



**Office of the President**

Tel: (514) 398-6801 | Fax: (514) 398-7490 | [president@ssmu.ca](mailto:president@ssmu.ca)  
3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

*Located on Haudenosaunee and Anishinaabe, traditional territories*

# REPORT OF THE PRESIDENT TO COUNCIL

## JANUARY 11<sup>TH</sup>, 2018

(Period covering December 1<sup>st</sup> to January 11<sup>th</sup>, 2018).

### Board of Governors (BoG)

- Attended the Board of Governors meeting on December 12<sup>th</sup>, 2017;
  - Documents from the meeting: <https://www.mcgill.ca/boardofgovernors/2017-2018-meeting-documents>
- Organized the first Pre-Board of Governors working group meeting;
  - It took place on December 11<sup>th</sup>;
  - The next one is going to be organized closer to the next Board of Governors taking place in February;
- Board of Governors' Committees:
  - (1) Attended the Executive Committee meeting on December 14<sup>th</sup>, 2017;
  - (2) Attended the Nominating, Governance, and Ethics Committee on December 8<sup>th</sup>, 2017 from 12:00-14:00;
- McGill's Communities Council, SQ:
  - Attended the meeting on December 1<sup>st</sup>, 2017 from 12:00-14:00;
  - We are hosting the next MCC meeting taking place on January 12<sup>th</sup> from 12:00-13:30;
  - Still discussing Board of Governors reform;

**→ If you have any ideas about what type of reform you would like to see at the BoG level, please email me at [president@ssmu.ca](mailto:president@ssmu.ca)**



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If you would like to attend the Pre-Board of Governors meetings, please email me as well so that I can share all of the documents we are going to be discussing ahead of time with you.

## Senate

- Attended the Senate Caucus meeting on December 4<sup>th</sup>;
- Attended the MAUT pre-Senate lunch on December 6<sup>th</sup>;
- Attended the McGill Senate on December 6<sup>th</sup>;

## Human resources, legal, and coordination

- Check-in meetings with the General Manager;
- Probation period & evaluations of student staff;
- Legal research and consultation (varia);
- Training of Speaker;
- Coordination of Recording Secretaries;
- Recruitment and training
- Email and phone conversations with representatives from Spinyt;
- Launch of the Spinyt app;
- Lassman photography contract and MoA;
  - Finalization;
- Signing and approving checks, check requisition forms, reservation contracts, and MoAs;

## Board of Directors

- Approval of the CEO Matthew He (electronic approval);
- Approval of the Bike Facility Project Contract (electronic approval);
- Discussion about the 2075 Robert Bourassa lease (electronic);



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- Last meeting 2017-11-26;
- Next meeting 2018-01-11;
- Since the GM Administrative Assistant is no longer at McGill, I am awaiting the hire of the President Administrative Assistant to continue the work on organizing the Board documents and minutes as well as Book of Resolutions;

## **Management of relations between the Society and the administration of the University**

- International and Francophone Retention Proposal Submission to Louis Arseneault, Vice-Principal Communications and External Relations (with VP University Affairs)
- Meeting with the Principal on December 14<sup>th</sup>;

## **Committee work**

- HVAC committee (Heating, Ventilation, Air-Conditioning) last meeting took place on November 30<sup>th</sup>. From now on, the HVAC meeting take place on an ad-hoc basis with the HVAC Project Managers and the SSMU General Manager.
- PGSS (their General Manager and their VP Finance) met with the SSMU General Manager and myself to discuss potentially renting spaces for the duration of HVAC from PGSS on December 12<sup>th</sup>;
- Bicentennial Steering Committee;
  - Follow-up with the Committee Chair on various projects;
  - Meet with the Chair on January 10<sup>th</sup> to discuss student involvement in the Bicentennial Steering Committee and Celebrations;
  - Gérard Cadet, the Director of the Bicentennial will be presenting at Council on January 25<sup>th</sup>;
  - Next Bicentennial Steering Committee
- CentreAid meeting #5;
  - Final meeting, end of Campaign;
- Attended the Academic Policy Committee meeting on December 14<sup>th</sup>;



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- Attended the IT Steering Committee meeting on December 8<sup>th</sup>;

## **Legislative Council**

- Preparations for the upcoming Legislative Council;
  - Training of the Speaker;
  - Room bookings and coordination with the Building Closure (making alternative arrangements for when the Building Closes);
  - Coordination with the Recording Secretary;
  - Final meetings with General Manager Admin;
- Report writing:
  - Executive Committee Report;
  - President Report.

## **Relationship building**

- Spinyt Partnership;
- Various meetings with Admin;
- Meeting with ASEQ (Health Insurance) Representative on December 11<sup>th</sup>;
  - They have presented a report on how this year of health coverage compares to previous years;
  - There is not much various in our numbers;
- Met with Martine Gauthier on December 15<sup>th</sup> to discuss Student Services;
- On December 19<sup>th</sup> and January 8<sup>th</sup> met with the Dean of Students;
- On December 6<sup>th</sup> met with the Deputy-Provost;

## **Long-term integrity of the Society**

- HVAC;



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- Standardization of various documents and planning procedures;
- Training of newly recruited student-staff;
- Creation of a President Administrative Assistant position;
- On December 6<sup>th</sup>, attended the Daycare Board of Directors meeting;
- Negotiation of the McGill-SSMU MoA;
  - Negotiation meeting took place on December 13<sup>th</sup>;

Currently, the negotiations are ongoing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Muna Tojiboeva', written in a cursive style.

**Muna Tojiboeva**

SSMU President