fund), how we value inventory, property and equipment (like the Gert's question earlier).

Policies used: contributive facilities. In 2012 McGill contributed to electricity, and now it's only subsidized for 344,000\$ and 2014 it will be all SSMU paying (or most). The lease has not been finalized yet so we are not sure yet.

Cash and cash equivalents: highlights that part of the money that you saw on balance sheet on cash line is restricted for use by these clubs. There is \$349,000 held at diff clubs.

Property and equipment note: what's included in property and equipment.

Note 7: Interfund transferred from rest to SLF.

Risks society is exposed to: interest rates on bonds and credit risk. This means if our shares with the public companies go down in value, SSMU loses money.

Details of operating funds on last page: how each operating fund component compared to budget and last year.

Councillor David Benrimoh: Why is the awards and distinction fund so huge?

Shedhzad: We sued to collect money from McGill for this and we were supposed to pay back McGill but it just so happens we did not make the payment one of the years. So it's a question of timing as soon as money is paid out it will be gone.

General Manager Pauline Gervais: It is transferred automatically from SSMU to McGill but in 2003 we didn't transfer it. It was never collected so it is still pending but were going to rectify that this year. SSMU pays \$6,000 a year for bursaries, this award fund is for McGill, not the SSMU. We have an obligation to give 6,000 dollars per year.

Councillor Benjamin Reedijk: So in layman's terms: we ran a surplus in 2013 and a deficit the year beforehand?

Shedhzad: If you want to look at why last year's expenses were 7 million and this year's are 7.5 million, \$535,000 were for building improvements. The lease is now stable so the extra expenses were written off and we break even.

Councillor Benjamin Reedijk: How much debt does SSMU have?

Shedhzad: We do not have any bank loans. We only owe to staff for vacation and to McGill as discussed earlier and to our insurance provider.

Thanks to General Manager Pauline Gervais and Josee, who were very helpful.
Thank you.

10) Business Arising

h. Notice of Motion Regarding Midnight Kitchen Existence Referendum Question Motivated by Councillor Claire Stewart-Kanigan: The question is: do you support fall 2013-2016 existence of midnight kitchen?

Speaker: This cannot be amended right now but you can stand for questions.

i. Notice of Motion Regarding Midnight Kitchen Fee Increase Referendum Question

Motivated by Councillor Claire Stewart-Kanigan: Basically we would like to increase of fees from \$225 to \$325 in the student fees.

a. Notice of Motion Regarding SSMU Daycare Fee Increase Referendum Question

Motivated by Councillor Stefan Fong: SSMU daycare price in 2006 increased to 1.50\$ but has not been adjusted since, yet associative costs of daycare have increased on a year to year basis. Therefore, part of the motion is to rectify this to match rate of inflation. The rent that daycare pays to university is increasing every year (expires in 2016 so it then goes up \$20,000). We are also asking for an increase in price to account for increase of rent, the opening of nursery in 2009 and inflation.

b. Notice of Motion Regarding Appointment of the Current Clubs and Services Representatives to their New Titles and Mandates

Motivated by C&B Rep Zachary Rosentzveig: there will now be two club representatives and one service representative. This allows club representatives to be reassigned.

c. Notice of Motion Re: Removing the Services Representative to SSMU Council from the Interest Group Committee Terms of Reference

Motivated by VP Stefan Fong: follow p to previous notice. Replace service rep with another councillor to allow other councillor to get involved with services.

Speaker: Is this for the upcoming year or now?

VP Stefan Fong: Next year.

d. Notice of Motion Re: Amendment to the SSMU Clubs and Services Portfolio By-law Book – 2.7.1.

