



# CONSTITUTION OF GLOBAL CHINA CONNECTION MONTREAL

**Ratified by SSMU Council on: January 12, 2009**

## **1 Article I: Name**

1.1 Global China Connection Montreal, also referred to hereinafter as the Club.

## **2 Article II: Mandate**

2.1 The Club's mandate shall be to

- Build an international network for students by working with Global China Connection chapters in the U.S.
- Help create a platform that encourages the forging of new friendships and relations.
- Promote the fusion of East and West through social events that are open to people of all different backgrounds and ethnicities.
- Help create memorable experiences for members by encouraging and facilitating exchanges to China
- Fundraise to help send students abroad on GCC exchanges and to promote philanthropic causes in China.

## **2.2 Code of Conduct**

2.2.1 The Club shall carry forth its mandate from an anti-oppressive standpoint

2.2.2 No member shall make personal profit from the club's fundraisers, social events, or other affairs on a local level.

2.2.1 Any executive member who fails to fulfill their responsibilities shall be subject to the expulsion procedure outlined in this constitution.

## **3 Article III: Membership**

3.1 Membership in a Students' Society Club is open to everyone.

3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.

3.3 Associated non-voting membership is open to all others.

## **4 Article IV: Executive Committee**

4.1 The Executive Board (EB) shall oversee the club and is responsible for all its affairs on a local level.

4.2 The EB is composed of the following six portfolios:

1. President
2. Vice President
3. Internal Relations Director
4. External Relations Director
5. Financial Director



6. International Relations Correspondence

- 4.3 The EB shall meet as frequently as it deems fit.
- 4.4 Any member of the EB may call a meeting.

**5 Article V: Portfolios**

- 5.1 The President shall:
  - 5.1.1 Be the chief representative and spokesperson of the club.
  - 5.1.2 Oversee all aspects of the club.
  - 5.1.3 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EB portfolios with a vision that is consistent with the Club mandate.
  - 5.1.4 Chair all EB meetings.
  - 5.1.5 May cast the deciding vote in the event of a EB deadlock on major decisions.
  - 5.1.6 Co-sign all financial transactions with the Financial Director.
  - 5.1.7 Ensure smooth relations and communications between GCC-Central and the Club.
  - 5.1.8 Be responsible for appointing the Executive Board.
- 5.2. The Vice President shall:
  - 5.2.1 Act as a liaison between McGill University and the club.
  - 5.2.2 Oversee the activities of the EB.
  - 5.2.3 In case of the absence of the President, the Vice President is responsible for chairing EB meetings and ensuring that meeting minutes are reported to the President.
  - 5.2.4 Oversee the planning of social events, fundraisers, and promotional activities.
  - 5.2.5 Work with the President to help appoint EB members.
- 5.3 The Internal Communications Director shall:
  - 5.3.1 Be responsible for communication within the EB and with the Students' Society of McGill University.
  - 5.3.2 Maintain the membership list of the club
  - 5.3.3 Be responsible for allocation of tasks on a week-by-week basis within the EB.
  - 5.3.4 Facilitate communication between members of the EB.
  - 5.3.5 Take meeting minutes and ensure that they are accessible by all EB members. Meeting minutes should be sent to the President. However, in the case of absence of the President, the meeting minutes shall be sent to the Vice President.
- 5.4 The External Communications Director:
  - 5.4.1 Coordinate and plan fundraisers, social events and promotional activities for the club.
  - 5.4.2 Be responsible for the marketing and promotion of the Club.
  - 5.4.3 Aid the President in establishing positive relationships with surrounding clubs.
  - 5.4.4 Help market and promote the club.



- 5.4.5 Work with the Internal Communications Director to maintain the membership of the club and recruit new members.
- 5.4.6 Be responsible for booking venues for events.
- 5.5 The Financial Director shall:
  - 5.5.1 Be responsible for all financial transactions.
  - 5.5.2 Co-sign all financial transactions with the President.
  - 5.5.3 Record-keep monetary transactions for all fundraisers and events.
- 5.6 The US Correspondence shall:
  - 5.6.1 Be responsible for corresponding with other GCC chapters in the US.
  - 5.6.2 Record progress of our club and compare it to others.
  - 5.6.3 Maintain good relations with other GCC Chapters in the US.
- 6 Article VI: Fees**
  - 6.1 The Club's membership fee shall be \$0 for the period of the Club's Interim Status.
- 7 Article VII: Finances**
  - 7.1 The EB shall examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester.
  - 7.2 All club bank accounts must be kept at Scotiabank as subsections of the SSMU account
    - 7.2.1 Each account must have a minimum of two and maximum of three signing officers
    - 7.2.2 In order to receive funding of any kind from the SSMU, the club must have a Scotiabank account
- 8 ARTICLE VIII: Meetings**
  - 8.1 There shall be regular meetings for the EB members of the Club.
  - 8.2 There shall be an annual meeting for the re-election of the EB annually. At annual re-elections, no EB member is required to leave his/her position unless there is a reasoned, documented explanation signed by both the President and Vice President.
- 9 ARTICLE IX: Electoral Procedures**
  - 9.1 The Vice-President (Clubs & Services) of SSMU or his/her representative shall be the Chief Electoral Officer (CEO) with final authority over electoral procedures and validity of results.
  - 9.2 The general membership must be notified of the date of the general meeting 2 weeks in advance to the date of the General Meeting called for elections purposes.
  - 9.3 Elections are to be held before March 31 during the previously mentioned General Meeting.
  - 9.4 The Executive Committee may designate Deputy Electoral Officers (DEOs) to assist the running of elections in consultation with the CEO.
  - 9.5 Elections are to be conducted by secret ballot in person.
  - 9.6 Ballots must be kept in a secure place for 5 weeks after the date of voting.
  - 9.7 The Vice-President (Clubs and Services) should be notified immediately in the event of contested electoral results.



**10 ARTICLE X: Affiliations**

- 10.1 The Club shall be affiliated with Global China Connection Central. Global China Connection Central shall be informed of all the affairs of GCC-Montreal.

**11 ARTICLE XI: Constitutional Amendment Procedure**

- 11.1 Any member of the club may propose an amendment to the Constitution.  
11.2 In order to amend the constitution consensus on the proposed amendment must be reached at a General Meeting  
11.3 All amendments shall be ratified by the SSMU council before they take effect.

**12 ARTICLE XII: Bylaws and Policies**

- 12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution  
12.2 The club's bylaws shall not contravene the Constitution.

**13 ARTICLE XIII: SSMU Constitution**

- 13.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and By-Laws, the SSMU Constitution and By-Laws shall take effect.  
13.2 If there are any areas not covered in this Constitution, the SSMU Constitution and By-Laws shall take effect.