

SSMU Executive Council Meeting Minutes

October 26, 2017 – March 12, 2018

2017-10-26 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1. Approval of January 16th and 17th as Winter Activities Night; 1.2. Maya Koparkar work from home on October 27th, 2017; 1.3. Equity Assistant Position;

Vibe Approvals

1.1. Approval of Arisha Khan's Sick Leave for Two Weeks;

2017-11-01 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1. Approval of Vending Machine Contract;
1.2. Approval of VP Student Life as interim supervisor of VP Finance's student staff;
1.3. Approval of Jemark Earle work from home December 14th onwards;
1.4. Approval of French Translation of the Judicial Board Interim Order;
1.5. Approval of the budget for the Employment Equity Assistant job;
1.6. Approval of the catering fee waiver;

2017-11-08 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1. Approval of clothing bin;
1.2. Approval of Isabelle Oke vacation half-day, Thursday, November 9th, 2017;

Vibe Approvals

1.1. Connor Spencer work from home on Monday, November 6th, 2017;
1.2. Maya Koparkar vacation day on Friday, November 3rd, 2017;

2017-11-22 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1. Maya Koparkar work from home on Nov. 29th and 30th;
1.2. Legal expense of \$3000.00 to review and finalize the new beer contracts (CSP, CAD,

MoA;

- 1.3. Legal expense of \$1000.00 to review and finalize the McGill/SSMU MoA upon completion;
- 1.4. Legal expense of \$2000.00 to review upcoming service and lease agreements regarding the closure;
- 1.5. Daycare Board of Director Selection;
- 1.6. Nomination to the CKUT Board of Directors;
- 1.7. Feminine Hygiene Drive donation;
- 1.8. Free movie screening;

2017-11-27 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of minutes;
- 1.2. Approval of purchase of chair support for all staff;

Vibe Approvals

- 1.1. Muna Tojiboeva mental health leave from November 20th to November 24th;
- 1.2. The approval of hiring of Nikolas Dolmat for Speaker and Husayn Jamal for Speaker on Call;
- 1.3. Maya Koparkar work from home from November 27th to December 1st;

2017-12-04 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of the hire of Natalie Fournier and Sophia Osomo for the Front Desk, Lunch Hour position;
- 1.2. Approval of Maya Koparkar work from home on December 13th and for a half day on December 14th;
- 1.3. Approval of a \$1500 legal expense for the French translation of the sponsorship contract;

2017-12-13 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of a \$1000 Legal expense for the review of the Bike Facility Contract;
- 1.2. Approval of the motion for Building Director position to be administered by the General Manager and the HR Manager;

1.3. Approval of the offer of position of the Building Director to Wallace Sealy; 1.4. Approval of the “Key” option (\$1000/Month) on Plank;

2017-12-20 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of a \$2,185.62 UTILE study payment;
- 1.2. Approval of Isabelle Oke work from home on December 21st and December 22nd;

2017-01-08 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.5. Approval of Connor Spencer vacation day on January 15th;
- 1.6. Approval of Caitlyn Salvino’s access to the vacant office next to the General Manager’s office;
- 1.7. Approval of President Administrative Assistant Job;
- 1.8. Approval of March Building Hours (Reading Week Hours):
 - 1.8.1. March 3rd and March 4th – CLOSED;
 - 1.8.2. March 5th to March 9th – open from 7AM to 7PM;
 - 1.8.3. March 10th and March 11th – CLOSED;

Vibe Approvals

- 1.1. Approval of the hiring of Chantelle Dallas for the Employment Equity Assistant;
- 1.2. Approval of the hiring of Corinna Vali for the position of Clubs Administrative Assistant;
- 1.3. Approval of the hiring of Caitlyn Salvino as the Sexual Violence Policy Project Coordinator;
- 1.4. Approval of the hiring of a harmful military technology researcher;

2018-01-16 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. No approvals to report;

2018-01-22 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of Jemark Earle's half vacation day on January 25th and 26th afternoons;
- 1.2. Approval of Connor Spencer's work from home on January 23rd;