Motivated by VP Stefan Fong: In order to remove club reps and use councillors we have to put in a by law. (Linked to previous motion.)

e. Notice of Motion Regarding Adoption of SSMU Communications Guide

f. Notice of Motion Regarding Adoption of SSMU Style Guide

g. Notice of Motion Regarding Adoption of SSMU Communications Strategy

Motivated by VP Brian Farnan (for notices of motion e, f and g): this is about three documents mentioned in past councils. The first two are style and communication guides. These are implemented as policies for the next 5 years and refer to guidelines of communication. These guides refer to the building and the way we print. The communication strategy is not a policy, it is more of a one year motion reviewed biannually and redrafted annually under the VP Internal. It will be goals and standards hoped to be achieved by SSMU. In all aspects of communication, these will be targets for social media websites.

Point of Information from the Speaker: A policy change requires a date.

Question from Councillor Courtney Ayukawa: twice a year?

VP Brian Farnan: Yes. (i.e. likes on Facebook: we got the amount we were trying to get, so now we need to redraft and attain new goals.)

Question from Councillor Sarah Southey: Will you include stuff about General Assembly or will that be separate?

VP Brian Farnan: No this really sticks to events and how communicate events. It is separate from General Assembly.

President Katie Larson: A lot of General Assemblies are already outlined in the bylaw book anyway.

VP Brian Farnan: Motion to recess

Speaker: Motion denied.

11) New Business

b. Motion Regarding Creation of an Ad-Hoc By-Law Review Committee

President Katie Larson: This is to review by-laws both regulations themselves and motivations of regulations. It's been going on for a few years. This is in conjunction with the constitution review. These are portfolio specific bylaws.

Question from Councillor Justin Fletcher: If it is passed tonight are there any steps for a standing committee to be made?

President Katie Larson: No, because it's too large scaled so it shouldn't be happening every year. It should be somewhat permanent.

Question from Councillor Justin Fletcher: Will there be elections today?

President Katie Larson: Yes if you want but not required by motion.

Motion adopted.

Motion to move to previous question passed.

c. Motion Regarding Creation of SSMU Communications AdHoc Committee

VP Brian Farnan: This is the creation of a committee to maintain current SSMU communications and researching new ones. It is under supervision of portfolio manager.

Question from Councillor Claire Stewart-Kanigan: You have not stated how many members at large, would you consider putting numbers there?

VP Brian Farnan: There is no limit, I didn't suggest a number.

Motion passed.

Motion by Councillor Benjamin Reedijk to move to previous question

Seconded by Councillor Devin Bissky Dziadyk

Motion passed.

d. Motion Regarding the Milton Gates Barriers

Councillor Claire Stewart-Kanigan: Last week we passed motion similar at AUS: This is about opposing the building of gates because they didn't consult students, we have more pressing renovations, and quite frankly this project seems odd.

Councillor David Benrimoh: A survey in my department said 54% against bike gate and 24% were for them.

Some quotes from constituents:

- Bike lanes are useless should be removed

- Most people for the gates actually just wanted bike lanes.

**C&B Rep Zachary Rosentzveig: I would like to propose an amendment:
contact VP Administration and Finance Michael DeGrappa.**

Seconded by Councillor Claire Stewart-Kanigan

Councillor Sarah Southey: Are there any costs associated with this project?

Councillor Claire Stewart-Kanigan: No.

President Katie Larson: Third resolved clause: I would like to propose an amendment. There is no need for sub-committees. Also if it affected all schools on all campuses, it would have greater force.

Councillor Justin Fletcher: AUS legislated a similar letter about the futility of these gates.

Councillor David Benrimoh: My constituents said:

Bike gates may not even be safe.

One constituent said he hated the gates.

Councillor Kareem Ibrahim motioned for previous question.

Seconded by Councillor Lilly Tong.

Motion for previous question passed.

e. Nominations to the Board of Directors (BoD)

President Katie Larson: Nominations can be open at this time.

Councillor Benjamin Reedijk: I wanted to self-nominate but was unsure of the time commitment.

President Katie Larson: BoD meets at the same time as council, so the time commitment is during council.

Question from Councillor Justin Fletcher: Can we nominate other people?

