



### **Executive Committee Report to Council**

March 17, 2014

Attendance: Pauline Gervais, Katie Larson, Samuel Harris, Brian Farnan, Joey Shea, Tyler Hofmeister

Absence: Stefan Fong (out of office for election period)

#### **Minutes**

Approval of the minutes of the January 27, 2014; February 17, 2014 and March 10, 2014 Executive Committee meetings.

#### **Business Arising**

Approval of moving forward with fee consolidation for the SSMU fees charged to students through Student Accounts. Specifics will be presented to Council.

#### **Report of the General Manager**

Approval of asking Midnight Kitchen to pay the \$1500 cost of repairing the walk-in fridge.

Approval of drafting a letter to send to PGSS regarding the renewal of the Daycare contract.

Approval of the new structure for events with alcohol in the building. The prices are the same as in the bar. Speed rail and Regular items are \$4.00 (Vodka, rum, gin, rye, whisky, tequila, scotch, Amaretto, and Peach Schnapps). Premium items are \$5.00 (Grey Goose, Bombay, and Jonnie Walker).

Booking fee structure:

Minimum sales of \$200 to waive the booking fee of \$50

Sales over \$300 to waive the booking fee of \$100

Sales over \$400 to waive the booking fee of \$150

Sales over \$500: no booking fee

Gratuity: 15% of the sales or \$40 per server (the highest of the two)

A Server coordinator at the event will be mandatory for any event with 250 attendees and more at a rate of \$20 per hour.

#### **Report of the Vice-President (University Affairs)**

Approval of the job description for the Unpaid Internships and Student Experience Researcher position.



### **Report of the President**

Approval of hiring Samiha Sharif for the position of Handbook Content Editor.

### **Report of the Vice-President (Finance and Operations)**

Approval of shutting down all personal executive budgets and adding the \$50 per month executive food stipend to the overall executive stipend so that it is automatically allocated and cannot be abused.

The La Prep food voucher will be broken up by portfolio: \$2000 will be for allocation by the Executive Committee or within the office, and the remaining \$3000 will be divided between the six executive portfolios to be allocated for committee meetings by the executives.



March 24, 2014

Attendance: Pauline Gervais, Katie Larson, Samuel Harris, Brian Farnan, Tyler Hofmeister, Stefan Fong

Absence: Joey Shea (sick)

### **Minutes**

The minutes of the Executive Committee meeting on March 17, 2014 were tabled to the next meeting of the Executive Committee.

### **Vibe Approvals (since last meeting)**

Approval of hiring Erin Sobat for the position of Library Improvement Fund Coordinator.

### **Business Arising**

Approval of ASEQ's new email format.

### **Report of the General Manager**

Approval of re-hiring Andrea Coates as the General Manager's Assistant for the 2014-2015 year.

### **Report of the Vice-President (Internal)**

Approval of VP Farnan taking Friday, March 28th as a vacation day.

Approval of the Awards Ceremony budget, under the condition that Lev Bukhman will provide sponsorship for the event in the amount of \$3,400.

### **Report of the Vice-President (External)**

Approval of using \$200 from the La Prep food voucher for the Campus Community Engagement Awards on March 26, 2014.

Approval of making a statement on behalf of the SSMU condemning voter suppression.

### **Report of the President**

Approval of President Larson taking March 28, 2014 and April 2, 2014 as vacation days. On March 31, 2014 and April 1, 2014 she will work from home.

### **Report of the Vice-President (Finance and Operations)**

Approval of having Lampros work out a way for SSMU to accept donations with the lawyers from McGill and DAR.