



SSMU Executive Committee

Tel: (514) 398-6801 | Fax: (514) 398-7490 | president@ssmu.ca
3600 McTavish Street, Suite 1200, Montréal, Québec, H3A 0G3
Located on unceded, Kanien'kehá:ka traditional territory

EXECUTIVE COMMITTEE REPORT

2017-12-04 EXECUTIVE COMMITTEE MEETING

Attendance

Muna Tojiboeva (President), Isabelle Oke (VP University Affairs), Maya Koparkar (VP Internal), Connor Spencer (VP External), Jemark Earle (VP Student Life).

Regrets

N/A

Business Arising

- 1.1. Approval of the hire of Natalie Fournier and Sophia Osomo for the Front Desk, Lunch Hour position;
- 1.2. Approval of Maya Koparkar work from home on December 13th and for a half day on December 14th;
- 1.3. Approval of a \$1500 legal expense for the French translation of the sponsorship contract;

2017-12-13 EXECUTIVE COMMITTEE MEETING

Attendance

Muna Tojiboeva (President), Isabelle Oke (VP University Affairs), Maya Koparkar (VP Internal), Connor Spencer (VP External), Jemark Earle (VP Student Life).

Regrets

N/A

Business Arising

- 1.1. Approval of a \$1000 Legal expense for the review of the Bike Facility Contract;



- 1.2. Approval of the motion for Building Director position to be administered by the General Manager and the HR Manager;
- 1.3. Approval of the offer of position of the Building Director to Wallace Sealy;
- 1.4. Approval of the “Key” option (\$1000/Month) on Plank;

2017-12-20 EXECUTIVE COMMITTEE MEETING

Attendance

Muna Tojiboeva (President), Isabelle Oke (VP University Affairs), Maya Koparkar – via electronic means (VP Internal), Connor Spencer (VP External), Jemark Earle – via electronic means (VP Student Life).

Regrets

N/A

Business Arising

- 1.1. Approval of a \$2,185.62 UTILE study payment;
- 1.2. Approval of Isabelle Oke work from home on December 21st and December 22nd;

2017-01-08 EXECUTIVE COMMITTEE MEETING

Attendance

Muna Tojiboeva (President), Isabelle Oke (VP University Affairs), Maya Koparkar (VP Internal), Connor Spencer (VP External), Jemark Earle (VP Student Life).

Regrets

N/A

Business Arising

- 1.5. Approval of Connor Spencer vacation day on January 15th;
- 1.6. Approval of Caitlyn Salvino’s access to the vacant office next to the General Manager’s office;



1.7. Approval of President Administrative Assistant Job;

1.8. Approval of March Building Hours (Reading Week Hours):

1.8.1. March 3rd and March 4th – CLOSED;

1.8.2. March 5th to March 9th – open from 7AM to 7PM;

1.8.3. March 10th and March 11th – CLOSED;

VIBE APPROVALS

1.1. Approval of the hiring of Chantelle Dallas for the Employment Equity Assistant;

1.2. Approval of the hiring of Corinna Vali for the position of Clubs Administrative Assistant;

1.3. Approval of the hiring of Caitlyn Salvino as the Sexual Violence Policy Project Coordinator;

1.4. Approval of the hiring of a harmful military technology researcher;

EMAIL APPROVALS

1.1. Approval of the Lease for 2075 Robert Bourassa;

EXECUTIVE COMMITTEE REFORM RECOMMENDATION

Summary

The Executive Committee recommends the SSMU embark on a campaign in the Winter 2018 term in order to address its role on campus and to engage in the consultation necessary to decide on avenues for reform that the society can take on moving forward. The Campaign™ proposed by the Executive Committee can be separated into two approaches, namely I. Awareness Raising and II. Engaging the Membership.



Condensed Proposal

Campaign to "Fix SSMU"		
	Awareness Raising	Engaging the membership
Goal/Message	The Uses of Student Unions, why they are important in the McGill/QC/CAN context	Conduct the Consultation in order to have: An understanding of ssmu's different access points Different needs students have that SSMU addresses Needs/Services that SSMU could address How harm manifests & is dealt with in ssmu Ssmu's current strengths and practices A basis for a strategic plan Basis for discussions on an ideal student building
Methods	Tabling Workshops & Discussions Literature A strong & consistent message	Surveys Consultation/engagement led by review committee

Complete Proposal

I. Awareness Raising

The goal of this aspect of the Campaign would be to raise awareness amongst the membership as to the benefits and potential of having strong student representation in an educational institution.

