Submitted For: March 31, 2016 Approved On: March 31, 2016

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

Motion Regarding Executive Job Description Updates

WHEREAS, a restructure to the executive portfolios to create a Vice-President (Operations) position and to reallocate portfolio areas was passed in the Winter 2016 Special Referendum Period;

WHEREAS, an update to the job descriptions of executive officers is required to bring the job descriptions in line with the new constitutionally mandated responsibilities of each executive portfolio;

BE IT RESOLVED, that the Policy Regarding Executive Officer Contracts and Job Descriptions be updated to reflect the job descriptions appended hereto as Appendix A.

Moved by:

Kimber Bialik, Vice-President (Clubs and Services)
Zacheriah Loeb-Houston, Vice-President (Finance and Operations)
Malcolm McClintock, Engineering Representative
Lauren Toccalino, Music Representative
Kahli Douglas, Services Representative