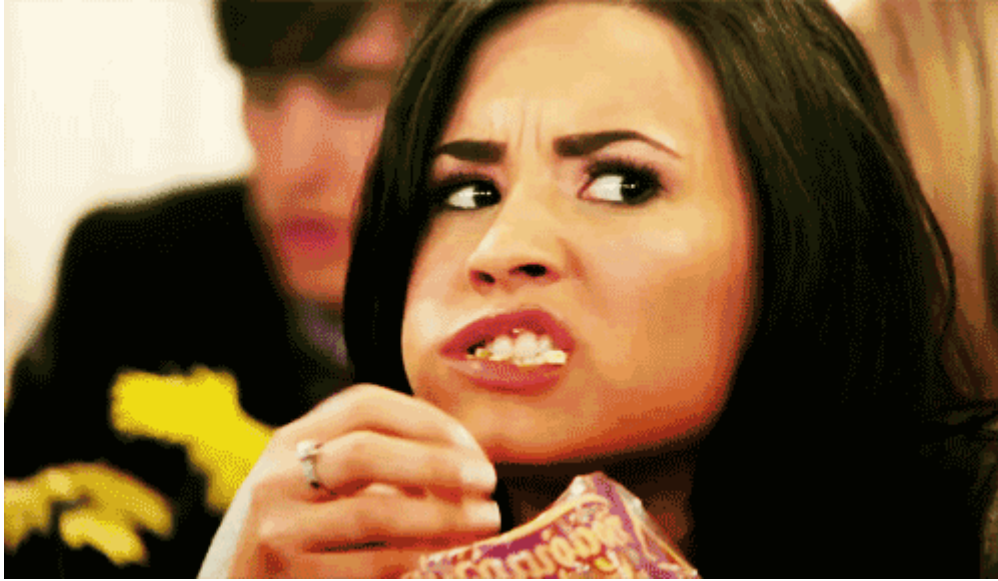




REPORT OF THE PRESIDENT TO COUNCIL (FEBRUARY 11 2016)



Meme of the week: When I'm reminded of how little time there is left in the school year.

Overview: Now that the Special Referenda are over, things are slightly less hectic.

GOVERNANCE

BOARD OF DIRECTORS

- We've decided to push the restructuring of the Board until a later time, as there are too many considerations needed for any Constitutional amendments to have been made in time for today's Council meeting – we will likely consult relevant parties and outline a draft proposal and allow our successors to finalize this process

LEGISLATIVE COUNCIL

- Conducted a survey for Councillors on Execs, Parliamentarian, Speaker & general Council staff – results were distributed
- The anonymous feedback from last Council was distributed to Executives, with all the names redacted
- Council Social has been sent out – Feb. 18th at 7PM! Meet in the lobby.

GENERAL ASSEMBLY



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

- Almost done planning for the Winter General Assembly – **Monday, February 22nd @ 3PM in the SSMU Ballroom!** Mark your calendars! Your attendance is mandated – please let me know if you are willing to help staff the event.
 - <https://www.facebook.com/events/1968762583349678/>

GOVERNANCE DOCUMENT REVIEW

- The Internal Regulations of the Presidential Portfolio have been brought to this Council meeting for notice
 - As they were previously a catch-all for many documents, we've shortened it and made/added to numerous other reference documents, including:
 - A Human Resources (HR) Policy, which will detail all of our staff and many of the procedures we have in place (**coming soon**)
 - A Committee Terms of Reference document (**complete – to be this week**)
 - The Conflict of Interest Policy will be updated to include some of the things we took out of the Pres IRs (**coming soon**)

PRESIDENTS' ROUNDTABLE

- Meeting next week
 - Working on our **PRT Transition Report** for all incoming Presidents

HUMAN RESOURCES

PERMANENT STAFF

- **Social Committee** (Wendy, Ryan & I)
 - Brainstorming our next social for mid-February
- **Staff Restructuring**
 - These discussions will depend on our financial plan going forward – these conversations will begin after the February budget revision.
- **Internal Regulations of Human Resources**
 - Hoping to include the following in said document:
 - Measures for the best institutional memory practices
 - Measures to make available all student staff job descriptions, in addition to including an appendix with all of them listed
 - Measures to implement employment equity in our hiring practices
 - Measures to cover staff integration procedures (existent, to be formalized)
 - Measures to ensure the best possible supervision and training of staff