This goal would be accomplished by developing a strong and consistent message to put on pamphlets and posters, distributing this literature through poster boards and tabling on campus. Furthermore, we would host workshops and discussions that clarify what SSMU's capabilities are and how one could get engaged in both the reform process and SSMU itself.

II. Engaging the membership

Substantial feedback on certain topics are seen as beneficial by the Executive committee in order to create a strategic plan, begin to reform practices and governing documents, and supporting any



initiative to improve or acquire student spaces. The following questions lend themselves to addressing these objectives:

- How do students engage with ssmu?
- How is harm is perpetuated by/in ssmu and how is harm addressed?
- What needs does ssmu currently address and what needs are currently not being met?
- What are ssmu’s strengths?
- What are the different points of access by which students engage with ssmu?
- What kinds of spaces do students need on campus?

The executive committee proposes answering these questions by Distributing a Survey with the help of Faculty Associations which would seek respondents’ experiences and satisfaction with the Student Society, similar to the [2015 SSMU Survey](#).

Organizing a Services Roundtable

A two part targeted consultation that would create the space for ssmu services execs and ssmu to identify problem areas in ssmu’s processes that affect services, and brainstorm solutions together

Creating a review committee tasked with running in person consultations

These ‘consultations’ would create a schedule of times, or sessions, where specific members are invited to come discuss the questions asked above in person with their peers (ie racialized students, commuter students, international students, etc), as well as times when all members are invited to attend to discuss specific topics (ie strategic plan, other topics that the committee, legislative council, whomever).

We would recommend having any committee created by legislative council that addresses governance documents reform to conduct consultation under this platform and format in order to maintain consistency, reduce potential confusion, and all together benefit from the exposure conducting a campaign would provide.

The committee should hold more seats than a usually review committee in order to allow a division of labour to take place with running sessions. The Executive committee also recommends inviting ssmu alumni and members of other student societies to take a place on the committee, since it can be beneficial to have a removed yet informed perspective to the information at hand.

Undertaking the aforementioned steps will allow for the documentation of enough voices, concerns and desires to create a strategic plan for ssmu, as well as a preliminary report on an ‘ideal’ student union building in the context of McGill.

Proposed Timeline

Month	Actionables
January	Deciding on plan Organizing and coordinating resources needed Division of labour Recruitment Hiring?
February	-Collection & dispersing of information-



	Run Consultations Tabling Run workshop/discussion Release Survey Ect
March	Consolidation of Information Soliciting and implementing revisions
April	Run Referendum for applicable changes

Inventory of Resources

Method	Resources Necessary	Current Access to Resources
Tabling	Coordinating labour People and time volunteered	SSMU is able to book tabling spaces on campus free of charge or at a low cost (5\$ - 15\$)
Workshops/Discussions	Coordinating labour People and time volunteered	
Literature	Graphic Design Materials to be printed	SSMU employs graphic designers and can print posters in-house
Strong/Consistent Messaging	People to put in the time and labour	Office of the VP (External) employs two campaign coordinators who's mandates are to help create and/or run ssmu campaigns
Surveys	Coordinating labour People and time volunteered	SSMU has distributed a satisfaction survey in 2015 which could serve as a basis for a current survey
In person consultation	Food People & their time Coordinating labour	** Where is food money coming from?



Main Questions

- Is a strategic plan a goal the ssmu should have now, and if yes, who should be writing it? Should we delegate this task to a specialized firm? Should this person be involved for the entirety of a consultation process?
- Should a governance documents reform committee be separate or integrated into this process?

Moving Forward

- What do we need a decision made about on Jan 11th
 - Approval Structure of committees
 - What role they want to play in all this (until the 25th)
 - Can revise the proposal and upload a new version next week to send out for comments
- What do we foresee being decided Jan 25th
 - Which topics they want a focus to be placed on
 - What role they want to play in all this