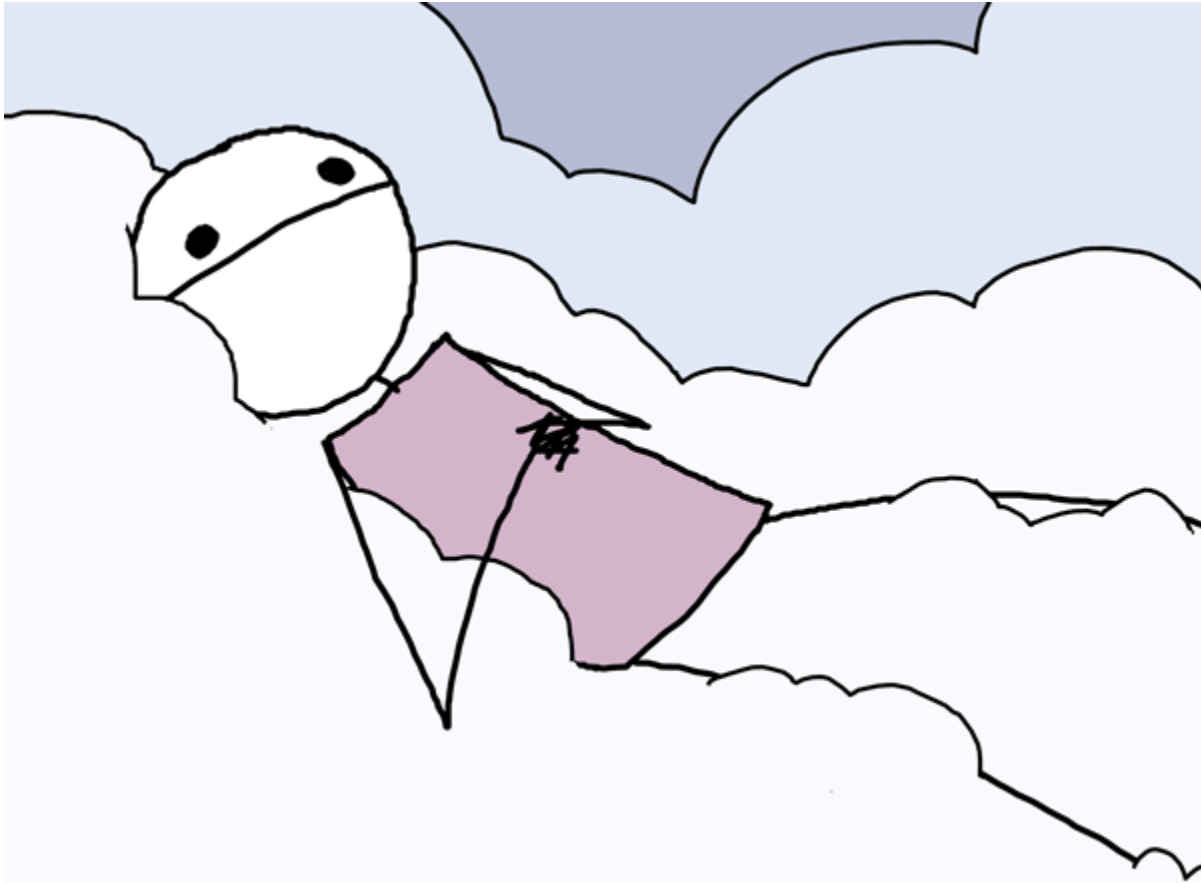




REPORT OF THE PRESIDENT TO COUNCIL (JANUARY 14 2016)



Meme of the week: Seems accurate. Things are still hectic, but more peaceful than last semester, as of late.

GOVERNANCE

BOARD OF DIRECTORS

**Traditionally undertaken jointly with the General Manager*

- Cleaning up docs with Ryan and Eileen

LEGISLATIVE COUNCIL

- Conducted a survey for Councillors on Execs, Parliamentarian, Speaker & general Council staff – **will compile results and send them out in January so all have a chance to fill it out after exams**



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- Council Social is underway – let me know when and what you all prefer!

