



Undergraduate Student Senator Nomination Kit

Please be sure to read all the information in this package
and fill out all the necessary forms.

Questions? Comments? More information? - Contact us:

elections@ssmu.mcgill.ca

www.electionsmcgill.ca

Dear Candidate,

Our Elections McGill team would like to extend to you a warm welcome to the 2011 Senate Caucus Elections! There are 13 undergraduate seats on the Senate Caucus, two of which are reserved for the SSMU President and VP University Affairs, the remaining positions available for election are the following:

Arts(2)	Education
Science	Management
Medicine	Dentistry
Law	Music
Engineering	Religious Studies

Only undergraduate students in good standing at McGill and who will be returning to McGill for the 2011-2012 academic year are eligible to run.

Please fill out all of the attached documents in this package and read the documents here stipulated, to complete your candidacy, by following all of the following steps:

1. Collect signatures from the lesser of either 50 individuals or 25% of those in your faculty, who are undergraduate students and who wish to support your candidacy, by asking them to fill out the enclosed nomination form. (*Note: you might want to include extra signatures to ensure all of the required ones are valid)
2. Where required, fill out your personal information, print your name as you want it to appear in the ballot, and sign the attestation of academic standing.
3. Email us an electronic copy of your 100-word statement (Optional).
4. Email us a passport-sized digital photo of yourself in jpeg format (photos larger than passport-sized will be resized at our discretion).
5. Submit this completed kit any time before 5:00 PM on Monday, February 28th, 2011, by dropping it off at our office. We are located at 3480 McTavish, room 405, in the University Centre (Shatner). Late forms will be rejected without appeal.
6. Make sure that an Elections McGill officer signs this document in the appropriate form. You might wish to photocopy this kit for your personal records before handing it in.
7. Attend the mandatory candidates meeting on Monday February 28th, at 6:00 PM (location TBA). At this meeting you will get a chance to meet the Elections McGill Officers and find out

University Centre - 3480 McTavish Street, Suite 405 - Montreal QC, H3A 1X9

E-mail: elections@ssmu.mcgill.ca - www.electionsmcgill.ca

how the election works. More importantly, we will explain the Elections By-Laws, as well as the rules, procedures and possible sanctions that are applicable.

8. Elections McGill requires that all candidates carry themselves in full respect of the Constitution and By-laws of the SSMU. The officers of Elections McGill are specially charged to maintain good electoral decorum and enforce campaign violation regulations. Please read the electoral by-laws and relevant constitution articles found at www.electionsmcgill.ca under the Regulations tab.

Important dates to remember:

- ❖ **Nomination Period:** Tuesday, February 1st to Monday, February 28th at 5:00 PM
- ❖ **Candidates Meeting:** Monday, February 28th, 6:00 PM, place TBD
- ❖ **Campaign Period:** Tuesday, March 1st, 9:00 AM to Tuesday, March 8th, 9:00 AM
 - ❖ Please be aware that prospective candidates may not begin campaigning until the campaign period begins. Violation of this rule will result in sanction.
- ❖ **Candidate Debate:** Either Tuesday, March 1st/Wednesday, March 2nd (time and place TBD)
- ❖ **Voting Period:**
 - (Advanced polling) Friday, March 4th, 9:00 AM, onwards
 - (Regular polling) Tuesday, March 8th, 9:00 AM to Thursday, March 10th, 5:00 PM
- ❖ **Announcement of results:** Thursday, March 10th, 5:30 PM, location TBD

Any comments or queries, please contact Elections McGill at: elections@ssmu.mcgill.ca.

Thank you and good luck!

Tais McNeill
Chief Electoral Officer

PERSONAL INFORMATION

Name: _____

Faculty and Year: _____ Student ID #: _____

Address: _____

Phone # (____) _____ - _____ Email: _____

Position sought: _____

Please print your name in the square below as you wish it will specifically appear in the electoral ballot. (*Note: Prefixes such as Mrs., Mr., Miss, as well as titles and degrees of any kind, are not permissible):

CONTACT INFORMATION DISCLOSURE

On occasion, Elections McGill Officers may receive questions about you and/or your platform. As we are non-partisan organization, we will provide no response to such questions. If members of the press want to make clarifications or speak to you directly, do you give Elections McGill permission to release your phone number and e-mail?

Yes: _____ No: _____

I have read and completed all of the steps provided in the instructions of this kit.

Signature

Date

ATTESTATION OF ACADEMIC STANDING

I, _____, the undersigned, hereby state that I am in Satisfactory Academic Standing and will be a registered undergraduate student at McGill University in the 2011-2012 Academic year and authorize Elections McGill to confirm such information with the Registrar of McGill University:

Signature _____ Date _____

CONFIRMATION OF RECEIPT

(Note: please ensure this section is completed before submitting this kit)

This nomination was received on (date/time): _____

By (Print name): _____

Signature: _____

NOMINATION PETITION

Name	Student #
Faculty and Year	Position Sought

We, the undersigned, confirm we are undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

	Name	Faculty/Year	Student #	Signature
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				

University Centre - 3480 McTavish Street, Suite 405 - Montreal QC, H3A 1X9

E-mail: elections@ssmu.mcgill.ca - www.electionsmcgill.ca

Name Student #

Faculty and Year Position Sought

We, the undersigned, confirm we are undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

Name	Faculty/Year	Student #	Signature
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			
26.			
27.			
28.			
29.			
30.			
31.			
32.			
33.			

Name Student #

Faculty and Year Position Sought

We, the undersigned, confirm we are undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

Name	Faculty/Year	Student #	Signature
34.			
35.			
36.			
37.			
38.			
39.			
40.			
41.			
42.			
43.			
44.			
45.			
46.			
47.			
48.			

Name	Student #
------	-----------

Faculty and Year	Position Sought
------------------	-----------------

We, the undersigned, confirm we are undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

Name	Faculty/Year	Student #	Signature
49.			
50.			
51.			
52.			
53.			
54.			
55.			
56.			
57.			
58.			
59.			
60.			
61.			
62.			
63.			
64.			

Name	Student #
------	-----------

Faculty and Year	Position Sought
------------------	-----------------

We, the undersigned, confirm we are undergraduate members of the Students' Society of McGill University, and nominate this candidate for the position noted above. We understand that this indicates simply our confidence in the candidate's ability to perform the tasks of the aforementioned position. (*Note: Students may nominate more than one candidate for the same office*) (*Note: Please make sure that all information is printed legibly and COMPLETELY, or else it will not be counted)

Name	Faculty/Year	Student #	Signature
65.			
66.			
67.			
68.			
69.			
70.			
71.			
72.			
73.			
74.			
75.			

IF YOU WISH TO INCLUDE EXTRA SIGNATURES, PLEASE PHOTOCOPY ONE OF THE PAGES WE HAVE INCLUDED.

PENSKETCH

All candidates have the right to pen a brief outline about themselves, their qualifications and the ideas that they will bring to the position being sought. This information will be uploaded onto the Elections McGill website and Online Voting System.

YOUR TEXT MAY NOT EXCEED 100 WORDS IN LENGTH: EXCESS WORDS WILL BE CUT. You may also attach a passport-sized photo of yourself to your submission. Please submit electronically.

You can email the pensketch to us (elections@ssmu.mcgill.ca). Please ensure that the photo is in a *.GIF or *.JPG format.

Pensketches are due by 5:00 PM on Tuesday, March 1st.