



Motion Regarding the Special Referendum on the Restructuring of Executive Portfolios

WHEREAS, the six SSMU Executives are currently elected annually by the membership and become full-time paid employees of the SSMU;

WHEREAS, the SSMU has expanded significantly over the past decade, with hundreds of new student staff, two new food operations, new initiatives, many more student groups, and expanded Executive portfolios;

WHEREAS, current and past Executives have identified that their portfolios have grown to an unmanageable level, resulting in the annual burnout of Executives, due to increased responsibilities such as the addition of mental health and the sexual assault policy to the University Affairs portfolio, the addition of new funds, new fees, and the new operations to the Finance and Operations portfolio, and the growth in the number of student groups since the creation of the Clubs and Services portfolio;

WHEREAS, the annual burnout of Executives results in the degradation of the mental and physical health of said Executives, and consequently the poor transfer of knowledge from year to year;

WHEREAS, Executive contracts currently stipulate “up to 70 hours per week”, a figure which has hovered closer to 85 hours per week, on average, this year^{1 2 3};

WHEREAS, in order to continue to meet students' demands and properly address the needs of the Executive portfolios, additional peoplepower is needed;

WHEREAS, the proposed reorganization of the Executive portfolios would involve the hire of an additional Executive and is articulated in Appendix A;

BE IT RESOLVED, THAT a Special Referendum regarding the addition of a 7th Executive be called in January 2016, in accordance with the following timeline:

Campaign Period:	January 18-29
Polling Period:	January 27-29

BE IT RESOLVED, THAT the following question be posted in the aforementioned Special Referendum:

Do you agree to amend the Constitution to reorganize the Executive portfolios as outlined in Appendix A, by replacing the current wording (outlined in Appendix C) with the proposed wording (outlined in Appendix B) to add a seventh Executive?

BE IT RESOLVED, THAT the whereas clauses above be included on the referendum ballot with the question;

BE IT RESOLVED, THAT the Executive Committee be mandated to create a 'Yes' Committee and coordinate this campaign.

Kareem Ibrahim, President
Adam Templer, Arts Representative
Erin Sobat, Senate Caucus Representative

1 SSMU Executive Contracts

2 VP (Finance and Operations) Work Hours

3 VP (Clubs and Services) Work Hours

4 Calculated from the gross salary of 30,094.73 after deducting Québec taxes and federal taxes.



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Appendix A – Current Structure vs Proposed Structure

** indicates a new or moved responsibility

<u>Current Structure</u>	<u>Proposed Structure</u>
<p><u>VP University Affairs</u> Libraries Research Academic Policy University Relations (Senate) Student Services Mental Health Equity Awards of Distinction</p>	<p><u>VP University Affairs</u> Libraries Research Academic Policy University Relations (Senate) Equity</p>
<p><u>VP Clubs & Services</u> Building Management Building Events & Room Bookings Clubs & Services Independent Student Groups</p>	<p><u>VP Student Life</u> Clubs & Services Student Services** Mental Health** Independent Student Groups</p>
<p><u>VP Internal Affairs</u> Communications Student Engagement SSMU Events Publications Faculty Relations</p>	<p><u>VP Internal Affairs</u> Communications Student Engagement SSMU Events Publications Faculty Relations</p>
<p><u>VP Finance & Operations</u> Finance & Budget Accounting Gert's The Nest/SRC MiniCourses Student Fees</p>	<p><u>VP Finance</u> Funding Student Fees ASEQ/ Insurance Awards of Distinction FERC & Investments Contracts Human Resources** Daycare**</p>



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<p>Funding FERC & Investments Contracts</p>	<p><u>VP Operations</u> Gert's The Nest/SRC MiniCourses Building Management Building Events & Room Bookings Environmental Sustainability**</p>
<p><u>VP External</u> External Affairs (Provincial Student Federations) Political Campaigns Community Relations Francophone Affairs</p>	<p><u>VP External Affairs</u> External Affairs (Provincial Student Federations) Political Campaigns Community Relations Francophone Affairs Indigenous Affairs**</p>
<p><u>President</u> Human Resources Governance (Council & Board of Directors) Environmental Sustainability University Relations (Senate & Board of Governors) Faculty Relations (Presidents' Roundtable) Daycare</p>	<p><u>President</u> Governance (Council & Board of Directors) University Relations (Senate & Board of Governors) Faculty Relations (Presidents' Roundtable) Family Care**</p>



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Appendix B – Proposed Wording

10.1 OFFICERS OF THE SOCIETY. The Officers of the Society shall be the following: the President; the Vice-President (**Student Life**) the Vice-President (Internal Affairs); the Vice-President (External Affairs); the Vice-President (Finance); **the Vice-President (Operations)**; and the Vice-President (University Affairs).