GENERAL ASSEMBLY

**Traditionally undertaken jointly with the Vice-President (Internal)*

- Beginning plans for the Winter General Assembly – **Monday, February 22nd @ 3PM in the SSMU Ballroom!** Mark your calendars! Promotion is beginning next week and I am relying on all of you to help make sure we reach quorum!
- **Invite your friends, please!** <https://www.facebook.com/events/1968762583349678/>

GOVERNANCE DOCUMENT REVIEW

- The Internal Regulations of the Presidential Portfolio have been brought to this Council meeting for notice
 - As they were previously a catch-all for many documents, we've shortened it and made/added to numerous other reference documents, including:
 - A Human Resources (HR) Policy, which will detail all of our staff and many of the procedures we have in place (**coming soon**)
 - A Committee Terms of Reference document (**coming to this Council for approval**)
 - The Internal Regulations of Elections & Referenda (**coming to this Council for approval**)
 - The Conflict of Interest Policy will be updated to include some of the things we took out of the Pres IRs (**coming soon**)

PRESIDENTS' ROUNDTABLE

- Meeting on January 20th; am thrilled to know that I have been able to provide the Presidents with a great space for brainstorming and resource sharing. Hoping to make a **PRT Transition Report** for all incoming Presidents to use (largely will surround team management, conflict resolution, good management practices and other HR stuff)

HUMAN RESOURCES

PERMANENT STAFF

**With the arrival of the General Manager, Ryan, a lot of this work will transfer over.*

- **Social Committee** (Wendy & I)
 - Holiday Potluck happened on Dec 18
 - We had a gingerbread house making contest and made cards for staff
 - We will likely house this committee in the Internal portfolio
 - Organized a Welcome Back Breakfast the first day back
- **General Manager** (GM)
 - **Recruitment:**
 - As you may know, we've hired Ryan Hughes for the position of GM – thoroughly exciting news! Ryan began work on Dec. 21
 - Thankfully very little training was needed, due to his extensive knowledge of SSMU and his capabilities, but we made sure to fill any gaps (ex. Accounting)



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- **Supervision:** No longer will I supervise these staff members.
 - Events Manager (Vacant)
 - Communications & Publications Manager
 - Human Resources Advisor
 - Daycare Director
 - We've hired Zineb Mouhtam for the position and they began work on January 11th
 - I organized their orientation and they are now in the swing of things
- **Restructuring**
 - Discussions regarding staff restructuring with recent vacancies (Building Director, Events Manager), in addition to the ever-pressing need for additional staff (Club Administrator) have made for a discussion at Executive Committee yesterday that will be updated on here at Council, orally

STUDENT STAFF

- Working on making Guides for each position, rather than a brief & insubstantial Exit Report
- Hoping to do end-of-semester check-ins before next week
- Supervision & management
 - Internal Regulation Review Commissioner
 - Parliamentarian
 - Speaker
 - Sustainable Events Coordinator
 - Environment Commissioners (2)
 - Ethics Commissioner
 - Secretary General
 - Recording Secretary (early September)
 - General Manager Administrative Assistant
 - This individual has resigned, we are currently seeking to replace them
 - Presidential Administrative Officer (late October)
 - Family Care Commissioner (November)
- Beginning working on Recruitment 2016-2017 with Marie-Elaine (HR Advisor)

EXECUTIVES

- Restructuring SSMU
 - Both the Base Fee motion and Exec Restructuring Motion came to Council today – let's do this!
- VP Internal
 - Welcome to Omar! Very excited for the semester ahead with Omar on the team.
 - Organized Omar's training; the wheels are in motion!