STUDENT STAFF

- Working on making Guides for each position, rather than a brief & insubstantial Exit Report
- Supervision & management
 - Internal Regulation Review Commissioner
 - Parliamentarian
 - Speaker
 - Sustainable Events Coordinator



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

- Environment Commissioners (2)
- Ethics Commissioner
- Secretary General
- Recording Secretary
- General Manager Administrative Assistant
 - This individual has resigned, we are currently seeking to replace them
- Presidential Administrative Officer
 - This position will not exist next year (one support staff suffices)
- Family Care Commissioner
- Working on Student Staff Recruitment 2016-2017 with Marie-Elaine (HR Advisor) and Ryan (GM)

EXECUTIVES

- Executive Restructuring & Base Fee Referenda
 - We now have a 7th Executive! Woohoo!
 - The Base Fee question failed by 18 votes – this is okay. We'll adjust accordingly.
- Executives
 - Planning Executive Transition has begun with Ryan and Marie-Elaine

REPRESENTATION & ADVOCACY

SENATE

- **Senate**
 - **Joint Board-Senate Committee on Equity Subcommittee on Aboriginal Peoples**
 - We've met twice and have many projects on the go (ongoing)
 - Traditional Territorial Acknowledgement is moving forward and we've met in advance of our meetings with McGill to finalize the wording of the statement; there is agreement.
 - Working on getting better demographic info re: Indigenous students with Enrolment Services

BOARD OF GOVERNORS

- SQ
- **CAMSR** (Committee to Advise on Matters of Social Responsibility)
 - Met in January – there will be a ruling on divestment from fossil fuels by March

CAMPUS RELATIONS

- **Deputy Provost, Student Life & Learning (DPSLL)**
 - SQ
- **McGill Alumni Association (MAA)**
 - Working together on a project for this semester (McGill24)
- **McGill Association for Continuing Education Students (MACES)**



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

- SQ
- **Macdonald Campus Students' Society (MCSS)**
 - SQ
- **McGill Office of Sustainability (MOOS)**
 - Catalyst Awards Review Committee
 - Decided on the award winners last week
- **Post-Graduate Students' Society (PGSS)**
 - SQ
- **Student Housing & Hospitality Services (SHHS)**
 - FADAC – Food and Dining Advisory Committee
 - January meeting was cancelled

MEDIA

- Recent discussions with the media have been about daycare and the two referenda

ENVIRONMENTAL SUSTAINABILITY

- Environment Committee
 - SPOKES, their annual conference which brings together environmental-sustainability-oriented student groups on campus, was a few weeks back and it rocked!

FAMILY CARE

DAYCARE

- Lease negotiations began on Monday
- Transferred signing authority to Zineb and Ryan

FAMILY CARE

- Projects: SQ
 - Leave of absence policy for undergraduates
 - Matching service for student volunteers interested in childcare provision and student parents in need
 - Community building events with student parents
 - Child-friendly and breastfeeding-friendly areas of our building are being looked into

PROJECTS & OUTREACH



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

- **Inclusive Registration Project**
 - This project is moving forward – drafted a business plan with SEDE
- **General Outreach**
 - Projects underway with Omar and Nick (Student Engagement Coord)
 - Namely developing graphics for the Know Your SSMU Campaign, which will also serve as great tools for student engagement permanently (SSMU structures, how to guides etc)

HOURS WORKED

<https://docs.google.com/spreadsheets/d/1eoVBhw3qMQuBiqWovxShaQlaFOWSbAlbqrPL2rH7Lgo/edit?usp=sharing>

PERSONAL

Tired, but content.

