



**Executive Committee  
Summer Decisions Report  
2014-2015**

# Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

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## June 2014

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### June 2, 2014

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Attendance: Pauline Gervais, Courtney Ayukawa, Daniel Chaim, Amina Moustaqim-Barrette, Claire Stewart-Kanigan, Kathleen Bradley, Stefan Fong

Minutes are recorded.

#### Minutes

The minutes of the May 26, 2014 Executive Committee meeting have been approved on Vibe.

#### Business Arising

Approval of sharing the 2013-2014 exit reports among the current Executive. The reports will be kept on Vibe.

#### Report of the President

Approval of renting the Gault Chalet for the Council Retreat (September 5-7) for a total cost of \$1315.31.

#### Report of the Vice-President (Finance and Operations)

Approval of VP Bradley moving ahead with the project to develop an ethical purchasing policy for SSMU

#### Report of the Vice-President (Internal)

Approval of the Frosh Sponsorship Package.



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**June 9, 2014**

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Attendance: Pauline Gervais, Stefan Fong, Courtney Ayukawa, Amina Moustaqim-Barrette, Daniel Chaim, Kathleen Bradley, Claire Stewart-Kanigan

Minutes are not recorded.

## Minutes

The minutes of the June 2, 2014 Executive Committee meeting have been tabled to the next meeting of the Executive Committee.

## Business Arising

Approval of having the Executive Retreat Day on June 20, 2014 during the day.

## Report of the General Manager

Approval of removing the old yearbooks from SB-17.

Approval of having the kitchen ventilation conducts cleaned by MJE Ventilation for a total cost of \$2,897.38.

Approval of purchasing the AzPOS system for The Nest for a total cost of \$5,380.83.

Approval of the April financial statements (as of April 30, 2014), pending a correction to be made to the rental cost in the building department.

## Report of the Vice-President (Clubs and Services)

Approval of VP Fong taking a vacation day.

Approval of amending the constitution of McGill Students' Improv.

## Report of the Vice-President (University Affairs)

Approval of waiving the room booking fees for the Peer Support Network (PSN) from August 26-28, 30, and 31 to train volunteers. These fees will be waived with a mention confirming that this is a one-time occurrence and will not be repeated next time (unless they get SSMU status).



## Executive Committee Decisions 2014-2015

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**June 16, 2014**

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Attendance: Pauline Gervais, Courtney Ayukawa, Amina Moustaqim-Barrette, Claire Stewart-Kanigan, Stefan Fong, Kathleen Bradley

Absence: Daniel Chaim (sick day)

Minutes are recorded.

### Minutes

The minutes from the Executive Committee meeting on June 2, 2014 have been tabled to the next meeting of the Executive Committee.

### Report of the General Manager

Approval of hiring Plank to make changes to the SSMU website for a cost of \$2,500.

### Report of the President

Approval of President Ayukawa taking 3 vacation days.

### Report of the Vice-President (Finance and Operations)

Approval of VP Bradley taking 3 vacation days.

Approval the TAMill funding application. TAMill will receive \$1,025 from the Charity Fund to cover the cost of boat security, the DJ, printing tickets, camera and video men, gas, and plates for their boat cruise fundraising event, pending TAMill providing VP Fong with a cruise contract.



# Executive Committee Decisions 2014-2015

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**June 23, 2014**

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Attendance: Courtney Ayukawa, Daniel Chaim, Stefan Fong, Kathleen Bradley, Claire Stewart-Kanigan

Absence: Pauline Gervais (vacation), Amina Moustaqim-Barrette (vacation)

Minutes are recorded.

## Minutes

The minutes of the June 9, 2014 and June 16, 2014 Executive Committee meetings have been approved.

## Vibe Approvals (since last meeting)

Approval of VP Moustaqim-Barrette taking a vacation day.

Approval of VP Chaim taking 3 vacation days.

Approval of VP Stewart-Kanigan taking 5 vacation days.