REPRESENTATION & ADVOCACY



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SENATE

- **Senate**
 - **Joint Board-Senate Committee on Equity Subcommittee on Aboriginal Peoples**
 - We've met twice and have many projects on the go (ongoing)
 - Traditional Territorial Acknowledgement is moving forward and we've met in advance of our meetings with McGill to finalize the wording of the statement; there is agreement.
 - Working with Leslie Anne, our Indigenous Affairs Coordinator, Chloe and other stakeholders

BOARD OF GOVERNORS

- Met on Nov. 25th, nothing controversial was discussed; we are regularly receiving updates from Principal Fortier regarding executive salary discussions with the government
- **CAMSR** (Committee to Advise on Matters of Social Responsibility)
 - Next meeting is scheduled for today – the committee will have a ruling by March 2016

CAMPUS RELATIONS

- **Deputy Provost, Student Life & Learning (DPSLL)**
 - December meeting was cancelled, meeting on Monday the 18th
 - Let me know if you would like me to bring up any business
- **McGill Alumni Association (MAA)**
 - Working together on a project for 2nd semester (McGill24)
- **McGill Association for Continuing Education Students (MACES)**
 - SQ
- **Macdonald Campus Students' Society (MCSS)**
 - SQ
- **McGill Community Council (MCC)**
 - SQ
- **McGill Office of Sustainability (MOOS)**
 - Catalyst Awards Review Committee
 - I will be on vacation during the next meeting
- **Post-Graduate Students' Society (PGSS)**
 - SQ
- **Student Housing & Hospitality Services (SHHS)**
 - FADAC – Food and Dining Advisory Committee
 - Missed the December meeting due to Daycare HR issues

MEDIA

- Midterm reviews with the Daily happened woohoo!
- Midterm reviews with the Tribune have begun this week



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ENVIRONMENTAL SUSTAINABILITY

- Environment Committee
 - SQ
- The Sustainable Events Coordinator is working on incorporating elements of sustainable event planning into SSMU's event management software, in addition to our own events

FAMILY CARE

DAYCARE

**With the arrival of the Daycare Director, Zineb, a lot of this work will transfer over.*

- Working with the Daycare accountant to fix everything – the issues are fewer than we thought
 - Budget is complete and looking hopeful
- Lease negotiations in January 2016 (preparations have begun – chatting with SLL)
- The permit is also expiring, so this needs to be renewed in April 2016 (massive undertaking, Zineb will be doing it with Ryan)
- Have been having ongoing discussions with PGSS with regards to their MoA (contract) with the Daycare, as it is soon expiring
- Daycare HR is going much better now – all is well! Welcome to Eryka, our newest Educator!
- We've had 2 Educator Team Meetings these past 2 weeks and we have high hopes for this year!
- Met with the Parent Committee in early December to discuss priorities and strategies for recruitment (funding for activities, status of the recruitment and general issues)
- Hoping to implement cloth diapers in the Nursery, per the desire of a few educators and parents (leaving this in the hands of Zineb)

FAMILY CARE

- Working with the Julia and McGill's Family Resource Coordinator on outreach and promotion of newly-available services

PROJECTS & OUTREACH

- **Centraide Campaign**
 - *Traditionally would have been undertaken jointly with the VP Internal*
 - Last meeting is Wednesday – students raised over \$1500 and our 2 events were fairly successful! We reached our goal, woohoo!
- **Inclusive Registration Project**
 - This project has returned to my portfolio and is moving along steadily





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- The purpose is to ensure that we collect better data on the demographics of our students (ie. student parent status, disability etc) so that we can be more proactive about service provision and also identify structural issues with the demographics of students we attract and retain, etc.
- Enrolment Services is already working to make sure that newly-registering students can identify with non-binary gender options
- **General Outreach**
 - Organized a What Is SSMU Info Session for first-year and newly-arrived students
 - Coordinated a SSMU table at Activities Night
- **Unique Meetings**
 - Chatted with an interested first-year about opportunities to get involved over the phone because they couldn't attend the info session *cries of joy* #irememberwhen

PERSONAL

I AM DOING SO MUCH BETTER, my goodness. Last year was the absolute worst and I am so fortunate to finally have had the chance to re-energize and decompress after 8 months of things that diametrically oppose those two activities. I feel myself again! Ready for a great semester. Join me!

