

Executive Committee Report to Council

2016-03-24

March 9

For Approval From Vibe

1.1. For Approval: Hire of Dana Wray for Handbook Content Editor

New Business

Approval of the updated job descriptions for the following positions:

Equity Commissioner

Library Improvement Fund Coordinator

Academic Research Commissioner

Indigenous Affairs Coordinator

Approval of the purchase of a \$4500 projector for the Madeleine Parent Room

March 16

For Approval from Vibe

Contract extension for External Communications Coordinator

Contract extension for Political Campaigns Coordinator

Contract extension for Community Affairs coordinator (196 hours total requested for next fiscal year, \$2400 approx.)

New Business

Approval of Revised 2016-2017 Student staff budget (around \$85,000 reduction).

Hire of Jennifer Thach for the position of permanent Front Desk Receptionist, effective June 1st 2016.

Approval of the job descriptions for the following positions:

Frosh Administrator (Name changed from Executive Administrator)

Harm Reduction and Logistics Coordinator

Community Engagement and Outreach Coordinator

Approval of the VP External taking March 29th to April 1st as vacation days.

Approval of adding a "laptop allocation" (around \$20/month, amount to be determined later) as an alternative to receiving hardware for Executives.