## For Approval from Vibe

Approval of doing two hour Executive Committee meetings for the duration of President Ayukawa's summer course. They will discuss the meeting length after trying it for a few weeks.



# Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

## July 2014

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July 1, 2014

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Attendance: Pauline Gervais, Claire Stewart-Kanigan, Amina Moustaqim-Barrette, Daniel Chaim, Kathleen Bradley

Absence: Courtney Ayukawa (vacation), Stefan Fong (vacation)

Minutes are recorded.

### Minutes

The minutes of the June 23, 2014 Executive Committee meeting have been tabled to the next meeting of the Executive Committee.

### Report of the General Manager

McGill's request to lease Room 108 for the Shag Shop was rejected because it would limit the space that could be used by groups (especially dance groups). The request has been rejected pending a discussion between GM Gervais and VP Fong.



# Executive Committee Decisions 2014-2015

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**July 7, 2014**

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Attendance: Pauline Gervais, Courtney Ayukawa, Stefan Fong, Daniel Chaim, Kathleen Bradley, Amina Moustaqim-Barrette, Claire Stewart-Kanigan

Minutes are recorded.

## Minutes

The minutes from the June 23, 2014 and July 7, 2014 Executive Committee meetings were approved.

## Report of the General Manager

Approval of the cleaning contract with Century for \$10,471.40 per month plus taxes. The contract will last from August 2014 to the end of April 2015, with an approximate total cost of \$85,000 plus taxes.

## Report of the Vice-President (External)

Approval of VP Moustaqim-Barrette taking 5 vacation days.

Approval of using the SSMU name for the defense in the Laurent Proulx case. The use of the SSMU name in this case does not bind the SSMU to any cost or involvement in the case.



# Executive Committee Decisions 2014-2015

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**July 15, 2014**

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Attendance: Pauline Gervais, Courtney Ayukawa, Stefan Fong, Kathleen Bradley, Claire Stewart-Kanigan, Daniel Chaim, Amina Moustaqim-Barrette

Minutes are recorded.

Minutes

The minutes from the July 7, 2014 Executive Committee meeting have been approved on Vibe.



## Executive Committee Decisions 2014-2015

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**July 22, 2014**

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Attendance: Courtney Ayukawa, Kathleen Bradley, Amina Moustaqim-Barrette, Stefan Fong

Absence: Pauline Gervais (vacation), Claire Stewart-Kanigan (vacation), Daniel Chaim (in Ottawa)

Minutes are recorded.

### Minutes

The minutes from the July 15, 2014 Executive Committee meeting were approved.

### Report of the Vice-President (External)

The Motion Regarding the SSMU's Involvement in the Laurent Proulx Case was amended and approved.



## Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

**July 29, 2014**

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Attendance: Courtney Ayukawa, Daniel Chaim, Amina Moustaqim-Barrette, Claire Stewart-Kanigan, Kathleen Bradley, Stefan Fong

Absence: Pauline Gervais (vacation)

Minutes are recorded.

### Minutes

The minutes from the July 22, 2014 Executive Committee meeting were approved.



# Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

## August 2014

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### August 5, 2014

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Attendance: Courtney Ayukawa, Daniel Chaim, Kathleen Bradley, Amina Moustaqim-Barrette, Claire Stewart-Kanigan, Stefan Fong

Absence: Pauline Gervais (vacation)

Minutes are recorded.

#### Minutes

The minutes from the July 29, 2014 Executive Committee meeting were approved.

#### Report of the President

Executive Committee meetings will be on Mondays from 1:30-3:30pm for the remainder of the summer. Reports will be submitted by 12:00pm on the day of the meeting.



# Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

**August 11, 2014**

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Attendance: Stefan Fong, Courtney Ayukawa, Daniel Chaim, Amina Moustaqim-Barrette, Claire Stewart-Kanigan, Kathleen Bradley, Pauline Gervais

Minutes are recorded.