President Katie Larson: As long as they are okay with it.

General Manager Pauline Gervais: They just need to fulfill the requirements necessary to be a BoD: council member, Canadian citizen, and 18. Also there must be no reason for not being able to perform duties.

Councillor Justin Fletcher nominated Councillor Claire Stewart-Kanigan.

Councillor Benjamin Reedijk nominated self.

Councillor Devin Bissky Dziadyk nominated Councillor David Benrimoh.

Councillor David Benrimoh nominated Councillor Devin Bissky Dziadyk.

Councillor Sarah Southey nominated self.

C&B Rep Zachary Rosentzveig nominated self.

Councillor Caroline Chen nominated self.

Councillor Kareem Ibrahim nominated self.

Councillor Sue Jeong nominated self.

Motion passed.

Motion by President Katie Larson to suspend the rules and amend agenda to include nominations

Seconded by Councillor Justin Fletcher.

11) Reports by Councillors

a. Arts Councillor Kareem Ibrahim

- We hired a full time as executive assistant.
- Orientation was on sept 15th.
- The AUS recently launched website. Other than a new look, there is a new community page, recent submissions go there but you can post everything there as a student group too.
- Ethical processing committee: we have adherence to ethical rules.
- Bike gates issue has been discussed in AUS as mentioned earlier.

b. Engineering Councillor Anikke Rioux

- Set up office hours on Wednesdays
- Classmates promoting GAs
- Engineering students don't really know about SSMU – We need to promote interest in SSMU.
- We were supposed to have funding meeting but it got cancelled. There are no new reports on committees.
- There is a councillors meeting this weekend. EUS: Open Air Pub went really well, so did frosh. In all, everything went well.

c. Law Councillor John Simpson

- Law Swag : the sale, ordering, and distribution of McGill Law apparel. First order of sweaters for the incoming first year class arrived in early September and everyone has picked up their orders.
- Executive Retreat: Law Students' Association Annual General Meeting is coming up on October 9th (doesn't conflict with the SSMU AGM). The retreat this past weekend allowed us to sit down and hammer out the final details of our budget and policy for the year to come.
- Students don't relate much to SSMU and we are trying to change that.
- Cadet: Conference des Associations Etudiantes. All law faculties come together for a conference.
- Retreat this past weekend went well.
- Policy and budget taken care of. (SSMU awards and distinction committee too.)
- Welcome VP Brian Farnan as Councillor.

Motion to move to previous question by Councillor Justin Fletcher.

Seconded by Councillor Brian Farnan.

Motion passes.

12) Oral Reports by Executives

a. VP University Affairs

Joey Shea:

- Equity funding research and project: There was a meeting last Friday individually with them, there is another meeting tomorrow that is collective. The first deadline is also due tomorrow.
- McGill harassment research policy: I met with researcher today. Revision coming through senate before Christmas. This is time sensitive. So far the recommendation comparisons are good.
- Who's going to house this? We're going back to the drawing board tomorrow. We are receiving nominations from various mental health groups.
- Interview for equity committee: once filled we will start planning. We are hoping that at least.

- Motion to help bring people to GAs. Survey of student engagement: compares McGill to different factors. This is going out after Christmas. We will try to get people to fill out survey.
- Mental health committee: Recently rescinded 20\$ mental health fee. There are still definite budgetary constraints though.
- Library hour cuts: this is a big issue coming up. McGill is receptive to this though: opening buildings up later.
- Senate: first senate was last week, Cloutier had interesting remarks about charter: what action does the university plan to take? She said we had less than a week to figure it out. The news just broke, so McGill has no real plan yet. Again we need to follow up and check on that.
- Libraries: there was a meeting at town hall on Thursday. Not many people showed up. But there were good questions.
- Events: Wallace and Tanya organizing extra study space in SSMU building for exam time.
- Asbestos conference: October 6th. We encourage you to attend this conference. Lunch is offered. It's interesting and always good to have students there.

