



# CONSTITUTION OF ALEGRIA CONTEMPORARY BALLET COMPANY

**Ratified by SSMU Council on: January 29, 2015**

## **1 Article I: Name**

1.1 Alegria Contemporary Ballet Company

## **2 Article II: Mandate**

2.1 The Club's mandate shall be to:

- Enrich dancers in ballet technique and performance
- Provide and foster an open space for creativity and collaboration
- Create a community where dancers seeking to find an outlet can meet other likeminded dancers and fulfill their drive to dance
- Facilitate the appreciation of performing arts to the student society by hosting open classes
- Raise funds by hosting events that are fun and entertaining
- Organize two showcases of dance per year to give members the opportunity to perform and share their choreography

## **2.2 Code of Conduct**

2.2.1 The Club shall carry forth its mandate from an anti-oppressive and equitable standpoint AND equal respect shall be given to all members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.

2.2.1.1 No member shall make personal profit from the club

2.2.1.2 Any executive member who fails to fulfill their responsibilities shall be subject to the expulsion procedure outlined in this constitution

2.2.1.3 It is every members responsibility to actively contribute to making the club a welcoming, accepting, and kind environment free of gossip, exclusion, and bullying—implicit or explicit.

## **2.3 Student Group Civility**

2.3.1 The club will maintain cordial and respectful relations with all other clubs, services and independent student groups

2.3.2 The club will not use SSMU resources and/or their club status to prevent other clubs, services or independent student groups from fulfilling their mandate, including but not limited to their acquisition of resources and pursuit of activities.

2.3.3 If problems arise between groups, a member of the executive committee and/or collective of the club shall be responsible for contacting the SSMU Vice President of Clubs and Services and attempt to remedy the problem in a collegial fashion.

## **2.4 Environment**

2.4.1 Clubs must attempt to utilize the services and resources available at SSMU in order to maximize capacities for equitable decision-making and environmental stewardship. These include but are but are not limited the use of the plate club, green events guide, applications for the SSMU Green fund, assistance of the SSMU



- environment commissioners, environment committee and green events coordinators
- 2.4.3 The club must attempt to find sustainable alternatives to the non-recyclable #6 plastic, effective waste management, providing vegan and vegetarian options, purchasing clothing which is ethically sourced and environmentally-friendly, purchasing local and sustainable alcohol, fair trade coffee and tea, and local and/or organic foods.
- 3 Article III: Membership**
- 3.1 Membership will be determined from a dance audition held at the beginning of each year. Existing members of the club will collectively evaluate the dancers auditioning and vote on the acceptance of new members. Once accepted, membership cannot be revoked.
- 4 Article IV: Executive Committee**
- 4.1 The Executive Committee (EC) shall administer the Club and oversee its events.
- 4.2 The EC is composed of the following five portfolios:
1. Co-President
  2. Co-President
  3. VP Finance
  4. VP Graphics (2)
  5. VP Communications
  6. VP Fundraising
- 4.3 The EC shall meet at the assigned times that club meets
- 4.4 The VP Finance, VP Graphics, VP Communications, and VP Fundraising must consult one of the Co- Presidents before taking action within and without of the club. However, a consensus amongst all club members is not required.
- 5 Article V: Portfolios**
- 5.1 The Co-Presidents shall:
- 5.1.1 Be the chief executive officers, chief representatives, and chief spokespersons of the Club.
  - 5.1.2 Oversee all aspects of the club.
  - 5.1.3 Be the main point of contact between the SSMU VP Clubs and Services and the club
  - 5.1.4 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
  - 5.1.5 Chair all EC meetings.
  - 5.1.6 May cast the deciding vote in the event of a EC deadlock
  - 5.1.7 Co-sign all financial transactions with the Treasurer.
  - 5.1.8 Co-sign all minutes with the Secretary.
  - 5.1.9 Ensure that the Club is abiding by the Constitution, By-laws and Policies of the Students' Society of McGill University
- 5.2 The VP Graphics shall:
- 5.2.1 Design all graphic media for the club. This includes:
    - 5.2.1.1 Posters for upcoming shows, auditions, and classes
    - 5.2.1.2 The club's insignia
    - 5.2.1.3 The club's articles of clothing



- 5.3 The VP Communications shall:
- 5.3.1 Be responsible for advertising all club events to the McGill community: e.g. auditions, shows, bake sales, and fundraising events. Advertising includes: creation of events on Facebook.
  - 5.3.2 Manage the club's website.
- 5.4 The VP Finance shall:
- 5.4.1 Oversee and coordinate funding for the programming activities and events of the club.
  - 5.4.2 Be responsible for the collection of membership fees.
  - 5.4.3 Co-sign all financial transactions with one of the Co-Presidents.
  - 5.4.4 Ensure the funding and financial stability of the club.
  - 5.4.5 Keep track of all financial transactions and receipts in order to prepare the biyearly audits for the SSMU.
- 5.5 The VP Fundraising shall:
- 5.5.1 Be responsible for booking and arranging meeting rooms, bake sale tables, and theatres for dance performances.
  - 5.5.2 Be responsible for ordering samosas for samosa sales.
- 6 Article VI: Fees**
- 6.1 The clubs membership fee will be 50\$. This fee will go towards booking rooms for practices, shows, and various other events the club will hold throughout the year, as well as towards costumes for these shows..
- 7 Article VII: Finances**
- 7.1 The Executive Committee or Collective shall examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester before May 31st of each year.
- 7.2 All club bank accounts must be kept at Scotiabank as subsections of the SSMU account
- 7.2.1 Each account must have a minimum of two and maximum of three signing officers
  - 7.2.2 In order to receive funding of any kind from the SSMU, the club must have a Scotiabank account.
- 8 Article VIII: Meetings**
- 8.1 There shall be a General Meeting held in March for the purpose of electing new members to the EC.
  - 8.2 Regular meetings will be held before assigned dance practice times.
  - 8.3 Special Meetings shall be called at any time deemed necessary by the EC and/or Committee Chair.
- 9 Article IX: Electoral Procedures**
- 9.1 The Vice-President (Clubs & Services) of SSMU or his/her representative shall be the Chief Electoral Officer (CEO) with final authority over electoral procedures and validity of results.
  - 9.2 The general membership must be notified of the date of the general meeting 2 weeks in advance to the date of the General Meeting called for elections purposes.



9.3 Elections are to be held before March 31 during the previously mentioned General Meeting.

9.4 Elections are to be conducted by secret ballot in person.

**10 Article X: Affiliations**

10.1 The Club will not be affiliated with any other club.

**11 Article XI: Constitutional Amendment Procedure**

11.1 Any member of the club may propose an amendment to the Constitution.

11.2 In order to amend the constitution a two-thirds majority vote at a General Meeting must be in favor of the proposed amendment

11.3 All amendments shall be submitted to the Interest Group Coordinator, will be reviewed by the Interest Group Committee and ratified by the SSMU council before they take effect.

**12 Article XII: Bylaws and Policies**

12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution.

12.2 The club's bylaws shall not contravene the Constitution.

12.3 The club's bylaws must be available to any member of the SSMU when and if requested.

**13 Article XIII: SSMU Constitution, By-Laws and Policies**

13.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and By-Laws, the SSMU Constitution By-Laws and Policies shall take effect.

13.2 If there are any areas not covered in this Constitution, the SSMU Constitution, By-Laws and Policies shall take effect.