10.11 PRESIDENT. The President shall exercise the following powers and perform the following duties: to be the chief officer of the Society; to ensure the long term integrity of the Society; to be the spokesperson for the Society in a manner not inconsistent with a Policy set out by the Board of Directors; to enforce the Constitution and **Internal Regulations** of the Society; to chair and coordinate the activities of the Executive Committee; to call meetings of and set the agenda for the Legislative Council; to **manage** relations between the Society and the administration of McGill University; to represent the members of the Society on the University Senate and Board of Governors; to develop an external Policy in cooperation with the Vice-President (External Affairs); and to coordinate the Society's relations with faculty and school student associations.

10.12 VICE-PRESIDENT (**STUDENT LIFE**). The Vice-President (**Student Life**) shall exercise the following powers and perform the following duties: to manage relations between the Society and its clubs and services; to communicate Policy and procedures of the Society, financial and otherwise, to the clubs and services; to meet with the Officers of the Society's clubs and services to discuss their budget submissions; to provide activities, events, and support services to enhance the well-being of the Society's clubs and services; to maintain relations between the Society and independent student groups (not including faculty associations); **to operationalize the Society's commitment to supporting students with dependents; to manage the Society's mental health initiatives; and to liaise and collaborate with University staff from Student Services.**

10.13 VICE-PRESIDENT (INTERNAL AFFAIRS). The Vice-President (Internal) shall exercise the following powers and perform the following duties: to ensure a good rapport between the Society and its membership; to coordinate the Society's relations with faculty, school and other student associations, and to facilitate communication amongst these groups; to **manage** the programming of activities and events of the Society in a manner not inconsistent with a Policy set out from time to time by the Board of Directors; **to oversee the production of the Society's publications; and to manage the Society's communications and student engagement strategy.**

10.14 VICE-PRESIDENT (EXTERNAL AFFAIRS). The Vice-President (External Affairs) shall exercise the following powers and perform the following duties: to represent the Society and communicate positions and Policy taken by the Society to external bodies and agencies; to lobby federal, provincial, and municipal governments to further the objectives, goals and Policy of the Society; **to mobilize students on positions and Policy of the Society and assist in the coordination of student run**



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political campaigns; to develop a Policy **regarding** and initiatives in the off-campus McGill community; to communicate to the Board of Directors relevant external issues which may significantly affect McGill University or its students; **to coordinate the Society's Indigenous solidarity efforts; to operationalize the Society's commitment to the francophone community**; and to attend meetings of relevant local, provincial, national or international student groups.

10.15 VICE-PRESIDENT (FINANCE). The Vice-President (Finance) shall exercise the following powers and perform the following duties: to ensure the long-term financial stability of the Society in cooperation with the General Manager; to provide the Executive Committee and the Board of Directors with regular reports on the financial status of the Society; to develop the annual budget of the Society in a manner not inconsistent with the Policy and priorities set out by the Executive Committee and the Board of Directors; to ensure that no individual or group disburses Society's funds without authorization; to manage any Society group **insurance** plan duly approved by the membership, in a manner not inconsistent with the Policy set out by the Board of Directors; **to authorize all agreements that bind the Society, in cooperation with the General Manager**; and **to manage the Society's human resources in cooperation with the General Manager**.

10.16 VICE-PRESIDENT (OPERATIONS). The Vice-President (Operations) shall exercise the following powers and perform the following duties: to manage the use of the William Shatner University Centre in cooperation with the General Manager; to coordinate the physical development of the William Shatner University Centre; to oversee the management of the Society's business operations; **to operationalize the Society's commitment to environmental sustainability**; and **to oversee the operations of the SSMU Daycare Centre Inc. in cooperation with the General Manager**.

10.17 VICE-PRESIDENT (UNIVERSITY AFFAIRS). The Vice-President (University Affairs) shall exercise the following powers and perform the following duties: to coordinate the activities of the Senate Caucus; to ensure communication between the Board of Directors, student Senators, and all student members of University committees; to maintain relations between the Society and all levels of government at McGill University, with the exception of the Board of Governors; to represent the members of the Society on the University Senate; to attend, or to appoint and advise student representatives to, committees and subcommittees of Senate; to coordinate the representation of the Society on University selection committees for Deans and Directors of faculties and schools, senior administrators and University representatives; **to oversee the Society's research endeavours; and to operationalize the Society's commitment to equity through Policy, programming and services**;

12.1 STATUS AND DUTIES. The General Manager shall be an employee of the Society. The General Manager shall exercise the following powers and perform the following duties: to assist the Executive Committee, the Legislative Council and the Board of Directors in the performance of their duties and implementation of their decisions; to provide input on long-term planning and administrative continuity; to



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ensure the long-term financial stability of the Society in cooperation with the Vice-President (Finance); to manage the Society's human resources in cooperation with the Vice-President (**Finance**); to manage the University Centre in cooperation with the Vice-President (**Operations**); to oversee the management of technology within the Society; to make emergency decisions when necessary, to be ratified at the next meeting of the Executive Committee; and to act in accordance with the Constitution and Internal Regulations.



