



Vice-President (Clubs and Services) Report to Legislative Council

January 14, 2016

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PERSONAL

- Office hours this semester will run from 10am to 12pm on Tuesdays and 3:30pm to 5:30pm on Wednesdays – feel free stop by and chat!

CLUBS

- I have been working on the implementation of new resources for clubs, including streamlining access to club documents like Constitutions and bank statements, and creating new services that SSMU can make available to clubs, including the ability to facilitate ticket sales on behalf of student groups at the SSMU Front Desk.
- I have been working closely with my Communications Coordinator on club promotional projects – the Clubs and Services portfolio just made its debut on Instagram (tag @ssmucs on Instagram and we'll regram your club's photos!) and a guest blog feature on the SSMU website for clubs is in the works as well! We are also working on an entire restructure of the Clubs and Services section of the website to be incorporated into the ongoing SSMU website redesign project.
- The Club Committee is continuing to meet on a weekly basis this semester. A report has been submitted to Legislative Council for approval.

SERVICES

- As usual, the bulk of the work associated with Services involves the completion of frequent but small scale tasks to facilitate the operations of individual Services.
- I recently developed a comprehensive application for Service status, which streamlines a formerly very ad-hoc and unstructured process and also makes it more evident to interested clubs what the expectations are of Services and how they differ from clubs. I am expecting at least one application for Service status to be submitted before the end of this semester.
- I have begun coordination with Services with expiring fees or Services interested in implementing fees to begin preparation for fee levy campaigns in the upcoming Winter Referendum period, which will be an ongoing project until the completion of the referendum – at this point it is looking like there will be three Services fees running in this referendum and Council can expect to see motions to this effect as early as next Council meeting.
- At the time of writing, we are in the midst of a by-election for a new Services Representative to Council following the late November resignation. The election, in which only Services are eligible to vote, will be wrapping up at 3pm on January 14th and we will be welcoming a new Services Representative to Council at this evening's meeting. Both myself and the Services are looking forward to having full representation for student groups on Council again!



- The Services Review Committee has begun meeting again for the new semester, and prior to re-starting the service review process later in the semester will be debriefing on strategies used for reviews last semester and designing a new methodology based on feedback from Committee members and the Services themselves.

INDEPENDENT STUDENT GROUPS

- All of the end-of-the-semester touching base with our Independent Student Groups are wrapping up - the last couple of meetings will be taking in the coming weeks. I closed out last semester following up with all of these groups, many of whom have not had a historically close relationship with the SSMU, to identify any issues that arose over the course of the semester and to identify any areas where the groups require more support from the SSMU.
- This weekend, I attended a joint meeting between the CKUT Board of Directors and the CKUT Steering Committee to identify financial strategies moving forward in light of the failure of their Fall semester fee increase – these discussions will be ongoing at future CKUT Board meetings.
- Responsibilities with CKUT will likely ramp up in the coming weeks with the Grievance Committee convening and responded to complaints or requests for conflict resolution in accordance with the Grievance Policy I wrote last semester which was approved by the Board of Directors in December.

BUILDING

- The Building Committee has tentatively decided to allocate the remainder of the funds available from the Committee's Space Fee allocation to the refurbishment of the Student Lounge on the first floor of the SSMU Building, which was in dire need of an update and was identified by students as a priority through the Building Committee's consultation on allocating those funds. Following the recent recarpeting of the Lounge over the break, the Committee will be approving a vendor and a design plan shortly.
- Meetings with tenants regarding leases in the building will be commencing shortly and will likely prove to be very work intensive in the coming months – please note that once negotiations with tenants commence, progress in negotiations will not be reported on publicly due to the confidentiality of lease negotiations.

EVENTS

- Winter Activities Night, which has been expanded into two days for the first time, will be taking place this Tuesday and Wednesday, with roughly 240 groups tabling at the event.
- We're implementing a number of changes this semester to make the process easier on student groups – we are eliminating the passes in favour of a more flexible check-in system and are eliminating strict table numbers in favour of colour coded sections to ensure that clubs who steal other clubs tables and mess up the entire table allocation can't run rampant anymore.
- Post-event updates on Activities Night will be reported verbally!



STAFF

- The bulk of the 81 staff members under my direct supervision are student staff associated with the Services, and I have been spending quite a bit of time doing hours assessments and follow ups with all of those staff members to ensure that all of our Services are on track to stay on budget and are not at risk of exceeding their salaries budgets.
- I have finalized my major project list for my student staff for the Winter semester and have distributed all of the task assignments for this semester – collaborative projects with staff will be ongoing throughout the semester and reported on upon completion!
- Having recently taken on the student staff associated with the Events department, I am working on job restricting for a number of these student staff in order to better accommodate SSMU's events needs in the interim.
- The number of student staff that I directly manage will be decreasing this semester with staff formerly supervised by the General Manager and the Vice-President (Internal) returning to those portfolios – this should allow for more active engagement and follow up with my student staff than was possible last semester!

DELEGATION

- Fortunately, what was formerly four individual “Delegation” sections in my reports (General Manager, Vice-President (Internal), Building Director, and Events Manager) is now small enough that it's able to just be one heading! I have been working on transitioning back my Fall semester delegated tasks to the now-filled positions.
- The only delegated tasks remaining that take up a significant amount of my time are the tasks associated with the vacancy of the Events Manager position, which includes the approval of all room bookings in the building – thank you for bearing with us as approval time for room bookings have decreased slightly due to this transition.

PROJECTS

- The Electoral Reform Committee is meeting for the first time this week – the initial meeting will involve identifying general issues and trends to be discussed and the development of a timeline for the semester, as well as the election of the chair of the Committee.

MISCELLANEOUS

- As per usual, as required by the Accountable Leadership Policy you can find the record of my work hours available publicly through this [Google Spreadsheet](#).
#AccountabilityCommitteeWhereUAt

Respectfully submitted,

Kimber Bialik
Vice-President (Clubs and Services)