



Students' Society of McGill University  
Association étudiante de l'Université McGill

Office of the Speakers  
Bureau de Présidents du Conseil

### **Notice of Motion Regarding Revision of Library Improvement Fund By-Laws**

*Whereas*, the Library Improvement Fund provides an important service to McGill Undergraduate Students;

*Whereas*, the current bylaws needed increased clarity;

*Resolved*, that the SSMU Council amend the Library Improvement Fund Bylaws as outlined below.

Moved by:  
Emily Yee Clare, VP University Affairs

Undersigned by:  
Kady Paterson, Education Representative  
Maggie Knight, President

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### **ARTICLE 3 – THE LIBRARY IMPROVEMENT FUND**

3.1 The SSMU Library Improvement Fund (“LIF”) is a fund composed of fees paid by members of the SSMU and other contributions, the sole and unique purpose of which is to enrich the library resources normally provided by the University and used by students.

3.1.1 The distribution of the fund will reflect the composition of the student body contributing to it.

3.1.2 The Fund will be used for both projects recommended by the SSMU Library Improvement Fund Committee (“LIFC”), and for projects proposed by members of the SSMU or McGill Faculty.

3.3 The LIFC shall be a committee of the SSMU Council, and will administer the LIF.

3.4 The LIFC shall be composed of the following members:

3.4.1 the Vice President (University Affairs);

3.4.2 the Library Improvement Fund Coordinator;

3.4.3 the SSMU representative to the Senate Committee on Libraries;

3.4.5 the Director of Libraries (or delegate) and two (2) representatives from the libraries chosen by the Director (non-voting);

3.4.6 two (2) student members at large:

3.4.6.1 Preference will be given to students from faculties not already represented on the committee

3.4.7 One (1) representative from the SSMU Council.

3.6 The LIF Coordinator shall:

3.6.1 chair the LIFC meetings;



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- 3.6.2 set and distribute the agenda for LIFC meetings and inform all members as to the dates and times for these meetings in advance;
  - 3.6.3 coordinate all actions taken between meetings, and keep all members informed as to these actions;
  - 3.6.4 report all LIFC actions to the Vice President (University Affairs);
  - 3.6.5 report on the LIFCs actions once a semester to the SSMU Council.
- 3.7 The LIFC shall determine a list of project expenditure proposals and shall present that list to SSMU Council for ratification.
- 3.9 All LIFC meetings will be open to the public.
- 3.10 The quorum for a LIFC meeting shall consist of two-thirds (2/3) of the voting members.
- 3.11 The collection of the fund shall be as follows:
- 3.11.1 Every full-time undergraduate student shall contribute (\$8.50) per semester to the LIF.
  - 3.11.2 Every part-time undergraduate student shall contribute (\$4.25) per semester to the LIF.
  - 3.11.3 The LIF fees shall be collected by McGill University as part of the McGill Student Fund.
- 3.12 The LIF shall be set aside funds for the purchase of identification plaques that shall read "Gift of the Students' Society of McGill University". These plaques shall be placed in a reasonably prominent manner, without causing damage on major physical purchases.
- 3.13 The continuance of the LIF fees shall be put to a referendum once every five years.