



Interim Status Club Application

Part 1 of 3

COVER LETTER

Please describe the goals of your club and how you plan to achieve these goals. Describe any activities you will host in order to achieve your goals. Please include information on how becoming a SSMU club will allow your group to achieve its goals.

The McGill Students' Culinary Society intends to unite McGill students interested in improving their cooking skills. The club would serve as a means for students to attend cooking workshops within the McGill community. Members of the McGill Students' Culinary Society would take turns leading meetings as they teach their peers how to prepare a favorite dish. The club would also partner with various heritage clubs to host ethnic food workshops. When workshops have smaller groups, they will be held in someone's apartment, but as the club expands it will book kitchens such as McGill's Midnight Kitchen or Saydie's Community Kitchen to accommodate a larger group. The club encourages innovation and a willingness to learn. As a SSMU club, the McGill Students' Culinary Society would be able to afford the ingredients and equipment necessary to hold cooking events. Furthermore, SSMU would give the club legitimacy, allowing it to seek out sponsors and partnerships in Montreal.

****Note:** The club acknowledges it cannot use "McGill" in the title without permission, but for the purposes of this Constitution we will use the name we wish to have after receiving said permission.



Oct 18 2012

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Part 1 of 3

Approved Nov 15 2012

COVER LETTER

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The McGill Students' Culinary Society intends to unite McGill students interested in improving their cooking skills. The club would serve as a means for students to attend cooking workshops in the Montreal area and within the McGill community. Members of the McGill Students' Culinary Society would take turns leading meetings as they teach their peers how to prepare a favorite dish. The club would also partner with various heritage clubs to host ethnic food workshops. The club encourages innovation and a willingness to learn. As a SSMU club, the McGill Students' Culinary Society would be able to afford the ingredients necessary to hold cooking events as well as the resources to attend cooking workshops in the city. Furthermore, SSMU would give the club legitimacy, allowing it to seek out sponsors and partnerships in Montreal.

Where will you cook?

Where specifically?

Note: The club acknowledges it cannot use "McGill" in the title without permission, but for the purposes of this Constitution we will use the name we wish to have after receiving said permission.

~~Sean Trevis~~



Part 2 of 3

CONSTITUTION

Constitution of McGill Students' Culinary Society

Ratified by Club's Membership on DD/MM/YYYY: 16/09/2012

Ratified by SSMU Council on: _____

1 Article I: Name

1.1 McGill Students' Culinary Society also referred to hereinafter as the Club.

2 Article II: Mandate

2.1 The Club's mandate shall be to

- Promote an appreciation for the culinary arts with openness to diversity and creativity
- Foster an open learning environment where students take turns teaching and learning from each other
- To the best of its abilities, use local ingredients and limit meat consumption in an ethically and environmentally conscious manner
- Donate a portion of the clubs time and/or resources to a charitable cause in the city annually in recognition of the scarcity of food (e.g. a monetary donation or a club outing to a soup kitchen)

2.2 Code of Conduct

2.2.1 The Club shall carry forth its mandate from an anti-oppressive and equitable standpoint AND equal respect shall be given to all members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.

2.2.1.1 No member shall make personal profit from the club.

2.2.2 Any executive member who fails to fulfill their responsibilities shall be subject to the expulsion procedure outlined in this constitution.

2.3 Student Group Civility

2.3.1 The club will maintain cordial and respectful relations with all other clubs, services and independent student groups.

2.3.2 The club will not use SSMU resources and/or their club status to prevent other clubs, services or independent student groups from fulfilling their mandate, including but not limited to their acquisition of resources and pursuit of activities.

2.3.3 If problems arise between groups, a member of the executive committee and/or collective of the club shall be responsible for contacting the SSMU Vice President of Clubs and Services and attempt to remedy the problem in a collegial fashion.

2.4 Environment

For more information, please contact Kaiti O'Shaughnessy, Interest Group Coordinator, at the SSMU front desk or via email at igc@ssmu.mcgill.ca.



2.4.1 The club shall make attempts to regularly monitor the environmental impact of all its events and operations.

2.4.2 Clubs must attempt to utilize the services and resources available at SSMU in order to maximize capacities for equitable decision-making and environmental stewardship. These include but are not limited to the use of the plate club, green events guide, applications for the SSMU Green fund, assistance of the SSMU environment commissioners, environment committee and green events coordinators

2.4.3 The club must attempt to find sustainable alternatives to the non-recyclable #6 plastic, effective waste management, providing vegan and vegetarian options, purchasing clothing which is ethically sourced and environmentally-friendly, purchasing local and sustainable alcohol, fair trade coffee and tea, and local and/or organic foods.

3 Article III: Membership

3.1 Membership for a club under the Students' Society of McGill University is open to all SSMU and PGSS members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.

3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.

3.3 Associated non-voting membership is open to all others.

4 Article IV: Executive Committee

4.1 The Executive Committee (EC) shall administer the Club and oversee its events.

4.2 The EC is composed of the following five portfolios:

1. President
2. Vice President External
3. Vice President Internal
4. Treasurer
5. Secretary
6. Vice President Miscellaneous

4.3 The EC shall meet as frequently as it deems fit.

4.4 At least three of the five EC members must be present at an EC meeting in order for quorum to be met and for the meeting to proceed.

