



Building Committee Report to Legislative Council

December 3, 2015

COMMITTEE MEMBERS:

- Kimber Bialik, Vice-President (Clubs and Services)
- Zacheriah Houston, Vice-President (Finance and Operations)
- Ryan Hughes, Building Director [until October 10, 2015]
- Wallace Sealy, Security Manager
- Wendy Gamboa, Communication and Publications Manager
- Tania Canales, Events Manager [until November 28, 2015]
- Sean Taylor, Science Representative [as of September 17, 2015]
- Melinda Alfano, Sustainable Building Coordinator [as of July 1, 2015]

COMMITTEE ATTENDANCE:

The Building Committee met on all of the following dates:

- | | |
|-------------------------|----------------------------|
| Friday, June 15, 2015 | Friday, September 4, 2015 |
| Friday, July 6, 2015 | Friday, September 18, 2015 |
| Friday, July 20, 2015 | Friday, October 2, 2015 |
| Friday, August 11, 2015 | Friday, October 16, 2015 |
| Friday, August 17, 2015 | Friday, November 6, 2015 |

	June 15	July 6	July 20	August 11	August 17
Kimber Bialik	✓	✓	✓	✓	✓
Zacheriah Houston	-	-	-	-	✓
Ryan Hughes	✓	✓	✓	✓	✓
Wallace Sealy	✓	✓	x	✓	✓
Wendy Gamboa	✓	✓	✓	✓	✓
Tania Canales	✓	✓	✓	✓	✓
Sean Taylor	-	-	-	-	-
Melinda Alfano	-	x	x	✓	✓

	September 4	September 18	October 2	October 16	November 6
Kimber Bialik	✓	✓	✓	✓	✓
Zacheriah Houston	✓	✓	✓	✓	✓
Ryan Hughes	✓	✓	✓	-	-
Wallace Sealy	✓	✓	✓	✓	✓
Wendy Gamboa	✓	✓	✓	✓	✓
Tania Canales	✓	✓	✓	x	✓
Sean Taylor	-	-	x	✓	✓
Melinda Alfano	✓	x	x	✓	x



MANDATE: The Building Committee is responsible for decision making related to building administration, approving room allocations, reviewing events booking fees, and administering the disbursement of eighty-five (85) percent of the Space Fee on projects to improve student space in the William Shatner University Centre.

DECISIONS:

Space Fee Allocation:

- The Building Committee developed a standardized system for the review of proposals for the Space Fee Fund in order to ensure that student fees are spent as effectively as possible. The system identifies a number of areas of consideration and weights those sections based on student priorities.

Criteria	Weighting
Will this project or procurement create more or enhance existing student space?	3
Will this project or procurement enhance sustainable practices at the SSMU?	2
Will this project or procurement enhance accessibility and/or services for people with restricted mobility and or/disabilities?	2
Will this project or procurement fulfill a legal requirement or mandate?	2
Will this project or procurement improve safety and security in the building?	2
Will this project or procurement reduce building utility costs?	1
Will this project or procurement decrease the administrative work of SSMU employee(s) and/or departments?	1
Will this project or procurement generate revenue for the SSMU?	1

- The Space Fee amounts to roughly \$40,000 annually. The Building Committee approved an expenditure of roughly \$20,000 for the purchase of a new stage for the Ballroom.
- After the purchase of the Ballroom stage, the rest of the Space Fee has been frozen pending the results of a consultative efforts whereby proposals for the use of that money are being collected from students directly. The Space Fee Proposal Form was advertised and available for students to propose their ideas until December 3, 2015. The proposals will be reviewed by the Building Committee at the December 4 meeting and quotes will be collected throughout December with the goal of making final determinations on the allocation by the end of January.



Building Administration:

- Building hours for the Fall and Winter semester were set as follows:
 - Monday through Friday: 7am to 3am
 - Saturday: 11am to 12am
 - Sunday: 11am to 5pm

Room Allocations:

- After preliminary assessments and a cost estimate, the Building Committee allocated Rooms 434 and 436 as bookable boardroom spaces to be completed by the end of September.

Events Fees:

- Created a tiered event fee list with different pricing structures for internal groups (clubs, services, independent student groups, and faculty associations), groups that are unaffiliated with SSMU but part of the McGill community, and External groups.
- Approval of waiving the fee for take down in the South Side Cafeteria for student groups to issue warnings instead as a first offence.