Looking forward to working with you all,

Kareem Ibrahim





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	Monday Nov 30, 2015	Tuesday Dec 1, 2015	Wed Dec 2, 2015	Thursday Dec 3, 2015	Friday Dec 4, 2015	Saturday Dec 5, 2015
6:00 AM						
7:00 AM						
7:30 AM	Tidy Office			Revisit		
8:00 AM		FREN239 (Sherbrooke 688 Rm1265)	Transition Report - Past	Listserv Today	VP Internal Training	General Manager Interviews (1010 Sherbrooke Street West, Suite 818 (Directly Opposite Bronfman, Main Entrance on Metcalfe))
9:00 AM	Check-Ins with Update	Monthly Staff	Daycare Director Interview	FREN239 (Sherbrooke 688 Rm1265)	Make Cards	
10:00 AM	Revision 1/4 submission of the	HR Description/Daycare Results	Meeting with Rim & Sharli-Ann	Daycare HR	Daycare Time	
11:00 AM	Meeting follow-up for	McGill Comm	Fall Office Hours	Interview Guide Revision	Check-In with Sarah	
12:00 PM	Lunch	GM	Pre-Senate MAUT Lunch (Faculty Club)	Contract Signing with Julia's Office Hours	Meeting with Albert (Kareem's)	
1:00 PM	Executive Committee [Tentative] (Boardroom)	Recruit	Chris	Check-In	Meeting with Leslie Anne	
2:00 PM			Julia's	Check-In	Meeting 1 (Small Boardroom)	
3:00 PM		Weekly Check-In (Small)	Senate Meeting (Leacock 232)	Check-In	Fall Office	
4:00 PM			Presidents'	Check-In	Annual Holiday Party! (Gert's & Essence Restaurant)	
5:00 PM				Board of Legislative Council (Lev Bukhman Room)	Bureau en Gros	
6:00 PM	Consultation sur le					
7:00 PM	Senate Caucuses					
8:00 PM						
9:00 PM	Executive		Bye Kiral (Benelux)			
10:00 PM						
11:00 PM						



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	Monday Dec 7, 2015	Tuesday Dec 8, 2015	Wed Dec 9, 2015	Thu Dec 10, 2015	Friday Dec 11, 2015
6 00 AM 30					
7 00 AM 30	Tidy Office				
8 00 AM 30	Payroll Approval				
9 00 AM 30		Daycare Time	Daycare Interview (Small)	General Manager Recruitment 2nd Round (Room 403)	Scotiabank
10 00 AM 30	Inclusive Registration	Recruitment 2016-2017 (Small)	FADAC (Room 301)		Meeting with Sharli-Ann
11 00 AM 30	Interview with Eryka Lucas	Check-In (Kareem's Office)	Fall Office Hours		Check-In with Sarah
12 00 PM 30	Check-In	~Lunch~	~Lunch~		Check-In
1 00 PM 30	Executive Committee [Tentative] (Boardroom)	[Tentative] Chris Office Hours	Meeting with Julia's Office Hours		Me
2 00 PM 30		Task CPM vacation			Pa
3 00 PM 30		Equity	Final Check-In	Daycare issue with a parent	Fall Office
4 00 PM 30		Weekl	Daycare Interview (Small)		Gener
5 00 PM 30	Debrief ILC	Meeting with	Review of Notes for GM		Check-In: Rescheduled
6 00 PM 30	Meeting with Ana and Norma				Meeting with
7 00 PM 30	Bureau en				
7 00					



