

Sept. 2006.

THE ULTIMATE CLUB CONSTITUTION

Ratified by Membership: March 7th, 2005

Ratified by SSMU Council:

ARTICLE I: Name

1.1 The Ultimate Club also referred to hereinafter as the Club.

ARTICLE II: Mandate

2.1 The Club will actively seek to promote the sport of Ultimate within the McGill community via weekly social events, constituting pickup games, training sessions, and other such activities. The Club will strive to compete at the highest level possible and uphold the "Spirit of the Game" at all times, while providing a safe and open environment for all members to play Ultimate. Within the Club, there will be a competitive touring team, which will hold try-outs within the first three weeks of the beginning of the fall semester. These tryouts will be open to the entire McGill community, and will seek to form a men's and a women's team. These teams will be formed by the team captains and approved by the Executive Committee. Men's and women's 'B' teams will be formed if numbers permit, and will serve as a more casual playing environment. These teams will practice regularly and attend a number of tournaments throughout the year.

ARTICLE III: Membership

3.1 Membership in a Student's Society Club is open to everyone.

3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.

3.3 Associated non-voting membership is open to all others.

ARTICLE IV: Executive Committee

4.1 The Executive Committee (EC) shall administer the Club and oversee its events.

4.2 The EC is composed of the following five portfolios (max. occupancy in brackets):

1. President (1)
2. Vice President of Administration (1)
3. Vice President of Finance (1)
4. Men's and Women's Team Representatives (2)
5. A Secondary Executive Council (SEC) (no limit)

4.3 Meetings: The EC shall meet as frequently as it deems fit.

4.4 Quorum: At least sixty percent (60%) of EC members must be present at an EC meeting in order for quorum to be met.

ARTICLE V: Portfolios

5.1 The President shall:

- 5.1.1 Be the chief executive officer, chief representative, and chief spokesperson of the Club.
- 5.1.2 Oversee and approve of all aspects of the club.
- 5.1.3 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
- 5.1.4 Chair all EC meetings.
- 5.1.5 Cast the deciding vote in the event of a EC deadlock.

- 5.1.6 Take minutes at EC and general meetings, and ensure proper distribution of all minutes.
- 5.1.7 Be responsible for booking and arranging facilities, and for drafting general meeting agendas.
- 5.1.8 Work in coordination with the Vice President of Administration to comply with the requests and directions of McGill Athletics.
- 5.1.9 Co-sign all financial transactions with the Treasurer.
- 5.2. The Vice President of Administration shall:
 - 5.2.1 Act as a primary representative of the Club to SSMU and McGill Athletics.
 - 5.2.2 Direct the relationship with McGill Athletics along with the President.
 - 5.2.3 Coordinate and supervise the fundraising and recruiting initiatives of the Club, with direct support from the Vice President of Finance.
- 5.3 The Vice President of Finance shall:
 - 5.3.1 Oversee and coordinate the logistical needs of the Club.
 - 5.3.2 Be responsible for the collection of membership fees.
 - 5.3.3 Co-sign all financial transactions with the President.
 - 5.3.4 Ensure the funding and financial stability of the Club's accounts.
- 5.4 The Team Representatives shall:
 - 5.4.1 Act as the directors of the Club's on-field activities and performance, presuming that the EC approves of these initiatives.
 - 5.4.2 Maintain the membership list of the Club.
 - 5.4.3 Seek to improve the Club's membership via recruitment.
- 5.5 The SEC will:
 - 5.5.1 Be formed at each Annual General Meeting (AGM), consisting of Club members interested in supporting the initiatives of the EC.
 - 5.5.2 Be assigned responsibilities as the EC sees fit.

ARTICLE VI: Fees

- 6.1 The Club's annual membership fee for social-members will be \$5.
- 6.2 The Club's annual membership fee for playing-members will be \$100.

ARTICLES VII: Finances

- 7.1 The EC shall thoroughly examine the financial records at the end of each semester, while the Vice President of Finance shall maintain constant oversight of the Club's affairs and, if s/he deems necessary, report to the EC.

ARTICLES VIII: Meetings

- 8.1 There shall be an annual General Meeting held in November for the purpose of electing new members to the EC.
- 8.2 Regular Executive Meetings shall be held throughout the fall and winter terms, with General Meetings occurring at the discretion of the EC.
- 8.3 Special Meetings shall be called at any time deemed necessary by the EC and/or Club President.

ARTICLES IX: Electoral Procedures

- 9.1 The Vice President Clubs & Services of SSMU or his/her representative shall be the Chief Returning Officer (CRO) with final authority over electoral procedures and validity of results.
- 9.2 The Vice President Clubs & Services must be notified of the date of the general meeting 2 weeks in advance to the date of the General Meeting called for elections purposes.

- 9.3 Elections are to be held before March 31 during the previously mentioned General Meeting.
- 9.4 Electoral Procedures.
 - 9.4.1 The Executive Committee may designate Deputy Returning Officers (DROs) to assist the running of elections in consultation with the CRO.
 - 9.4.2 Elections are to be conducted by secret ballot.
 - 9.4.3 Ballots must be kept in a secure place for 5 weeks after the date of voting.

ARTICLE X: Affiliations

- 10.1 The Club will not be affiliated with any other McGill club.

ARTICLE XI: Constitutional Amendment Procedure

- 11.1 Any member of the club may propose an amendment to the Constitution.
- 11.2 In order to amend the constitution a two-thirds majority vote at the General Assembly must be in favor of the proposed amendment
- 11.3 The SSMU council shall ratify all amendments before they take effect.

ARTICLE XII: Bylaws and Policies:

- 12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution
- 12.2 The club's bylaws shall not contravene the Constitution.

ARTICLE XIII: SSMU Constitution

- 13.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution and By-Laws, the SSMU Constitution and By-Laws shall take effect.
- 13.2 If there are any areas not covered in this Constitution, the SSMU Constitution and By-Laws shall take effect.