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Appendix C – Current Wording

10.1 OFFICERS OF THE SOCIETY. The Officers of the Society shall be the following: the President; the Vice-President (Clubs & Services); the Vice-President (Internal Affairs); the Vice-President (External Affairs); the Vice-President (Finance and Operations); and the Vice-President (University Affairs).

10.11 PRESIDENT. The President shall possess the following powers and duties: to be the chief officer of the Society; to ensure the long term integrity of the Society; to be the spokesperson for the Society in a manner not inconsistent with a Policy set out by the Board of Directors; to enforce the Constitution and By-laws of the Society; to chair and coordinate the activities of the Executive Committee; to call meetings of and set the agenda for the Legislative Council; to coordinate relations between the Society and the administration of McGill University; to represent the members of the Society on the University Senate and Board of Governors; to develop an external Policy in cooperation with the Vice-President (External Affairs); to manage the Society's human resources in cooperation with the General Manager; to coordinate the Society's relations with faculty and school student associations; and to reside in the Montreal area throughout the term of office.

10.12 VICE-PRESIDENT (CLUBS AND SERVICES). The Vice-President (Clubs and Services) shall exercise the following powers and perform the following duties: to manage relations between the Society and its clubs and services; to communicate Policy and procedures of the Society, financial and otherwise, to the clubs and services; to meet with the Officers of the Society's clubs and services to discuss their budget submissions; to provide activities, events, and support services to enhance the well-being of the Society's clubs and services; to maintain relations between the Society and independent student groups (not including faculty associations); to manage the use of the William Shatner University Centre in cooperation with the General Manager; to coordinate the physical development of the William Shatner University Centre; and to reside in the Montreal area throughout the term of office.

10.13 VICE-PRESIDENT (INTERNAL). The Vice-President (Internal) shall exercise the following powers and perform the following duties: to ensure a good rapport between the Society and its membership; to coordinate the Society's relations with faculty, school and other student associations, and to facilitate communication amongst these groups; to coordinate and oversee the programming of activities and events of the Society in a manner not inconsistent with a Policy set out from time to time by the Board of Directors; and to reside in the Montreal area throughout the term of office.

10.14 VICE-PRESIDENT (EXTERNAL AFFAIRS). The Vice-President (External Affairs) shall exercise the following powers and perform the following duties: to represent the Society and communicate positions and Policy taken by the Society to external bodies and agencies; to lobby federal, provincial, and municipal governments



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to further the objectives, goals and Policy of the Society; to develop a Policy and initiatives in the off-campus McGill community; to communicate to the Board of Directors relevant external issues which may significantly affect McGill University or its students; to attend meetings of relevant local, provincial, national or international student groups; to develop an external Policy in cooperation with the President; and to reside in the Montreal area throughout the term of office

10.15 VICE-PRESIDENT (FINANCE AND OPERATIONS). The Vice-President (Finance and Operations) shall exercise the following powers and perform the following duties: to ensure the long-term financial stability of the Society in cooperation with the General Manager; to provide the Executive Committee and the Board of Directors with regular reports on the financial status of the Society; to develop the annual budget of the Society in a manner not inconsistent with the Policy and priorities set out by the Executive Committee and the Board of Directors; to ensure that no individual or group disburses Society's funds without authorization; to oversee the management of the Society's business operations; to manage Society group assurance plan duly approved by the membership, in a manner not inconsistent with the Policy set out by the Board of Directors; and to reside in the Montreal area throughout the term of office.

10.16 VICE-PRESIDENT (UNIVERSITY AFFAIRS). The Vice-President (University Affairs) shall exercise the following powers and perform the following duties: to coordinate the activities of the Senate Caucus; to ensure communication between the Board of Directors, student Senators, and all student members of University committees; to maintain relations between the Society and all levels of government at McGill University, with the exception of the Board of Governors; to represent the members of the Society on the University Senate; to attend, or to appoint and advise student representatives to, committees and subcommittees of Senate; to coordinate the representation of the Society on University selection committees for Deans and Directors of faculties and schools, senior administrators and University representatives; and to reside in the Montreal area throughout the term of office.

12.1 STATUS AND DUTIES. The General Manager shall be an employee of the Society. The General Manager shall exercise the following powers and perform the following duties: to assist the Executive Committee, the Legislative Council and the Board of Directors in the performance of their duties and implementation of their decisions; to provide input on long-term planning and administrative continuity; to ensure the long-term financial stability of the Society in cooperation with the Vice-President (Finance and Operations); to manage the Society's human resources in cooperation with the President; to manage the University Centre in cooperation with the Vice-President (Clubs and Services); to oversee the management of technology within the Society; to make emergency decisions when necessary, to be ratified at the next meeting of the Executive Committee; and to act in accordance with the Constitution and By-laws.