

Amendment Regarding Ambassador Fund By-Laws

WHEREAS the newly minted Ambassador Fund does not have any by-laws defining its purpose or administration, and;

WHEREAS Finance Committee cannot be trusted;

THEREFORE LET IT BE RESOLVED that the following by-laws be inserted into Book II:

ARTICLE 32 - AMBASSADOR FUND

Purpose

32.1 The Society's Ambassador Fund is intended as a source of financial assistance for hosting or participating in competitions and conferences of an academic nature, hosted or attended by McGill students. Any member or group within the membership of the Society may seek funding for such initiatives.

Administration

32.2 To be eligible for funding, the initiative must be consistent with the existing By-Laws and Constitution of the Society.

32.3 Requests must be accompanied by:

- 32.3.1 Ambassador Fund Request Form;
- 32.3.2 A letter of introduction, clearly describing the activity;
- 32.3.3 A comprehensive budget overview, showing all revenue and expenses.

32.4 Requests to the Fund must conform to all of the following guidelines, unless otherwise

determined by a two-thirds (2/3) majority of the Finance Committee:

- 32.4.1 The objective of the initiative must contribute to the visibility and recognition of the excellence of SSMU members;
- 32.4.2 The request must be made by a member of the Students' Society;
- 32.4.3 Members of the Students' Society must be responsible for and involved in the overall co-ordination and production of the initiative (or competing?);
- 32.4.7 A specific time frame for the initiative must be determined in advance;
- 32.4.8 All requests must be received ahead of the date of the initiative or its commencement;
- 32.4.9 The Finance Committee or Executive Committee may establish further guidelines that are not inconsistent with these terms of reference herein.

32.5 All requests shall be addressed to the Finance Committee Commissioner of the Society.

32.6 The Finance Committee will consider all requests and shall submit their decisions for ratification at the following Council meeting.

32.7 The Society's Finance Committee Coordinator shall administer all aspects of the Ambassador Fund. This shall include ensuring the timely processing of cheques, maintaining records of fund allocation, and informing applicants as to the status of their application.

32.8 The Finance Committee, Executive Committee and Council reserve the right to deny any funding request based on factors including but not limited to: moral objections and questions to the viability of the initiative.

32.9 Unsuccessful applicants have the right to obtain a written letter listing the reasons as to why the funding request was denied.

Budget Provisions

32.10 No more than two thirds (2/3) of the fund, as approved in the Operating Budget, may be allocated by the end of the fall semester.

Matching Contributions

32.11 The Society may from time to time enter into agreements regarding the matching of Society contributions from the Ambassador Fund. The Finance Committee Coordinator, in coordination with the Executive Committee, is responsible for facilitating this process.

Publicity

32.12 Publicity associated with all funded initiatives must include the Students' Society Logo in conjunction with the words "Assistance provided by the Students' Society of McGill University" on any team apparel, competition vehicles, posters, invitations, or other such publicity material. Failure to do so will result in loss of funding.

32.13 It shall be the responsibility of the Finance Committee Coordinator to take out prominent advertisements in McGill Student Publications informing the student body of the existence of the Ambassador Fund and the application process.

Respectfully Submitted,

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VP Finance and Operations

Cosigned:

Sarah Olle
VP Clubs and Services