



CONSTITUTION OF LIBERTY @ MCGILL

Ratified by Club's Membership on: _____

Ratified by SSMU Council on: October 20, 2016

1 Article I: Name

1.1 Liberty @ McGill also referred to hereinafter as the Club.

2 Article II: Mandate

2.1 The Club's mandate shall be to:

- i) To provide a social forum and network for McGill students interested in promoting individual liberty.
- ii) To engage in activism, on-campus and off, to promote liberty.
- iii) To educate the McGill student body and public at large about classically liberal or libertarian philosophy and ideas.

2.2 Code of Conduct

2.2.1 The Club shall carry forth its mandate from an anti-oppressive and equitable standpoint AND equal respect shall be given to all members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.

2.2.1.1 No member shall make personal profit from the club

2.2.2 Any executive member who fails to fulfill their responsibilities shall be subject to the expulsion procedure outlined in this constitution

2.3 Student Group Civility

2.3.1 The club will maintain cordial and respectful relations with all other clubs, services and independent student groups

2.3.2 The club will not use SSMU resources and/or their club status to prevent other clubs, services or independent student groups from fulfilling their mandate, including but not limited to their acquisition of resources and pursuit of activities.

2.3.3 If problems arise between groups, a member of the executive committee and/or collective of the club shall be responsible for contacting the SSMU Vice President of Clubs and Services and attempt to remedy the problem in a collegial fashion.

2.4 Environment

2.4.1 The club shall make attempts to regularly monitor the environmental impact of all its events and operations

2.4.1.1 Clubs must attempt to utilize the services and resources available at SSMU in order to maximize capacities for equitable decision-making and environmental stewardship. These include but are not limited to the use of the plate club, green events guide, applications for the SSMU Green fund, assistance of the SSMU environment commissioners, environment committee and green events coordinators

2.4.2 The club must attempt to find sustainable alternatives to the non-recyclable #6 plastic, effective waste management, providing vegan and vegetarian options, purchasing clothing which is ethically sourced and environmentally-friendly,



purchasing local and sustainable alcohol, fair trade coffee and tea, and local and/or organic foods.

3 Article III: Membership

- 3.1 Membership for a club under the Students' Society of McGill University is open to all SSMU and PGSS members, including those of disadvantaged backgrounds, regardless of but not limited to gender, age, race, ethnic or national origin, religion, sexuality or sexual orientation, mental or physical abilities, language, or social class.
- 3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.
- 3.3 Associated non-voting membership is open to all others.

4 Article IV: Executive Board

- 4.1 The Executive Board (EB) shall administer the Club and oversee its events.
- 4.2 The Chief Executive is elected via general direct election, while subordinate Executives are appointed by the CE.
- 4.3 The EB is composed of the following five portfolios:
 - 1. Chief Executive
 - 2. External Affairs Executive
 - 3. Internal Affairs Executive
 - 4. Financial Executive
 - 5. Logistics Executive
 - 6. Marketing Executive
- 4.4 The EB shall meet as frequently as it deems fit.
- 4.5 At least four of the six EB members must be present at an EB meeting in order for quorum to be met and for the meeting to proceed.

5 Article V: Portfolios

- 5.1 The Chief Executive shall:
 - 5.1.1 Act as chief executive officer of the Club.
 - 5.1.2 Be the main point of contact between the SSMU VP (Student Life) and the Club.
 - 5.1.3 Chair all Executive Board meetings and confer with executives to ensure mandate is fulfilled.
 - 5.1.4 May cast the deciding vote in an EB deadlock or veto any decision.
 - 5.1.5 Co-sign all financial transactions with the Financial Executive.
 - 5.1.6 Co-sign all minutes with the Logistics Executive.
 - 5.1.7 Ensure that the Club is abiding by the constitution, by-laws and policies of SSMU.
- 5.2 The External Affairs Executive shall:
 - 5.2.1 Act as a representative of the Club to the community within and outside of the University.
 - 5.2.2 Be responsible for developing healthy relations with student and community organizations within and outside McGill University, and particularly those in the Montreal area.
 - 5.2.3 Be responsible for promoting the image of the Club to the community within and outside McGill University.



- 5.3 The Internal Affairs Executive shall:
 - 5.3.1 Be responsible for communication within the EB and with SSMU.
 - 5.3.2 Oversee Club member base.
 - 5.3.3 Oversee and coordinate the programming activities and events of the Club.
 - 5.4 The Financial Executive shall:
 - 5.4.1 Oversee and coordinate funding for the programming activities and events of the club.
 - 5.4.2 Co-sign all financial transactions with the Chief Executive.
 - 5.4.3 Ensure the funding and financial stability of the Club.
 - 5.4.4 Keep track of all financial transactions and receipts in order to prepare the bi-yearly audits for SSMU.
 - 5.5 The Logistics Executive shall:
 - 5.5.1 Take minutes at EB and general meetings and ensure proper distribution of all minutes.
 - 5.5.2 Co-sign all minutes with the Chief Executive.
 - 5.5.3 Shall be responsible for booking and arranging meeting rooms, organizing and obtaining refreshments, and drafting agendas for general meetings.
 - 5.6 The Marketing Executive shall:
 - 5.6.1 Manage outreach, advertising and social media.
 - 5.6.2 Manage logistics as related to event marketing.
- 6 Article VI: Finances**
- 6.1 The EB shall examine the financial records and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester before May 31st of each year.
 - 6.2 All club bank accounts must be kept at Scotiabank as subsections of the SSMU account.
 - 6.2.1 Each account must have a minimum of two and maximum of three signing officers.
 - 6.2.2 In order to receive funding of any kind from SSMU, the club must have a Scotiabank account.
- 7 Article VII: Meetings**
- 7.1 There shall be regular General Meetings, open to all members.
 - 7.2 Chief Executive elections shall be held by the end of March of every year.
 - 7.3 There shall be regular Executive Board meetings, always chaired by the CE.
 - 7.4 The CE may call a Extraordinary Meeting at their discretion. Executive Board members are still obliged to attend to the best of their ability.
- 8 Article VIII: Electoral Procedures**
- 9.1 The VP (Student Life) of SSMU or their representative shall be the final authority on questionable electoral results or disagreements over procedures.
 - 8.2 The general membership must be notified of the election at least 2 weeks prior to its occurrence.
 - 8.3 Elections are to be direct and conducted by secret ballot, online.
 - 8.4 Ballots must be secured for a minimum of 4 weeks post-election.
- 9 Article IX: Affiliations**



- 9.1 The Club shall not be officially affiliated with any political party, politician or other student group. It is to remain politically independent.

10 Article X: Constitutional Amendment Procedure

- 10.1 Any member may propose a Constitutional Amendment.
10.2 A two-thirds majority yea vote at a General Meeting is necessary to implement an amendment.
10.3 All amendments shall be submitted to the Club Commissioner, will be reviewed by the Club Committee, and will be ratified by SSMU council before they take effect.

11 Article XI: Bylaws and Policies

- 11.1 The club shall create and maintain bylaws that cover the operations of the club not specified in the Constitution.
11.2 Bylaws shall not contravene the Constitution.
11.3 By laws must be available to any member of the SSMU when requested.

12 Article XII: SSMU Constitution, By-Laws and Policies

- 12.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and Internal Regulations, the SSMU Constitution, Internal Regulations, and Policies shall take effect.
12.2 If there are any areas not covered in this Constitution, the SSMU Constitution, Internal Regulations and Policies shall take effect.