



Club Committee Appendix December 01, 2016

November 21, 2016

Constitutional Amendments:

1. McGill Pre-Law Students' Society

1. Articles IV and V – Addition of Director of Corporate Affairs with the following portfolio:
 - “-Spearhead the organization of the Law and Ethics Case Competition, to be held annually
 - Coordinate with the Vice-President External to secure a venue for the Case Competition through corporate sponsor
 - Seek out qualified personnel to act as judges for the Case Competition
 - Coordinate with the Vice-President Finance to allot a suitable budget for the Case Competition
 - Conduct promotional initiatives for the Case Competition to secure competitors.”
2. Article V – Addition of the following to the Vice-President Internal portfolio:
 - “-Act as representative of the Club in communications with the Montreal community.
 - Be responsible for the administration of the club's Facebook page, Twitter page, and Website
 - Oversee the expansion of the club through actively seeking out both new members
 - Work with the Vice President University Affairs to publicize and advertise events.”
3. Article V
 - a. Addition of the following to the Vice President Finance portfolio:
 - “Sit on the Moot Court Board of Directors as the Chair of Finance and Sponsorship”
 - b. Addition of the following to the Vice President Delegations portfolio:
 - “Spearhead the organization of the McGill Pre-Law Mooting Tournament, to be held annually”
 - c. Change of Mentorship Coordinator portfolio to:
 - “-Oversee the Mentorship Program of the MPLS
 - Seek out Mentors for the Mentorship Program from lawyers in the Montreal area.
 - Seek out Mentees from the McGill student body for the Mentorship Program.”(Much of the previous description now falls under the VP Internal)

2. Montreal World Health Organization Simulation

1. Addition of mandatory Code of Conduct, Student Group Civility, Environment, and Membership clauses (added by Mary).
2. Article IV
 - a. Addition of second Executive Director, second Charge d' Affaires, Sponsorship Director, Media Director, Communications Director, Delegate Resource Coordinator, and Global Health Fair Coordinator
 - b. Removal of Public Relations Director, IT/Wed Director, and Liaisons to Affiliated Organizations.
3. Article V
 - a. Expansion of Chargé d' Affaires portfolio to:
 - i. Recruit and communicate with delegates and resolve any conflicts that may arise
 - ii. Handle delegate country assignments as well as position papers
 - iii. Collaborate with Communications Director on promotional material
 - iv. Be responsible for the content of relevant sections in Delegate handbook
 - v. Collaborate with other student groups



- vi. Engage professors of relevant university classes to suggest inclusion of the conference as an optional part of class participation, and communicate with professors in a professional manner
- b. Expansion of Logistics Director portfolio to include:
 - i. Contract IT Equipment
 - ii. Organize shifts for events attended by Secretariat members (i.e. Activities Night)
 - iii. Work with Chief of Operations during Conference weekend for smooth coordination of Staff
- c. Expansion of Chief of Operations portfolio to include:
 - i. Work with Logistics Director during Conference weekend for smooth coordination of Staff
- d. Addition of Sponsorship Director Portfolio. It contains much of what was the Public Relations Director portfolio.
 - i. Research funding opportunities; write and submit grant applications
 - ii. Secure fundraising from multiple sources in order to support annual conference expenses
 - iii. Write Thank you letters for sponsors
 - iv. Find promotional items for delegate package
 - v. Cross-advertise with other conferences
 - vi. Contact Media (press releases)
 - vii. Be responsible for content of relevant sections in Delegate Handbook
 - viii. Be responsible for content of relevant sections of website
 - ix. Develop long-term funding sources
 - x. Help the Logistics Director with miscellaneous conference needs (food for staff, committee room set up, etc.)
 - xi. Communicate and maintain relationships with sponsors to ensure the sponsors understand where their funds are spent during MonWHO's conference
 - xii. Work closely with Communications Director to reach out in the McGill campus and Montreal community
 - xiii. Works closely with VP Finance
- e. Addition of Media Director portfolio:
 - i. Help the Logistics Director with ensuring the proper technical equipment is rented (ex. Projectors, laptops, screens, media equipment)
 - ii. Create a media plan for the conference, taking into account conference theme and available budget
 - iii. Hire media staff as needed
 - iv. Create promotional video and other media content prior to conference
 - v. Train journalist and media delegates
 - vi. Be responsible for journalist and media delegates during the conference
- f. Addition of Communications Director portfolio:
 - i. Update and maintain MonWHO social media accounts (i.e. Facebook, Twitter)
 - ii. Manage website and if needed, design and configure website according to current needs of the organization
 - iii. Update content of website in collaboration with other Secretariat members
 - iv. Handle listservs
 - v. Create promotional materials (flyers, posters, logos)
 - vi. Work closely with Sponsorship Director to reach out in the McGill campus and Montreal community
- g. Addition of Delegate Resource Coordinator portfolio:
 - i. Create the delegate handbook, coordinate with other Secretariat members (e.g. Communications Director, Logistics Director) as needed