Respectfully,

Kareem Ibrahim

	Monday 18 Jan 2016	Tue 19 Jan 2016	Wed 20 Jan 2016	Thu 21 Jan 2016	Friday 22 Jan 2016	Sat 23 Jan 2016	Sunday 24 Jan 2016
			Zach Kay's Omar's Birthday!				
AM 30	Tidy Office			Listserv Today			
8 00	Payroll Approval		Chalking, Interview Qs &		Minnesota!		
9 00	Cheques at scotiabank/Day		Executive Committee (Boardroom)	Announce			
AM 30	Translate FB Event	HR Meeting - Recruitment for		Announce			
AM 30	Check-In			Announce			
12 00	Internal Regulation	Student Engagement		Announce			
PM 30		Semester	Announce	Winter Rehiring			
1 00	Daycare		Announce	Transi Family			
PM 30	Check in (Kareem's office)	Winter Check	Base Fee	Meetin SSMU			
2 00		Indigen	Base Fee				
PM 30		ous	Tabling (Bronfman)	Posters for			
3 00		Check		Announce			
PM 30	Base Fee Meeting	Base Fee Prep Time	MoA	Announce			
4 00	Base Fee Prep		Presidents' Roundtable (433-A)	Announce			
PM 30				Announce			
5 00	Senate Caucus (403 - Blue Room)	Brighita (PGSS)	Campaign Training #1	Interfaith			
PM 30			Write Council Report &				
7 00			Executive	MUSA Council (Music)			
8 00							
PM 30							
9 00							
PM 30							



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

	Monday 25 Jan 2016	Tue 26 Jan 2016	Wed 27 Jan 2016	Thu 28 Jan 2016	Friday 29 Jan 2016
AM 30				Listserv Today	
8 00					
AM 30			Pay Your Rent!		INTD497 (McConnell Engineering 12)
9 00			Executive Committee (Boardroom)		
AM 30					
10 00					
AM 30					
11 00				Announce	Announce
AM 30				Winter Office Hours	Announce
12 00					Announce
PM 30			Stephanie's Available Hour	Family	Announce
1 00				Announce	Announce
PM 30				Announce	Staff Meeting (Madeleine)
2 00			Announce	Announce	
PM 30			Transition Meeting (Small)	NUS General	
3 00					
PM 30					
4 00			Announce		Announce
PM 30					
5 00			Announce	Board of	Add Class
PM 30			AUS	Legislative Council (Lev Bukhman Room)	DPSLL
6 00			POTU		
PM 30			EdUS Council (Base)		
7 00					
PM 30					
8 00					
PM 30					



Students' Society of McGill University

Office of the President

3600 McTavish Street, Suite 1200, Montreal, Quebec H3A 0G3

	Monday 1 Feb 2016	Tuesday 2 Feb 2016	Wed 3 Feb 2016	Thu 4 Feb 2016	Friday 5 Feb 2016
AM 30	Payroll Approval	Tidy Office		Revisit	
8 00			Transition Report - Past	Listserv Today	
AM 30	Daycare Board of	Announce			INTD497 (McConnell Engineering 12)
9 00			Executive Committee (Boardroom)	360 Feedback Meeting (Small)	
AM 30	Announce	Announce			
10 00	Announce	Announce		Check-In	
AM 30	Announce	Announce	Inclusion		
11 00	CKUT Base	Announce			Meeting Regarding
AM 30	Announce	Announce		Winter	Steering
12 00	Announce			Family	Evaluation
PM 30	Internal regulation	Announce	Stephanie's Available Hour	Evaluation Meeting (SSMU)	Catalyst Awards Review
1 00	Announce	Announce		Transition Meeting	HR Policy Discussion
PM 30		Winter Meeting	Announce	Evaluation Meeting	Check-in (Pres Office)
2 00					Check-In
PM 30	Winter General	Announce	Quick Chat	Senator Nomination Info	
3 00			Referenda Results &	Dinner Hannah	
PM 30	MAA Retreat (3450 McTavish St Conference Room)	Announce	Executive Indigenous Affairs Committee (Blue Room)		
4 00		Write Senate Question(s)			
PM 30	Senate Caucus		Read CA Applications		
5 00			Write Council		
6 00					
PM 30					
7 00					
PM 30					
8 00					
PM 30					
9 00					
PM 30					