Question from Councillor Justin Fletcher: Has library improvement fund committee any priorities this semester?

VP Joey Shea: Not yet.

Question from Councillor Kareem Ibrahim: Do you see there being grants or funds we could allocate to mental health?

VP Joey Shea: What you need is staff and therapists and a permanent source of income. Levied fees are levied through one student services fee and distributed. So there are issues in getting the funding.

Question from Councillor David Benrimoh: Allocation of fees: do we have any consultation on how fees get allocated? Would we be able to get a reasonable assurance that that money would be allocated to mental health?

VP Joey Shea: Student fees go to the university then back to student services, so that's an interesting question but I'm not sure. I will look in to it.

b. VP Internal

VP Brian Farnan

- MPCC meeting: This was a faculties frosh debrief with the dean of students then meeting with VP Brison the next morning. I was then invited to a citizens' committee meeting. It was very productive: we found 10 ideas for next year to reduce the impact orientation week has on the Montreal community. We will be uploading minutes to vibe.
- There has been a lot of work with yearbook. SSMU's first filming is tomorrow.
- Notice of motion amending current account of leadership policy was supposed to be up today but it will be up soon and it will allow councillors to sit on other committees.
- Francophone affairs meeting next week.
- Responsible costume campaign: pilot project, quite successful.

Question from Councillor Benjamin Reedijk: They have tl;dr sessions and they are super useful, just a suggestion. Also, will we have consequences to really offensive costumes?

VP Brian Farnan: That's already a thing. On all promo material we will add warnings and there will be volunteers checking costumes at doors. Our final measure is maybe having costumes available at the door so you could wear that instead of your offensive one. These are all methods in which we hope to control that.

Question from Councillor Sarah Southey: Are there any plans for events in the next year?

VP Joey Shea: The theme for next year is mental health.

Councillor Brian Farnan: The goal is to make every week mental awareness week, really.

Councillor Kareem Ibrahim: motion for the projector to be showing according to what's being spoken about.

Councillor Justin Fletcher: Councillors should not be rushed. We have a right to ask questions.

c. VP Clubs and Services

VP Stefan Fong

- Started archiving all of last years' emails in alphabetical order.
- In terms of clubserv and ISG, we have a lot of applications. A lot of ppl are starting to bring in forms. Position at the moment is very administrative and I am still getting up to date so that's taking up a lot of my time.
- Culture shock: started to be planned.
- If you notice stuff being displaced we're reorganizing. Office and club workshops have been stalled but we started preparing for workshops and we're seeing interaction between clubs and workshops.
- For the building: we signed onto McGill's new contract for pest control. SSMU is in contract and the building is covered. I haven't met yet with them yet though.

d. VP External

VP Samuel Harris:

- Communications and relations: community engagement day is coming up! Tell everyone! We need signs up millton park. The event is followed by a free BBQ!
- Community ambassadors: dragging along. McGill employees are thankful for them and funding for greater good of community but there are still lapses in required paperwork. I had to take matters in my own hands. But now it just needs to be processed so the contracts are printed. It should've been done but it will.
- TacEQ: Quebec City on Saturday: we officially passed the principal to translate the website. It is now accessible to our members. We are very happy about it.
- Reform: people weren't present so weren't able to outline reform. So we waited to do it. Dates for court case determined in spring: we get funding if we are approved as a Quebec student union. TaCEQ had meeting with Pierre Duchene. (Previously Ministry of education but now higher education with science research and tech.)

