



# REPORT OF THE VICE–PRESIDENT (OPERATIONS)

November 17<sup>th</sup>, 2016

## TABLE OF CONTENTS

- Campus Space planning ..... 1**
- Building Affairs ..... 1**
- Food & Beverage ..... 2**
- MiniCourses ..... 2**
- Sustainability ..... 3**
- Sacha’s Corner ..... 3**

## CAMPUS SPACE PLANNING

- **Next construction update meeting = November 24<sup>th</sup> (NEXT THURSDAY)**
  - If anyone has anything they’d like me to bring up (especially re: accessibility routes, student concerns, etc, send them to me via email by WEDNESDAY night at the latest)

## BUILDING AFFAIRS

- **Brown Building Accessibility route**
  - The Brown building is (finally) open until 10:30 PM to extend the hours of this essential accessibility route through our building
- **Exam time study spaces:**
  - The SSMU building will be opening a number of bookable spaces specifically for additional study space during peak exam periods (Friday December 2<sup>nd</sup> to Tuesday December 6<sup>th</sup>)
  - We’re working on opening up the building for Sunday, December 4<sup>th</sup> exclusively for the purpose of adding study space
  - More info to come soon.



**Office of the Vice-President (Operations)**

Students' Society of McGill University  
3600 McTavish Street, Suite 1200  
Montréal, Québec, H3A 0G3

- **Building & Operations Management Committee:**
  - Project list has been finalized, and rating underway:
    - Each member assigns a numerical rating out of 15 for each project, based on a set of criteria that were previously established
    - Each individual's ratings are tallied; the highest and lowest scores from each project are dropped, and the average is taken of the remaining scores
  - A first round of projects will be discussed at the following meeting on Tuesday, November 22<sup>nd</sup>

## FOOD & BEVERAGE

- Detailed sales report data has been completed for the Month of September, and I've had time to analyze the data in detail
- **Report on SRC September sales:**
  - 2016 September sales were double of what was posed in 2015
    - Likely due to a simple increase in # of transactions, as prices have not changed significantly since last year
    - Now that we've increased sales, our next task will be to re-asses margins and find ways to improve them
- **Report on Gerts September sales**
  - 2016 September Gerts sales were 30% higher than in 2015
  - SSPN will begin organizing programming for Gerts (live music, themed nights, trivia, etc.)
  - to keep interest high
- October sales data to come soon, which will be an important indicator of the SRC's success

## MINICOURSES

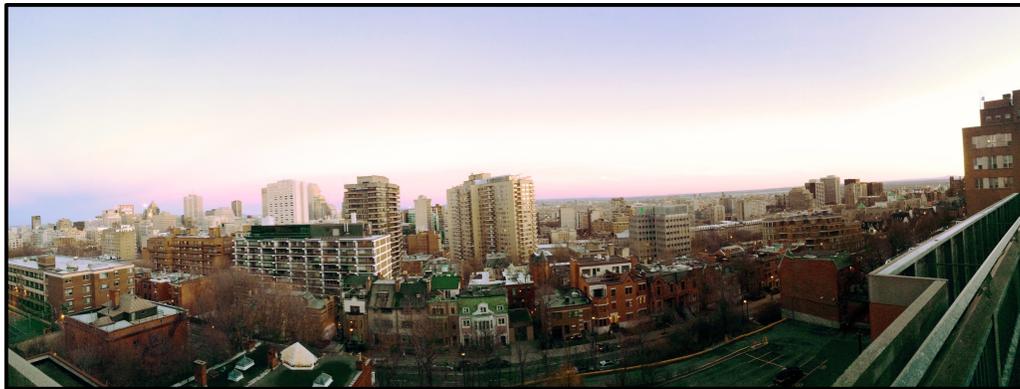
- We've locked-up a large number of new courses:
  - **Adobe suite:** Illustrator, Photoshop[
  - **Programming:** Java I, Java II, C++, Python
  - **Languages:** Spanish, American Sign Language
- We're continuing to work on improving the image of MiniCourses:
  - Started using Slack for the MC team, which should help improve communication & make our interactions with customers more cohesive → improves professionalism
  - Working on a website re-haul
  - Continuing development of the brochure
- Wrote a formal refund policy that will be implemented as of next semester. This formalizes practices we've been using up until now, and will help further our professionalism



## SUSTAINABILITY

- **Sustainability Infographic**
  - Came up with an initial moc-up, looking into logistics of creating a more interactive on-line resource (possibly with help from an SPF proposal)
- **Waste Management Working Group**
  - Completed a couple hours of background work to prepare myself for the next meeting on Friday. Looked into plans that are already in place by other universities (especially a plan developed by Dalhousie University to better manage their waste, as well as reading the Montreal City plan on waste management)
- **Garden Project:**
  - Information gathering continues:
    - Our team has reached out to the Dawson campus Garten, Santropol and a number of other community garden organizations
    - We have already collected a wealth of information that we'll be using to decide what to grow
  - Target by winter break → decide what vegetables to grow
- **SSMU Environment Committee:**
  - #GreenLifeHacks week is NEXT week and it's DIY Holliday themed:
    - If you're looking for a fun holiday gift idea, SSMU EnviroCom will teach you how to knit your own (Tuesday Nov 22<sup>nd</sup>)
  - We're beginning to plan the SPOKES Conference now → save the date: Feb 4<sup>th</sup>

## SACHA'S CORNER



Respectfully submitted,

A handwritten signature in black ink that reads "Sacha M.".

**Sacha Lefebvre Magder**

*2016-17 SSMU Vice-President (Operations)*