

Executive Committee Report to Legislative Council

2016-01-28

January 13, 2016

Attendance

Ryan Hughes, Kareem Ibrahim, Kimber Bialik, Emily Boytinck, Zacheriah Houston, Chloe Rourke, Omar El-Sharawy

Minutes:

The minutes from the December 14, 2015 meeting of the Executive Committee have been approved at this week's meeting of the Executive Committee.

Approved on Vibe (since last meeting)

Approval of the hiring of Arabella Colombier for Social Justice Days Coordinator.

Approval of the creation of a contract position to assist with HR, Payroll, and Ceridian.

Approval of the use of \$104 from the La Prep Voucher for the SSMU Information Session.

For Approval from Vibe

Approval of Kareem's Vacation Days: Jan 22, 25, 26 and Feb 29, March 1, 2, 3, 4 (will be available by email throughout).

Business Arising

Approval of the Extension of Activities Night Coordinator Tong Niu's Contract by 50 hours.

Report of the General Manager

Mandate to hire the General Manager Administrative Assistant.

January 20, 2016

Attendance

Ryan Hughes, Kareem Ibrahim, Kimber Bialik, Emily Boytinck, Zacheriah Houston, Chloe Rourke, Omar El-Sharawy

Minutes:

The minutes from the January 13, 2016 meeting of the Executive Committee have been approved at this week's meeting of the Executive Committee.

Business Arising

Approval of Zach using February 15th and February 26th as vacation days.

Approval of Zach taking February 4th as a Mental Health Day.

Approval of Kimber taking February 4th as a Mental Health Day.

Approval of spending \$7,766 from CERF for the upgrade of Gerts' POS system to comply with new legal requirements.

Approval of \$2500 purchase of beanbags from BeanBagFactory.Com.

Approval of the Policy Advocacy and Resource Coordinator Job Description, for 110 hours for the year.

Approval of the hiring of Susan Li for Marketing Representative.