



CONSTITUTION OF CLASSICAL MUSIC CLUB

Ratified by SSMU Council: October 9, 2014

1 ARTICLE I: Name

1.1 "Classical Music Club" also referred to hereinafter as the Club.

2 ARTICLE II: Mandate

2.1 The Club's Mandate shall be to:

- Promote appreciation of classical music among students and expose them to the dynamic musical environment of Montreal
- Provide anyone who has an interest in classical music, whatever their musical background, with the opportunity to feed their interest by attending concerts and discussing music with fellow members.
- Foster musicians from all academic backgrounds to continue pursuing their musical passions by organizing chamber music groups, providing practice space, and hosting recitals
- Collaborate with local organizations to provide performance opportunities for members
- Hold events related to the enjoyment and discussion of classical music

2.2 Code of Conduct

2.2.1 The Club shall carry forth its mandate from an anti-oppressive and equitable standpoint AND equal respect shall be given to all members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.

2.2.1.1 No member shall make personal profit from the club

2.2.2 Any executive member who fails to fulfill their responsibilities shall be subject to the expulsion procedure outlined in this constitution

2.3 Student Group Civility

2.3.1 The club will maintain cordial and respectful relations with all other clubs, services and independent student groups

2.3.2 The club will not use SSMU resources and/or their club status to prevent other clubs, services or independent student groups from fulfilling their mandate, including but not limited to their acquisition of resources and pursuit of activities.

2.3.3 If problems arise between groups, a member of the executive committee and/or collective of the club shall be responsible for contacting the SSMU Vice President of Clubs and Services and attempt to remedy the problem in a collegial fashion.



2.4 **Environment**

- 2.4.1 The club shall make attempts to regularly monitor the environmental impact of all its events and operations
 - 2.4.1.1 Clubs must attempt to utilize the services and resources available at SSMU in order to maximize capacities for equitable decision-making and environmental stewardship. These include but are not limited to the use of the plate club, green events guide, applications for the SSMU Green fund, assistance of the SSMU environment commissioners, environment committee and green events coordinators
- 2.4.2 The club must attempt to find sustainable alternatives to the non-recyclable #6 plastic, effective waste management, providing vegan and vegetarian options, purchasing clothing which is ethically sourced and environmentally-friendly, purchasing local and sustainable alcohol, fair trade coffee and tea, and local and/or organic foods.

3 **ARTICLE III: Membership**

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- 3.1 Membership for a club under the Students' Society of McGill University is open to all SSMU and PGSS members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.
- 3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.
- 3.3 Associated non-voting membership is open to all others.

4 **ARTICLE IV: Executive Committee**

- 4.1 The Executive Committee (EC) shall administer the Club and oversee its events.
- 4.2 The EC is composed of the following six portfolios:
 - 1. President
 - 2. Vice President of Finance
 - 3. Vice President of Events
 - 4. Vice President of Communications
 - 5. Vice President of Chamber Music
 - 6. Vice President of External Affairs
- 4.3 Meetings: The EC shall meet as frequently as it deems fit.
- 4.4 Quorum: At least two of the four EC members must be present at an EC meeting in order for quorum to be met.

5 **ARTICLE V: Portfolios**

- 5.1 The President shall:
 - 5.1.1 Be in charge of the overall functioning of the Club.
 - 5.1.2 Oversee that the Club runs effectively by communicating with the other EC portfolios and delegating responsibilities as he/she sees fit.
 - 5.1.3 Communicate with the Students' Society of McGill University (SSMU) and attend all SSMU club events or ensure that the club is represented at these events.



- 5.1.4 Co-sign all financial transactions with the Vice President of Finance.

- 5.2 The Vice President of Finance shall:
 - 5.2.1 Be responsible for the collection of membership fees.
 - 5.2.2 Co-sign all financial transactions with the President.
 - 5.2.3 Develop an annual budget that reflects the costs and revenues of the Club's activities.
 - 5.2.4 Submit the mini-audit and end-of-year audit.
 - 5.2.5 Communicate with the Vice President of External Affairs on establishing club sponsorships.

- 5.3 The Vice President of Events shall:
 - 5.3.1 Organize events for the Club members that are realistic within the budget.
 - 5.3.2 Organize fundraisers for the Club.
 - 5.3.3 Communicate with the Vice President of Finance to ensure that the events are financially realistic.
 - 5.3.4 Communicate with the Vice President of Communications to ensure that members are properly informed about upcoming events.

- 5.4 The Vice President of Communications shall:
 - 5.4.1 Manage the Club's e-mail account by responding to members' concerns and questions.
 - 5.4.2 Inform the members about upcoming events through various mediums such as sending regular e-mails, maintaining the Club website and developing publicity campaigns for major events.
 - 5.4.3 Communicate with the Vice President of Events to keep informed about upcoming events.

- 5.5 The Vice President of Chamber Music shall:
 - 5.5.1 Organize events for chamber music group members
 - 5.5.2 Organize auditions into the chamber music group
 - 5.5.3 Manage the chamber music groups and maintain constant communication with chamber musicians

- 5.6 The Vice President of External Affairs shall:
 - 5.5.1 Form and maintain relations with other clubs and organizations
 - 5.5.2 Communicate with the Vice President of Finance to establish sponsorships to support club events.
 - 5.5.3 Communicate with organizations on collaborative events

6 ARTICLE VI: Fees

- 6.1 The Clubs membership fee shall be \$5.00 per semester.



7 ARTICLE VII: Finances

- 7.1 The Executive Committee or Collective shall examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester.
- 7.2 All club bank accounts must be kept at Scotiabank as subsections of the SSMU account
 - 7.2.1 Each account must have a minimum of two and maximum of three signing officers
 - 7.2.2 In order to receive funding of any kind from the SSMU, the club must have a Scotiabank account

8 ARTICLE VIII: Meetings

- 8.1 Regular Executive meetings shall be held throughout the fall and winter terms once every two weeks.
- 8.2 General meetings shall be held throughout the fall and winter terms as deemed necessary.
- 8.3 Special Meetings shall be called at any time deemed necessary by the EC.

9 ARTICLES IX: Electoral Procedures

- 9.1 Elections are to be conducted only if necessary where there is competing interest within the club for one position.
- 9.2 When necessary, a special general meeting will be called for the purpose of electing a candidate for the position(s) in question.
- 9.3 The elections are to be conducted by secret ballot.

10 ARTICLE X: Affiliations

- 10.1 The Club has no affiliations with any groups or organizations

11 ARTICLE XI: Constitutional Amendment Procedure

- 11.1 Any member of the club may propose an amendment to the Constitution.
- 11.2 In order to amend the constitution, a two-thirds majority vote at an Executive meeting must be in favour of the proposed amendment.
- 11.3 All amendments shall be submitted to the Interest Group Coordinator, will be reviewed by the Interest Group Committee and ratified by the SSMU council before they take effect.

12 ARTICLE XII: Bylaws and Policies

- 12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution.
- 12.2 The club's bylaws shall not contravene the Constitution.
- 12.3 The club by laws must be available to any member of the SSMU when and if requested.

13 ARTICLE XIII: SSMU Constitution

- 13.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and By-Laws, the SSMU Constitution By-Laws and Policies shall take effect.
- 13.2 If there are any areas not covered in this Constitution, the SSMU Constitution, By-Laws and Policies shall take effect.