

THE CLUBS' CONSTITUTION

Ratified by Membership: _____.

Ratified by SSMU Council: _____.

ARTICLE I: Name

1.1 To be referred to as "The Snowboard Club"

ARTICLE II: Mandate

2.1 The Club's mandate is:

The Snowboard Club is an association of students interested in increasing awareness and participation of snowboarding. The organization concerns itself with teaching students the fundamentals of snowboarding via meetings and weekly bus trips to local mountains in Quebec and Vermont.

ARTICLE III: Membership

3.1 Membership in a Student's Society Club is open to everyone.

3.2 Only Students' Society of McGill University (SSMU) and Post Graduate Students' Society (PGSS) members are eligible to be elected as officers and to hold voting privileges.

3.3 Associated non-voting membership is open to all others.

ARTICLE IV: Executive Committee

4.1 The Executive Committee (EC) shall administer the Club and oversee its events.

4.2 The EC is composed of the following five portfolios:

1. President
2. Vice President External
3. Vice President Internal
4. Treasurer
5. Secretary

4.3 Meetings: The EC shall meet as frequently as it deems fit.

4.4 Quorum: At least three of the five portfolios must be present at an EC meeting in order for quorum to be met.

ARTICLE V: Portfolios

5.1 The President shall:

5.1.1 Be the chief executive officer, chief representative, and chief spokesperson of the Club.

5.1.2 Oversee all aspects of the club.

- 5.1.3 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
- 5.1.4 Chair all EC meetings.
- 5.1.5 May cast the deciding vote in the event of a EC deadlock
- 5.1.6 Co-sign all financial transactions with the Treasurer.
- 5.1.7 Co-sign all minutes with the Secretary.

5.2. The Vice President External shall:

- 5.2.1 Act as representative of the Club to the community outside of the University.
- 5.2.2 Be responsible for developing healthy relations with student and community organizations outside McGill, and particularly those in the Montreal area.
- 5.2.3 Be responsible for promoting the image of the Club to the community outside McGill University.

5.3 The Vice President Internal shall:

- 5.3.3 Act as the representative of the Club within the University community.
- 5.3.4 Be responsible for communication within the EC, with other McGill University student organizations, and with the Students' Society of McGill University.
- 5.3.5 Maintain the membership list of the club.
- 5.3.6 Oversee and coordinate the programming activities and events of the club

5.4 The Treasurer shall

- 5.3.7 Oversee and coordinate the programming activities and events of the club
- 5.3.8 Be responsible for the collection of membership fees.
- 5.3.9 Co-sign all financial transactions with the President.
- 5.3.10 Ensure the funding and financial stability of the club.

5.5 The Secretary shall:

- 5.3.11 Take minutes at EC and general meetings, and ensure proper distribution of all minutes.
- 5.3.12 Co-sign all minutes with the President.
- 5.3.13 Shall be responsible for booking and arranging meeting rooms, organizing and obtaining refreshments, and drafting agendas for general meetings.

ARTICLE VI: Fees

- 6.1 The Clubs membership fee shall be \$65 (sixty-five dollars) in the 1st semester and \$75 (seventy-five dollars) in the second semester, which covers student transportation costs only.

ARTICLES VII: Finances

- 7.1 The EC shall examine the financial records at the end of each semester.
- 7.2 A Finance Affairs Committee shall be established to oversee the finances of the club.

ARTICLES VIII: Meetings

- 8.1 There shall be a general meeting held in March for the purpose of electing new members to the EC.
- 8.2 Regular Executive and General meetings shall be held throughout the fall and winter terms.
- 8.3 Special Meetings shall be called at any time deemed necessary by the EC and/or Committee Chair.

ARTICLES IX: Electoral Procedures and Impeachment Processes

- 10.1 A Chief Returning Officer (CRO) shall be appointed by the EC to oversee elections
 - 10.1.1 The CRO must be a member of the club
 - 10.1.2 The CRO must not be running for an office
 - 10.1.3 The CRO is responsible for overseeing and implementing the election of the club
- 10.2 Elections are to be held in the month of March during the above mentioned general meeting.
- 10.3 Electoral Procedures.
 - 10.3.1 The CRO is responsible for the overseeing and implementation of the following electoral procedures in a manner consistent with section 10.3
 - 10.3.2 The CRO shall be responsible for the general conduct and execution of the elections and shall fulfill this duty with due diligence and impartiality.
 - 10.3.3 Elections are conducted by secret ballot.
 - 10.3.4 More than one candidate may be elected to any of the positions.
 - 10.3.5 Ballots must be kept in a secure place for 5 weeks after the date of voting.

ARTICLE X: Affiliations

- 10.1 The Club presently has no affiliations

ARTICLE XI: Constitutional Amendment Procedure

- 11.1 Any member of the club may propose an amendment to the Constitution.
- 11.2 In order to amend the constitution a two-thirds majority vote at the General Assembly must be in favor of the proposed amendment
- 11.3 All amendments shall be ratified by the SSMU council before they take effect.

ARTICLE XII: Bylaws and Policies:

- 12.1 The club shall create and maintain bylaws that cover the operations of the club which are not specified in the Constitution
- 12.2 The club's bylaws shall not contravene the constitution.

ARTICLE XII: SSMU Constitution

- 12.1 In case of any inconsistencies between the Club Constitution and the SSMU Constitution, the SSMU Constitution shall take effect.
- 12.2 If there are any areas not covered in this Constitution the SSMU Constitution shall take effect.