



REPORT OF THE EXECUTIVE COMMITTEE TO COUNCIL

REPORT COVERING: JUNE 2nd to SEPTEMBER 18th, 2017

June 2nd, 2017

Attendance

Muna Tojiboeva (President), Connor Spencer (VP External), Isabelle Oke, Arisha Khan (VP Finance & HR), Anuradha Mallik (VP Operations), Maya Koparkar (VP Internal), Jemark Earle (VP Student Life), Ryan Hughes (General Manager)

Minutes

- SQ

Vibe Approvals

- SQ

Business Arising

- Approval of Connor Spencer's unpaid vacation days- July 31st 2017 to August 11th 2017
- Approval of Jemark Earle's vacation days- July 21st, 2017, July 24th to July 28th, 2017
- Approval of Anuradha Mallik's vacation day- June 5th, 2017

June 12th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Anuradha Mallik (VP Operations), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Ryan Hughes (General Manager)

Minutes

The minutes from the June 2nd meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Motion to issue credit cards to all the of the Executives
- Approval of Motion to cancel this year's 4Floors

June 21st, 2017

Attendance

Arisha Khan (VP Finance & HR), Isabelle Oke (VP University Affairs), Jemark Earle (VP



Student Life), Anuradha Mallik (VP Operations), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President)

Minutes

The minutes from the June 12th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Maya Koparkar vacation day on June 23rd
- Approval of Connor Spencer vacation days from August 14-22, 2017
- Approval of Anuradha Mallik vacation days August 1st-4th, August 7-11, 2017.
- Approval of Arisha Khan vacation day on June 27 2017.
- Approval of change of procedure for club check requisitions.
- Approval of SSMU writing a statement on Canada150 with the Indigenous Affairs Coordinator to be released on July 1st
- Approval of \$800 for legal consultation

June 28th, 2017

Attendance

Arisha Khan (VP Finance & HR), Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Anuradha Mallik (VP Operations), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the June 21st meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Anuradha Mallik additional day of vacation on July 31st
- Approval of Connor Spencer working from home on July 21st
- Approval of MSA additional 3 hour room booking allocation
- Approval of name change: Operations Director
- Approval of \$1,250 for AED replacement
- Approval of room rental rates increase
- Approval of \$800 for security camera and POE switch
- Approval of \$2,000 for Gerts Kitchen renovations

July 5th, 2017

Attendance



Arisha Khan (VP Finance), Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Anuradha Mallik (VP Operations), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the June 28th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of \$40,000 Gerts renovations
- Approval of \$10,000 for office computers
- Approval of \$35 for Bruce Willis poster
- Approval of the restructuring FERC to a Finance Admin role
- Approval of Munavvar Tojiboeva vacation day on July 7th
- Approval of the Hire of Olivia Mamane for President's Secretary General
- Approval of QPIRG MoA negotiations

July 10th, 2017

Attendance

Arisha Khan (VP Finance), Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Anuradha Mallik (VP Operations), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary)

Minutes

The minutes from the July 5th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Isabelle Oke vacation days from July 28th to August 4th
- Approval of BSN research position

July 18th, 2017

Attendance

Arisha Khan (VP Finance), Isabelle Oke (VP University Affairs), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Connor Spencer (VP External), Ryan Hughes (General Manager)

Minutes

The minutes from the July 10th meeting of the Executive committee were approved on Vibe

Vibe Approvals



- Approval of Mail Merge Add-In for Gmail
- Approval of Vacation day for Arisha Khan on June 26th 2017
- Approval of Vacation day for Jemark Earle on July 20th 2017
- Approval of the Purchase of 4 tickets to the SUDS Conference.
- Approval of the booking of a hotel room for the duration of SUDS

Business Arising

- Approval of Gerts renovations
- Approval of the Hire of Kira Smith for the position of Events Coordinator
- Approval of the Change of working hours for Isabelle Oke from 9:00-17:00 to 10:00-18:00
- Approval of the Change of working hours for Connor Spencer from 9:00-17:00 to 10:00-18:00
- Approval of the Change of working hours for Arisha Khan from 9:00-17:00 to 10:00-18:00

July 24th, 2017

Attendance

Arisha Khan (VP Finance), Isabelle Oke (VP University Affairs), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Connor Spencer (VP External), Ryan Hughes (General Manager)

Minutes

The minutes from the July 18th meeting of the Executive committee were not uploaded on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Maya Koparkar vacation days from July 28th to August 2nd 2017
- Approval of \$1,000 of legal expense for contract review

August 7th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Arisha Khan (VP Finance), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the July 24th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- Approval of the hiring of Haemeen Hwang for the Sponsorship Representative position



Business Arising

- Approval of the Removal of vending machines from the SSMU Building.
- Approval of the M.O.R.E. House tour
- Approval of Spinyt mobile application
- Approval of Arisha Khan working from home on August 21st 2017
- Approval of QPIRG Frosh booking funding requisition
- Approval to Mandate the Executives to bring the issue of VP Operations pay cuts (5 hours at the rate of Frosh Administrative Coordinator Position) to the Board of Directors
- Approval to Exclude Midnight Kitchen from the catering fee from their own events

August 14th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Arisha Khan (VP Finance), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the August 7th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- Approval for Muna Tojiboeva's vacation day- August 13th, 2017
- Approval of transition to Studentcare for SSMU Employee Health Plan

Business Arising

- Approval of Isabelle Oke's vacation day on August 22nd 2017
- Approval of SSMU's MoA clause on being students and McGill's obligation to provide the structure for an independent course
- Approval of the Transfer of operating, reserve, CERF and GIC funds (as well as possibly credit cards) to RBC (completion date being mid-September)

August 22nd, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Arisha Khan (VP Finance), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the August 14th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ



Business Arising

- Approval of hiring of Paris Ghiamati for the Internal Logistics Coordinator position
- Approval of Isabelle Oke's half-day vacation- August 22nd, 2017

August 28th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Arisha Khan (VP Finance)

Minutes

The minutes from the August 22nd meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- SQ

September 9th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Arisha Khan (VP Finance), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the August 28th meeting of the Executive committee were approved on Vibe

Vibe Approvals

- SQ

Business Arising

- Approval of Vending Machine proposal

September 11th, 2017

Attendance

Arisha Khan (VP Finance), Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Ryan Hughes (General Manager)

Minutes

The minutes from the September 9th meeting of the Executive committee are pending approval on Vibe

Vibe Approvals



- SQ

Business Arising

- Approval of the hire of Dushan Tripp for the position of Clubs Commissioner
- Approval of Connor Spencer vacation days on September 28th and 29th
- Approval of Isabelle Oke vacation days on October 18th and 19th
- Approval of Arisha Khan vacation days on October 18th and 19th
- Approval of \$1,000 for a meat slicer

September 18th, 2017

Attendance

Isabelle Oke (VP University Affairs), Jemark Earle (VP Student Life), Connor Spencer (VP External), Maya Koparkar (VP Internal), Muna Tojiboeva (President), Michal Chernov (Recording Secretary), Ryan Hughes (General Manager)

Minutes

The minutes from the September 11th meeting of the Executive committee are pending approval on Vibe

Vibe Approvals

- Approval of the hiring of Khanh Le for the Sponsorship Representative position

Business Arising

- Approval of the Slack paid plan