5 Article V: Portfolios

5.1 The President shall:

- 5.1.1 Be the chief executive officer, chief representative, and chief spokesperson of the Club.
- 5.1.2 Oversee all aspects of the club.
- 5.1.3 Be the main point of contact between the SSMU VP Clubs and Services and the club
- 5.1.4 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
- 5.1.5 Chair all EC meetings.
- 5.1.6 May cast the deciding vote in the event of a EC deadlock

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- 5.1.7 Co-sign all financial transactions with the Treasurer.
 - 5.1.8 Co-sign all minutes with the Secretary.
 - 5.1.9 Ensure that the Club is abiding by the Constitution, By-laws and Policies of the Students' Society of McGill University
- 5.2 The Vice President External shall:
- 5.2.1 Act as representative of the Club to the community within and outside of the University. This would include maintaining relations with partners, sponsors, and grocers we choose to purchase ingredients from.
 - 5.2.2 Be responsible for promoting the image of the Club to the community within and outside McGill University.
- 5.3 The Vice President Internal shall:
- 5.3.1 Be responsible for communication within the EC and with the Students' Society of McGill University. This includes advertising and emailing members.
 - 5.3.2 Be responsible for developing healthy relations with student and community organizations within and outside McGill University, such as other food clubs who wish to guest-lead a McGill Students' Culinary Society workshop
 - 5.3.3 Maintain the membership list of the club.
 - 5.3.4 Oversee and coordinate the programming activities and events of the club
- 5.4 The Treasurer shall:
- 5.4.1 Oversee and coordinate funding for the programming activities and events of the club, especially by evaluating the cost of ingredients.
 - 5.4.2 Be responsible for the collection of membership fees.
 - 5.4.3 Co-sign all financial transactions with the President.
 - 5.4.4 Ensure the funding and financial stability of the club.
 - 5.4.5 Keep track of all financial transactions and receipts in order to prepare the biyearly audits for the SSMU
- 5.5 The Secretary shall:
- 5.5.1 Take minutes at EC and general meetings, and ensure proper distribution of all minutes
 - 5.5.2 Co-sign all minutes with the President.
 - 5.5.3 Shall be responsible for booking and arranging meeting rooms, organizing and obtaining refreshments, and drafting agendas for general meetings.
- 5.6 Vice President Miscellaneous shall:
- 5.6.1 Deal with misc. matters within the club to ensure smooth facilitation of events
 - 5.6.2 Assist VP External in pursuing sponsorships
- 6 Article VI: Fees
- 6.1 The Club's membership fee shall be collected per event instead of per year because larger events will be optional to club members.

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7 Article VII: Finances

7.1 The Executive Committee shall examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester before May 31st of each year.

7.2 All club bank accounts must be kept at Scotiabank as subsections of the SSMU account

7.2.1 Each account must have a minimum of two and maximum of three signing officers

7.2.2 In order to receive funding of any kind from the SSMU, the club must have a Scotiabank account

8 Article VIII: Meetings

8.1 There shall be a General Meeting held in March for the purpose of electing new members to the EC.

8.2 Regular Executive and General meetings shall be held throughout the fall and winter terms.

8.3 Special Meetings shall be called at any time deemed necessary by the EC and/or Committee Chair.

9 Article IX: Electoral Procedures

9.1 The Vice-President (Clubs & Services) of SSMU or his/her representative shall be the Chief Electoral Officer (CEO) with final authority over electoral procedures and validity of results.

9.2 The general membership must be notified of the date of the general meeting 2 weeks in advance to the date of the General Meeting called for elections purposes.

9.3 Elections are to be held before March 31 during the previously mentioned General Meeting.

9.4 The Executive Committee may designate Deputy Electoral Officers (DEOs) to assist the running of elections in consultation with the CEO.

9.5 Elections are to be conducted by secret ballot in person.

9.6 Ballots must be kept in a secure place for 5 weeks after the date of voting.

9.7 The Vice-President (Clubs and Services) should be notified immediately in the event of contested electoral results

10 Article X: Affiliations

10.1 The Club has no affiliations

11 Article XI: Constitutional Amendment Procedure

11.1 Any member of the club may propose an amendment to the Constitution.

11.2 In order to amend the constitution a two-thirds majority vote at a General Meeting must be in favor of the proposed amendment.

11.3 All amendments shall be submitted to the Interest Group Coordinator, will be reviewed by the Interest Group Committee and ratified by the SSMU council before they take effect.

12 Article XII: Bylaws and Policies

12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution

12.2 The club's bylaws shall not contravene the Constitution.



12.3 The club by laws must be available to any member of the SSMU when and if requested.

13 Article XIII: SSMU Constitution, By-Laws and Policies

13.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and By-Laws, the SSMU Constitution By-Laws and Policies shall take effect.

13.2 If there are any areas not covered in this Constitution, the SSMU Constitution, By-Laws and Policies shall take effect.

Part 3 of 3

MEMBER LIST

Interim Status Club Application

Please verify that you have at least ten interested members

	Name	Student Number	E-Mail Address	Phone number
1	Allegra Johnston	260453341	allegra.johnston@mail.mcgill.ca	514.549.2032
2	Tamaryn De Kock	260454280	Tamaryn.dekock@mail.mcgill.ca	514.651.5446
3	Chris Law	260471648	Christopher.law@mail.mcgill.ca	514.592.7170
4	Leigha Santoro	260446261	Leigha.santoro@mail.mcgill.ca	514.445.3191
5	Chi Ting Huang	260474894	Chi-ting.huang@mail.mcgill.ca	514.629.9307
6	Nicole Witter	260445956	Nicole.witter@mail.mcgill.ca	508-320-2689
7	Doris Chiu	260447929	Chih-yun.chiu@mail.mcgill.ca	514-833-9432
8	Paul Bandera	260470638	Paul.bandera@mail.mcgill.ca	514-972-9801
9	Koay Keat Yang	260410462	Keat.koay@mail.mcgill.ca	514-5500-659
10	Phil Turineck	260462626	Louis-Philippturineck@mail.mcgill.ca	514-296-1968

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