



Report to Legislative Council

February 11, 2016

(Prepared February 7, 2016)

PERSONAL

- Office hours continue on Tuesdays from 10am-12pm and from 3:30-5:30pm – feel free to come and visit me (if you don't mind standing in line).

CLUBS

- We have officially reached at 95% submission rate for the Fall 2015 Club Audits, which is an unprecedentedly high rate, particularly in comparison to the 45% submission for the Fall Audit during the 2014-2015 year. This means both that we'll have more accurate information on club spending and that the Funding Committee will be able to make better informed decisions about the distribution of the Club Fund.
- We have begun transitioning clubs to new bank accounts that have great privileges than what is possible in our current bank accounts – we will be slowly closing old club bank accounts and re-opening new accounts for them, which will provide them with access to read-only debit cards that will allow for ABM deposits and access to online banking to view their transaction listings, as well as the possibility of new privileges as they become available at Scotiabank (including mobile banking and cheque image depositing). Access to online transaction lists is particularly significant for clubs and difficulty accessing bank statements was a grievance noted frequently in the last Club Consultative Survey.
- A motion was submitted to this meeting of Council to place a Club Fund Fee on the ballot for the Winter 2016 referendum period – with the impending budget cuts the establish of this fee would ensure that student groups, who traditionally are the first to face budget cuts, maintain a source of restricted funding that cannot be reallocated during years with budget strain.
- The Club Committee continues to meet on a weekly basis – a report of the Club Committee has been submitted to this Legislative Council for approval.
- Since I've been acting as the Club Administrative Officer and the Club Committee Coordinator in addition to my real job I've taken this opportunity to work on some general record clean-up. We now have an updated Club Master List with all of our currently recognized groups, which required going through club records and killing off inactive clubs. RIP to the 12 casualties of my record updating spree.
- Club Ticket Sales at the front desk is working incredibly well so far – particularly for groups that offer expensive events or trips where the executives don't want to be responsible for holding that much cash or for students who might not be comfortable handing tons of cash to a mysterious club executive. We've only done it for a few groups thus far, but tell all of your club executive friends!
- Councillor Truc and I met with the Deputy Provost (Student Life and Learning) last week to discuss the issue of space booking on campus for clubs – currently, clubs are required to pay



space rental fees to book anywhere outside of the building, which is a major barrier for student groups trying to coordinate events during peak booking times in the SSMU building, which is often booked solid for weeks at a time. We are coordinating a pilot for club room bookings outside of the SSMU Building and have been coordinating this through the Office of the Deputy Provost and through Enrollment Services. Thank you to Councillor Truc for taking the initiative on the coordination of this project – the establishment of booking privileges outside of the SSMU privilege will make a HUGE difference for clubs and for alleviating SSMU's space crunch as a whole!

SERVICES

- Preparation for Services fee levy campaign have begun – only one Service has a fee up for renewal this term, and the motion to place the renewal and fee increase for TVM: Student Television at McGill has been submitted for this meeting of Council, but preparations for the Services who plan to renew their fees in the Fall are starting shortly to ensure that they aren't scrambling to do the preparation at the start of next year.
- Services Review Committee meetings continue to go well – the audit process for this semester is ongoing and we are currently scheduling meetings with the Services who want to speak to the Committee directly to ensure that the process this semester is more participatory for individual Services. Thus far we are on track for a comprehensive report at the end of this semester. Committee of the year, here we come!
 - The [Services Survey](#) created by the Services Review Committee last semester is live again! Please circulate this survey and encourage students to provide us with their perspective on the Services they have interacted with – the more feedback we receive, the more accurate our service reviews will be!
- With the February budget revision coming up, Zach and I have scheduled roughly 20 hours of budget meetings to allow for us to meet with each individual Service to discuss necessary changes to their budgets – these meetings are also a useful touch base for the Services I am in less regular contact with.
- I've been spending a lot of time working on the restructuring of First Year Council – following a meeting with Councillor Wu about FYC restructuring, I drafted a motion for Council, revised the Vice-President (Internal) job description to institutionalize the changes, and am now working on drafting some internal regulations on the governance of FYC and its place in the Internal portfolio – I am currently anticipating this being completed in time to be submitted for the February 25 Council.

INDEPENDENT STUDENT GROUPS

- I have been working with the Health and Dental Review Committee on the incorporation of feedback from the Legal Information Clinic into their plans, as the committee is considering the addition of legal coverage to the plan which has the potential to affect the operations of the LICM.



- Currently following up with the Councillors who sit on the Board of Directors for Independent Student Groups to get feedback on that process and to re-think the best way to maintain SSMU's connection with these ISGs.
- This might be the first report I've written without a CKUT update! The monthly Board meeting is next week, so I'll have more to report on that next Council meeting.

BUILDING

- This weekend the Sustainable Building Coordinator and I conducted an accessibility audit of the SSMU Building – a report on the results is forthcoming, and this will be both a standalone report as well as incorporated as a component of the new long-term building vision being developed by the Space Committee.
- The Space Committee has been working on a [consultative survey on space in the SSMU Building](#), which will hopefully be available by the beginning of next week (note that the survey at this link will be password protected until its released to prevent people filling out the survey while it's still in development!). I am also in the process of developing content for a website based on the Space Committee's plans for the development of a new building vision.

STAFF

- I just completed a comprehensive review of all of the job descriptions in my portfolio to update the jobs that have expanded over the years but haven't been updated – we'll be working with new job descriptions during our upcoming recruitment period (shameless plug – [apply for jobs](#) in the Clubs and Services portfolio!)

PROJECTS

- A disappointing number of Councillors are following SSMU Clubs and Services on Instagram! Hit us up @SSMUCS to see !
- Working on the Accessibility Policy in collaborating with the Equity Commissioners is ongoing – we have been consulting with the different groups who will be affected with the jurisdiction areas of this new policy, primarily the Internal portfolio. Councillors who are potentially interested in being movers on this policy when it's brought to Council are encouraged to get in touch with me to participate in the writing process!
- Process on the Interest Based Matching Survey is moving forward – we've set out the basic framework and are now working on finding a programmer. Thank you to Councillor McClintock for compensating for the fact that I don't know anything about computers with your informal consulting services!
- I am currently coordinating with Omar for this year's Student Experience Survey – while it was housed in the Clubs and Services portfolio last year, the student engagement, communications, and consultation mandate for this project are the best fit for the Internal portfolio.



- We're bumping up the timeline for the Electoral Reform Committee with the goal of having the amendments to the Internal Regulations passed by the end of the term – because this requires a Notice of Motion the Committee will need to ensure all of its recommendations are compiled by mid-March. A report with updates from this Committee will be made at this Council meeting.
- With the passing of the referendum question on executive restructuring, I have begun the gargantuan task of review all of my committees and my internal regulation book to make a number of substantial edits and turn it into the Internal Regulations of the Student Life portfolio. Stay tuned for more by-law fun!

MISCELLANEOUS

- As per usual, as required by the Accountable Leadership Policy you can find the record of my work hours available publicly through this [Google Spreadsheet](#).

Respectfully submitted,

Kimber Bialik
Vice-President (Clubs and Services)