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	Monday Dec 14, 2015	Tue Dec 15, 2015	Wed Dec 16, 2015	Thu Dec 17, 2015	Friday Dec 18, 2015
6 00 AM 30					
7 00 AM 30	Tidy Office				
8 00 AM 30			Introducing Eryka - Daycare	Daycare	
9 00 AM 30		Flowers for	Fw: Centraide Planning		
10 00 AM 30		Know Your Rights Campaign	GM Contract		Meeting with Sharli-Ann
11 00 AM 30	Check-Ins with		Fall Office Hours	Base fee priorities	Check-In with Sarah
12 00 PM 30	Julia's Office Hours	Daycare Docs	~Lunch~	~Lunch~	Holiday Potluck! (Madeleine Parent Room (202))
1 00 PM 30	Executive Committee [Tentative] (Boardroom)	Ceridian updates (Boardroom)	Meeting (VP FOPS Office)	Check-In	
2 00 PM 30			Daycare HR	Meeting with AISES (SSMU)	
3 00 PM 30			Meeting about	Pay Equity	Fall Office Hours
4 00 PM 30	recontr				
5 00 PM 30			Meeting re:		
6 00 PM 30	[Tentative] Dinner with Ryan (Le Taj)	Meeting with Fix Bike		Pick Up Chloes Stuff	
7 00 PM 30			Chat with Saif		
8 00					



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	Monday Jan 4, 2016	Tuesday Jan 5, 2016	Wed Jan 6, 2016	Thursday Jan 7, 2016	Friday Jan 8, 2016
6 00 AM 30				Office Opening	
7 00 AM 30	Tidy Office				
8 00 AM 30	Payroll Approval		Transition Report - Past	Listserv Today	
9 00 AM 30				Welcome Back Breakfast (Madeleine)	INTD497 (McConnell Engineering 12)
10 00 AM 30			Meeting with		
11 00 AM 30	Meeting with Ryan			Check-in	
12 00 PM 30		~Lunch~	~Lunch~	Winter Office Hours	
1 00 PM 30	Educator Team Meeting		Write Council Report & Motions	Base fee motion	Steerin
2 00 PM 30					Check-
3 00 PM 30					Check-In with
4 00 PM 30					Phone Call with
5 00 PM 30					Check-In
6 00 PM 30				Interview w/ the Daily	Record Class



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	Monday Jan 11, 2016	Tuesday Jan 12, 2016	Wed Jan 13, 2016	Thu Jan 14, 2016	Friday Jan 15, 2016
	Jing's Birthday				
6 00 AM 30					
7 00 AM 30	Tidy Office			Revisit	
8 00 AM 30	Check-Ins with			Listserv Today	
9 00 AM 30	Office Tour & Preliminary Meeting	HR Training	Executive Committee (Board room)	Interview with the Tribune	INTD4 97 (McConnell Engine)
10 00 AM 30	Check-In	Negotiations Worksh		Check-In	Rencontre
11 00 AM 30	IT Training	Meetin		Check-In	Finance
12 00 PM 30	Media	Educat	HR Leg	Pre-Senate MAUT	~Lunch~
1 00 PM 30	IT & Meeting	Chat wit Ali	Check-In	UA & Internal	Check- Office
2 00 PM 30	Security	SS MU Secur	Senate (Leacock 232)	CAMS R	Check-in (Pres Office)
3 00 PM 30	Accounting	Acco	SSMU Table at Activities Night (SHMU)	What is SSMU? Info	Check-In with Kareem (Kareem's Office)
4 00 PM 30	Discover McGill Winter Orientation	Table at Activities Night		Legislative Council (Lev Bukhman Room)	Re: Fw: Finance Training (FOPS & Internal)
5 00 PM 30	Senate Caucus (434 - Purple Room)		GA to Listservs		
6 00 PM 30		Announce			
7 00 PM 30					
8 00 PM 30					
9 00 PM 30					
10 00 PM 30					
11 00					