



**Report of the Vice President (Clubs and Services)  
to SSMU Legislative Council**  
*September 11<sup>th</sup>, 2014*

## **Personal**

### **Office Hours**

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My Office Hours for now are Tuesdays from 12-2PM. I am still finalizing my class schedule so this may change. In the future, I hope to have more than 2 hours per week set aside for Office Hours.

## **Clubs, Services & Independent Student Groups**

### **Club Record Consolidation Project**

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The Interest Group Coordinator and I have gone through all of the club records and extracted the most up-to-date constitutions to be able to refer to them as quickly as possible. We've discovered that a few clubs do not have constitutions, and that many of the ones we do have are old and no longer accurately describe a club's activities or structure. We are requiring that in order to change their signing officers that clubs use executive positions that exist in their current constitutions. Usually, this encourages a club to update their constitution to include current positions that do not exist in their constitutions.

### **Club Inactivity**

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At the end of last year, 42 clubs were deemed inactive. If they are not active again this year, they will lose their Club Status. On top of that, 11 clubs have lost their Club Status due to not applying for Full Status before their Interim Status expired.

- Venezuelan Students Association
- McGill Students Moroccan Society
- McGill Students Chapter of CanAssist
- SSMU DJs Guild
- Standpoints
- McGill Students Chapter of Jam for Justice
- McGill Students for the Defense of Domestic Animals
- McGill Students Chapter of the Pink Accelerator
- Student Society of McGill Canada Obesity Network Student and New Professional Chapter (CON-SNP)
- Triple Helix



## **Services Meetings**

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As an introduction to SSMU, I generally meet with all of the Services at the beginning of the year. So far, I have met with 11 of the 20 Services.

## **Building & Events**

### **Activities Night**

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Despite the construction outside being the major obstacle this year, Activities Night was pretty successful. A more complete report will be provided at next Legislative Council once all of the numbers are in.

### **Services Summit**

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The Services Summit will be happening on September 20<sup>th</sup> to train the new Services' executives. This event is mandatory for all Services.

### **Club Workshops**

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The Club Workshops have been scheduled and I am currently preparing the content for them. This event is mandatory for all Clubs.

### **Building Hours**

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Keep in mind that the Hours of Operation of the Building are going to change after September 28<sup>th</sup>.

### **4<sup>th</sup> Floor Clean-up**

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Over the summer, we identified which offices were in most need of repairs, and set about cleaning and repainting them.

## **Projects & Ongoing Issues**

### **Office Allocation Timeline**

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The Office Allocations are ongoing. I processed half of the applications before Activities Night and will continue to process them now that Activities Night is over.



## **Recurring Events Timeline**

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The Recurring Events Allocation is complete. All the groups that applied have been contacted with their approved bookings.

## **Club Funding**

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The Funding Period is now open for all of the SSMU Funds. The Club Fund this year is set at 50,000\$. The deadline to apply for funding is October 10<sup>th</sup> at 11:59PM.

## **Club Audits**

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The Winter Audit was completed over the summer and all of the scores have been communicated to the clubs. The average audit score was 3.48/5 which is relatively good, however only 117 groups submitted an audit form, roughly less than half of our clubs.

## **Club Hub**

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I am preparing a report for the research that I have done over the summer, and will be presenting at a future Council meeting.

## **Student Staff**

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All of the student staff under my portfolio have been hired and trained except for the Culture Shock Coordinator.

# **Council & Committees**

## **Service Representative Elections**

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Unfortunately, the Services Representative elected last year has resigned due to a conflict of interest. We will be holding by-elections to fill the seat. The nomination period is open until September 18<sup>th</sup> at 5PM and polling begins on September 20<sup>th</sup>. If you're interested in running for the position, feel free to email me to learn more about it.

## **Interest Group Committee**

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The Executive Committee acted as the Interest Group Committee over the summer. 6 new clubs were approved over the summer.



- Alegria Contemporary Ballet Company (August 7)
- SSMU Women in IT (August 7)
- McGill Chapter of the Canadian Department of Peace Initiative (August 7)
- McGill Jordanian Students Association (August 7)
- Ahmadiyya Muslim Students Association (August 7)
- McGill Students for Organ Donor Awareness (August 7)

### **Services Review Committee**

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The Executive Committee acted as the Services Review Committee over the summer. Nothing of note happened during this time.

### **Building Committee**

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The Building Committee met several times over the summer to review room booking schedules, hours of operation, building signage, etc. Most notably, the Committee created a sub-committee to create a 10-year building improvement plan to celebrate the William Shatner University Centre's 50<sup>th</sup> year.

### **McGill Committees**

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Scheduling has begun for most of my McGill Committees, though no meetings have occurred yet.

Respectfully submitted  
Stefan Fong