- At the speech Tuesday: university administration, Suzanne Fortier, Michael DeGrappa, etc.
- The final version of adopted budget TaCEQ – yellow columns are from previous financial year. Revenues are the top half, and the right side is revenues by contribution by each association, SSMU is at 17,002.50\$ just 1000\$ under what we budgeted last year. Why? Congress: that was going to happen isn't happening anymore so the budget needs to be revised. Also, this year membership has grown. Numbers are from last year's members. Even though SSMU gets members quite quickly, the other associations don't so we do the year before so they're all equal. December and January there's going to be a budget comparison. Then a revision. So this is not set in stone and new expenses (such as for a congress after all) will be added to the budget and will result in increased required revenue. Last thing: there are a lot of 0s: these are for any amendments or qualifications for bursaries. For right now they aren't important but they could be.

Point of Information by Councillor Joanna Lynsdale: Community day is coming up and nursing faculty was really focused on this. One of the requirements is to do a volunteer day so maybe next year we should collaborate.

Point of Information by Councillor Benjamin Reedijk: Our role should be pushing for TaCEQ to cater to us as an English university.

President Katie Larson: I would rather we address this issue separately.

Councillor Benjamin Reedijk: To what extent is TaCEQ taking positions for McGill?

VP Samuel Harris: I am confused but open for McGill students' views to be on the table. You said we're an English university but I think they know that. While we are an English university we are in dominantly French province and it's an opportunity to stay in touch with what's going on in Quebec. Also, our funding is in Quebec government but in all I like feedback.

Councillor David Benrimoh: point on condition minables: are we going to talk about that on November 12th?

VP Samuel Harris: It was a protest against tuition and it was very McGill specific so we could definitely do that.

e. VP Finance and Operations

Tyler Hofmeister

1. Finance

Budget

- Service Budgets: all services have been met with. Deadline for service budgets is tomorrow
 - o Gerts Budget
 - Pauline, Josee, Kate and I are currently working on a budget for Gerts. This task is normally completed by the Admin Manager of Gerts.
- Clubs and Services
- Audits: there has been a delay with the completion of the club audits. We are attempting to sort through the remaining audits late next week.
- Services: SLF Reconciliation has been completed. We now know exactly how much surplus each service generated last year and this will be communicated to the services
- Clubs: I met with several clubs this week to help them with their finances

2. Operations

- Gerts: Monthly Sales

	2012-2013	2013-2014	Difference in Sales
August 26th to September 26th	\$70,564.33	\$99,337.16	\$28,772.83

- Strategy: changes made to Gerts booking fees to generate more revenue. All of Gerts inventory has been moved to the SSMU fridge. Also a process of transferring inventory to the bar has been implemented to increase inventory control.

Mini-Courses

- Fall Semester: is in session!

- Contracts : Identification system has been adopted for all MiniCourses contracts. Workflow in accounting will insure we have proper documentation of all contracts going forward.
- Room Bookings: MiniCourses will use some of the profit generated so far this year to make external bookings.

3. Committees FERC

- Research: Ethical Investment Auditor and I have discussed a variety of research tools that we may teach FERC members to use. Requested that a team workspace be created on Vibe for FERC
- First Meeting: scheduled for next Friday at 4:00pm. Expecting an agenda to be set by early next week

Funding

- Applications: First meeting went very well. 10 applications were processed and the new members on the committee were brought up to speed on issues.

Finance

- First Meeting: Finance committee members will be contacted this week to set the date of the first meeting. A call for members at large has been submitted and will appear in next week's listserv.

Operations

- First Meeting: Ops-Com members will be contacted in the next week to set the date of the first meeting
Question from Councillor Justin Fletcher: are there any new promotions or things that account for the larger revenue?

VP Tyler Hofmeister: No. We actually reduced promotions. But they didn't happen and apparently that helped us outperform!

f. President

President Katie Larson:

- Judicial board: need law students for SQ

Question from Councillor Justin Fletcher: Regarding Secretary GA position: when does it end?

President Katie Larson: It's for both semesters on both GAs.

Councillor Justin Fletcher: I want to know why GA assembly was announced 2 days before deadline for submitting motions?

President Katie Larson: It was announced all through the semester at different meetings beforehand.

Beginning of Confidential Session – 9:15pm

Approved