



## Report to Legislative Council September 13, 2012

### PERSONAL

This will be my worst council report ever because I literally did it in five minutes after Activities Night. Sorry for the incorrect use of literally. Council retreat was great though; love yall.

### CLUBS, SERVICES, and INDEPENDENT STUDENT GROUPS

- **Services** – Really excited about the MSERT/TVM/MSA/Flat move!!!! Going well. Working to do our budget meetings with all of them with JP. Come check out my services board in my office!
- **Our campus, Our community.** Want to collaborate with other opt-in campaigns.
- **Meetings with services**—been so fun so far! With JP.

### PROJECTS/ONGOING ISSUES

- **Club workshops**—have been so fun!! Great response/turnout so far. Two more next week. Fun with JP.
- **Club audits**—having final meeting with Sandy and JP this week to finalize and send out to groups.
- **New form: name changes of clubs**—lots of clubs want to change their names. I made a form for this.
- **Campus swaps**—So glad it worked out for us to host them in our building. Institutionalizing this by making it one of our regular beginning-of-the-year
- **New Executive Contact sheet/club database system**—big goal of mine is to (within this year!!) drastically improve our systems for club management. The mess of google forms that exists right now is unacceptable. I tried to take a big step toward this by incorporating several forms into the Executive Contact sheet, rather than asking little information on many different forms. Feedback has been good!
- **SSMURBS**—The room booking system has been all kinds of trouble. We're putting lots more money into making it something much more functional.
- **Club Hub**—I'm finalizing the content, we have it routed on the website.
- **"Clubs and Services Representation/Resources" Info cards**—Got em printed in time for the super-cool C&S reps to hand out their info at Activities Night!!
- **"How to Run a Service"**—updating this for new kits for services meetings.

### REGULAR TASKS

- **Listserv** – sending out lots because of activities night stuff....!!



- **By-laws** – Lots of ideas I'm really excited about from meetings with our lawyers as part of the bigger reform project and talks with staff about better-institutionalizing various aspects of the portfolio. Excited about dividing them into portfolio-specific books.
- **Activities Night**—2,930 people came on the first night. Some inevitable horrible last-minute table allocation fiascos but generally ran later without incident. Really fun to hang out with so many groups! We assigned more tables than ever this year. Been brainstorming a lot about how to lay the groundwork to totally reconceptualize it next year—meaning to avoid the seemingly-inherent building capacity issues/pass system by collaborating with McGill or something to use other building/space/outside..?

#### BUILDING

- **Green Corner/LICM renovations** –happening!
- **Office Allocations.** Office moving day will be the 14<sup>th</sup>, doing an orientation instead of just chaos. Almost all groups who applied will get space.
- **Locker allocations**—I still want to look into buying more, going to have moving day on September 14<sup>th</sup>! Needs to be better organized to be better used.

#### COUNCIL & COMMITTEES

- **Building Committee** – Lots of projects going on (and homework to do...) but this coolest-committee-ever also still needs to be institutionalized in the by-laws to legitimately involve councilors..!
- **Gardens & Grounds Committee** – SQ
- **Committee on Student Services** – Meeting Sept 24<sup>th</sup>.
- **C&S Reps**—are awesome. So many exciting projects. Great council retreat conversations.
- **Design committee**—been meeting with CPM to improve letterhead etc/have cohesive designs for SSMU generally.

#### STAFF & EVENTS

- **Clubs Website Designer**—currently interviewing/hiring soon!
- **Activities Night Coordinator**—the best. So happy to get to work with her year of experience!
- **Culture Shock**—October 15<sup>th</sup> to 19<sup>th</sup> !! will be awesome! Ask me about it!

#### INSTITUTIONAL MEMORY

- **Office and locker projects**—wrote wikis in Vibe for my successor!
- **Activities Night**—recorded notes from our debrief session for successor. I don't want to institutionalize too much of this though because I want to leave more room for next year's to be different..!



OTHER ONGOING PROJECTS (ask me anytime about these other issues I'm dealing with)

- Called McGill Hazardous Waste about a potential battery drop-off box in SSMU, they still have to get back to me. For follow up.
- Lots of website updates: wrote up a section on C&S reps!!
- Faculty/Department booking form (to facilitate departmental bookings in SSMU)

UPCOMING PROJECTS

- Meetings with ALL THE SERVICES
- Think about C&S wine and cheese's!!
- Planning projects/responsibilities with C&S reps
- Clubs council!!!! Found some really cool old stuff from when they apparently used to do this in 2004-05...!

Respectfully Submitted,

Allison Cooper