

Executive Committee Report to Council

October 5, 2015*

**The Oct. 5th report was omitted from the last Executive Committee Report to Council, so it is being shown here.*

Attendance

Kareem Ibrahim, Zacheriah Houston, Kimber Bialik, Emily Boytinck, Chloe Rourke

Minutes:

The minutes from the September 28, 2015 meeting of the Executive Committee have been approved at this week's meeting of the Executive Committee.

For Approval from Vibe

Approval of the use of \$138 from the Staff portion of the La Prep Voucher for the All-Staff Meeting on Sept 29.

Approval of the use of \$115 of the La Prep voucher to be used for Consent McGill panel.

Approval of releasing Chloe's statement on behalf of SSMU Executives.

Business Arising

Approval of the SSMU covering the cost of replacing the tents from Frosh and Fossil Free Week from the CERF, and not holding the Vice-President (Internal) and Vice-President (External) responsible for the loss/damage of the tents.

Approval of not holding the Vice-President (Clubs & Services) responsible for the tablet stolen during Council Retreat. The tablet will not be replaced.

Approval of Chloe and Zach doing most of the MoA negotiations and reporting to ExCom.

Approval of the External Communication Coordinator Job Description for 180 hours for the year.

Approval of the Family Care Commissioner Job Description for 145 hours for the year.

Approval of the Hiring of a 2nd Secretary General for 155 hours for the year.

Approval of the Services Administrative Coordinator Job Description for 110 hours for the year.

Approval of the Clubs and Services Communications Coordinator Job Description for 155 hours for the year.

October 22, 2015

Attendance

Kareem Ibrahim, Zacheriah Houston, Kimber Bialik, Emily Boytinck, Chloe Rourke

Minutes:

The minutes from the October 13, 2015 meeting of the Executive Committee have been approved at this week's meeting of the Executive Committee.

Approved on Vibe (since last meeting)

Approval of the hiring of Arabella Colombier.

Approval of the hiring of Sarah Southey for the position of Secretary General.

Approval of the use of \$104 for the First Year Info Session on Friday, October 23rd.

Approval of the use of \$52 for the Provost's Office Hours on Thursday, October 22nd.

Business Arising

Approval of the hiring of Claire Embree-Lalonde as a SSMU translator.

Approval of the Student Engagement Coordinator job description at 140 hours per week.

Approval of the Indigenous Affairs Coordinator job description at 125 hours per week.

Approval of the September Financial Statements.

November 2, 2015

Attendance

Kareem Ibrahim, Zacheriah Houston, Kimber Bialik, Emily Boytinck, Chloe Rourke

Minutes:

The minutes from the October 22, 2015 meeting of the Executive Committee have been approved at this week's meeting of the Executive Committee.

Approved on Vibe (since last meeting)

Approval of the 4 Floors Budget 2015-2016

Approval of a mental health day for Zach on Nov. 24th

Approval of a mental health day for Kimber on Nov. 24th

Approval of the hiring of Jennifer Tach for the position of full-time Front Desk Receptionist on a contract basis until May 31st, 2016.

Approval of the hiring of Julia Pingeton for the position of Family Care Commissioner

Business Arising

Approval of increasing the Academic Research Commissioner's pay rate by one unit, per the pay equity scale.

Approval of Chloe taking four vacation days from the 15-18th in December and canceling two vacation days on March 17th and 18th.

Approval of the creation of the Club Auditor Position.

Approval of the hiring of Kirsten Whelan as External Communications Coordinator