Vibe Approvals

- 1.1. Approval of the hiring of Bee Khaleeli and Priya Dubé as the SVPP Advisors;
- 1.2. Approval of the hiring of Manon Debuire and Grace Hai Yi Li as General Manager Assistants;

2018-01-29 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of a legal expense to review the McGill-SSMU MoA;
- 1.2. Approval of Isabelle Oke work from home on February 5th, 2018;
- 1.3. Approval of \$2000 expense for IT to cover the cost of the move;
- 1.4. Approval of a legal expense to review gender neutral language;

2018-02-05 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1. Approval of the hire of Matthew McLaughlin for the position of President's Secretary-General;
- 1.2. Isabelle Oke early leave on Friday, February 9th, at 4PM;
- 1.3. Maya Koparkar work from home on Friday, February 16th, and Monday, February 19th;

Vibe Approvals

- 1.1. Approval of a legal expense of \$500 for counsel for SVP Coordinators;

2018-02-12 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1 Approval of Environment Committee Honourariums;
- 1.2 Approval of the following student staff's re-hiring;
 - 1.2.1 President:
 - Deputy Electoral Officer: Isaac Levy
 - Recording Secretary: Catharina O'Donnell
 - 1.2.2 Internal:
 - Sustainability Commissioner: Caroline Lou & Alison Gu
 - 1.2.3 External:

Community Affairs Commissioner: Julien Tremblay-Gravel

1.2.4 Finance:

Club Auditor (2): Sibat Anam & Crystal Sequeira Junior

Accounting Clerk: Andreeanne Labonte

1.2.5 Student Life:

Club Website Designer: Marc-Andre Cataford

1.2.6 Communications:

Photographer: Matthew Fong (Contract until December 31st, 2018)

1.2.7 University Affairs:

Equity Commissioner: Robyn Lee

University Affairs Secretary General: Caitlin Mehrotra

1.3 Approval of 1.9% salary increases to reflect the inflation rate for 2018;

1.4 Approval of Isabelle Oke's vacation day on Monday, February 19th, 2018;

2018-02-18 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1 Approval of the extension of the St. Patrick's Day to the Ballroom at a cost of \$10,000;

1.2 Approval of Connor Spencer work from home from the 5th to 8th (inclusive) of March, 2018;

1.3 Approval of up to \$200 expense for the Coming Up Together Conference;

Approvals from Vibe

1.1 Approval of Jemark Earle's half vacation day on Thursday, February 15th;

1.2 Approval of the hire of Luca Brown for the position of Harmful Military Technology Researcher Position;

2018-02-26 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1 Approval of the position of the gendered pronouns researcher;

2018-03-05 EXECUTIVE COMMITTEE MEETING

Business Arising

1.1 Approval of the re-hire of Nikolas Dolmat for the position of Speaker of Council;

2018-03-12 EXECUTIVE COMMITTEE MEETING

Business Arising

- 1.1 Approval of Esteban Herpin's vacation day on March 16th, 2018;
- 1.2 Approval of the hire of Madelyn Aaron for the position of President's Administrative Assistant;

Approvals from Vibe

- 1.1 Approval of Jemark hiring of Cat Jefferey for the position of Austerity Measures Researcher;
- 1.2 Approval of Muna Tojiboeva's vacation day on February 23rd;
- 1.3 Approval of the re-hire of Khanh Ha Le for the position of Sponsorship Coordinator;
- 1.4 Approval of Jemark Earle's vacation days from March 5th to March 9th;
- 1.5 Approval of the re-hire of Eleanor Wang for the position of translator;
- 1.6 Approval of the re-hire of Husayn Jamal for the position of Speaker on Call;
- 1.7 Approval of the Gender Neutral Language Researcher position;
- 1.8 Approval of Maya Koparakar's work from home on March 6th and half work from home days on March 7th-9th;
- 1.9 Approval of Isabelle Oke work from home on March 6th; March 8th and March 9th
- 1.10 Approval of Connor Spencer's vacation days on March 8th and March 9th;