## Minutes

The minutes of the August 5, 2014 Executive Committee meeting have been approved on Vibe.

## Report of the Vice-President (Internal)

Approval of the Terrasses Bonsecours venue contract for the Frosh concert.

## Report of the Vice-President (Clubs and Services)

Approval of VP Fong and VP Stewart-Kanigan using Thursday, August 14<sup>th</sup> and Friday, August 15<sup>th</sup> as work days out of the office at the SUDS conference in Vancouver.

## Report of the Vice-President (Finance and Operations)

Approval of QPIRG's funding application for Rad Frosh. QPIRG will be granted the full requested amount of \$4,005.00 from the Campus Life Fund. The money will be used to cover the deficit they are running, by making the event financially accessible and providing bursaries for students who are unable to afford registration.



## Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

**August 18, 2014**

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Attendance: Courtney Ayukawa, Claire Stewart-Kanigan, Daniel Chaim, Kathleen Bradley, Stefan Fong, Pauline Gervais

Absence: Amina Moustaqim-Barrette (vacation)

Minutes are recorded.

### Minutes

The minutes of the August 11, 2014 Executive Committee meeting have been approved on Vibe.

### Old Business

Approval of signing the contract with Dannic for the Frosh concert. (The Executive Committee approves, although the General Manager does not – see the signed meeting summary document.)

### Report of the Vice-President (University Affairs)

Approval of VP Stewart-Kanigan taking 2 vacation days.

### Report of the General Manager

Approval of doing a pilot project with Google Applications Suite to test the feasibility of using this software at the SSMU.



## Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

**August 20, 2014**

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Attendance: Pauline Gervais, Courtney Ayukawa, Claire Stewart-Kanigan, Kathleen Bradley, Daniel Chaim, Stefan Fong, Alessandro Sangiovanni (Operations Manager)

Absence: Amina Moustaqim-Barrette (vacation)

Minutes are recorded.

### Business Arising

The revised operating budget for The Nest was tabled to the next meeting of the Executive Committee as there was not time to go through the budget and discuss it.

Approval of postponing the opening of The Nest from the beginning of September to the beginning of October.



## Executive Committee Decisions 2014-2015

Updated as of 2014-09-05

**August 27, 2014**

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Attendance: Stefan Fong, Kathleen Bradley, Courtney Ayukawa, Claire Stewart-Kanigan, Daniel Chaim

Absence: Amina Moustaqim-Barrette (vacation), Pauline Gervais (meetings)

Minutes are recorded.

### Report of the Vice-President (Finance and Operations)

Approval of granting Divest McGill \$3,020 from the Ambassador Fund for the People's Climate March for the UN Climate Change Summit in New York City. This amount covers the bus cost in the amount of \$53.93 per person.

Approval of granting Divest McGill \$2,000 from the Green Fund for Naomi Klein's book launch. This amount covers the venue, the website, and whisper translation.

Approval of granting OAP \$400 from the Green Fund to build garbage and recycling bins.

Engineers Without Borders' application for \$6,00 from the Green Fund was tabled so that they can provide actual numbers from registration for who attended and is requesting reimbursement.



# Executive Committee Decisions 2014-2015

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## September

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### September 5, 2014

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Attendance: Daniel Chaim, Courtney Ayukawa, Kathleen Bradley, Claire Stewart-Kanigan, Stefan Fong, Pauline Gervais

Absence: Amina Moustaqim-Barrette

Minutes are recorded.

#### Minutes

The minutes of the August 18, 2014; August 20, 2014 and August 27, 2014 Executive Committee meetings were approved.

#### Vibe Approvals (since last meeting)

Approval of VP Moustaqim-Barrette taking 3 vacation days.

#### Report of the General Manager

Approval of asking Friesens for a minimum of \$3,600, plus the costs of the newspaper ads that are compensation for SSMU's advertisers, in compensation with a goal of getting \$5,000 in compensation.