- ii. Organize the creation of country name placards, staff and delegate name tags
- iii. Organize the purchase of gavels and/or prizes for delegates
- iv. Assist the Theme Director in finding relevant resources about the topic to help delegates in their preparation
- h. Addition of Global Health Fair Coordinator portfolio:
 - i. Run and coordinate the Global Health Fair
 - ii. Actively recruit NGOs and Global Health groups to participate
 - iii. Evaluate applications and invite eligible groups to participate
 - iv. Coordinate with the Delegate Resource Coordinator and Communications Director for the Global Health Fair portion of the Delegate Handbook
 - v. Coordinate with Logistics Director to organize room and logistics for the Global Health Fair during conference
 - vi. Coordinate judging of Global Health Fair poster presentations
 - vii. Award prize to best Global Health Fair poster presentation
 - viii. Represent MonWHO in Global Health related committee and initiatives in the McGill Community (i.e. McGill Students' Global Health Network)

3. McGill Photography Students Society

1. Addition of mandatory Code of Conduct, Student Group Civility, Environment, and Membership clauses.
2. Section 3.5 – “Types of Membership” descriptions and titles redefined:
 - a. The Darkroom Membership, is designed for those who wish to utilize everything that MUPSS has to offer. Full members are entitled to:
 - i. Access to a fully equipped darkroom, which allows for developing and printing black and white film and color film;
 - ii. Access to MUPSS rental equipment (cameras, lenses, etc.);
 - iii. Access to the MUPSS office during office hours, or by specific appointment with a MUPSS executive, so that they may scan film, work on digital images, and browse a collection of photography-related literature;
 - iv. Discounts on certain photo materials offered by MUPSS (may vary year-to-year), including, but not limited to, paper, film, CDs, film negative sleeves, etc.;
 - v. Participation in all workshops and events.
 - b. The Basic Membership, is designed for those who wish to be introduced to photography and do not require the use of the darkroom facilities. Basic members are entitled to:
 - i. Access to MUPSS rental equipment (cameras, lenses, etc.);
 - ii. Access to the MUPSS office during office hours, or by specific appointment with a MUPSS executive, so that they may scan film, work on digital images, and browse a collection of photography-related literature;
 - iii. Discounts on certain photo materials offered by MUPSS (may vary year-to-year), including, but not limited to, paper, film, CDs, film negative sleeves, etc.;
 - iv. Participation in all workshops and events.
 - c. The Associate Darkroom Membership provides all the benefits of a full Darkroom Membership to non-McGill students for an additional fee. Valid photo ID and contact information must be provided.
 - d. The Associate Basic Membership, provides all the benefits of a Basic Membership to non-McGill students for an additional fee. Valid photo ID and contact information must be provided.



3. Section 3.7 – “Membership Fees” defined in place of the previous clause stating “MUPSS reserves the right to adjust membership fees.”
 - a. The Darkroom Membership fee shall be \$50 for one semester, or \$80 for one year
 - b. The Basic Membership fee shall be \$10 for one semester, or \$20 for one year
 - c. The Associate Basic Membership fee shall be \$15 for one semester, or \$30 for one year
 - d. The Associate Darkroom Membership fee shall be \$65 for one semester, or \$100 for one year
 - e. MUPSS reserves the right to adjust membership fees.
4. Article IV
 - a. Removal of VP Communications, VP Studio, and VP Events
 - b. Addition of option to have two co-presidents
 - c. Addition of VP Tech
 - d. Addition of VP Fundraising
5. Article V
 - a. Addition of the following to the VP Internal portfolio:
 - i. Representing the interests of MUPSS to SSMU;
 - ii. Maintaining and publishing the weekly listserv;
 - b. Move of “Ensuring all members of the Executive Committee perform their individual tasks and responsibilities within a reasonable time-frame” from VP Internal to President(s) portfolio.
 - c. Addition of the following to the VP Publicity portfolio:
 - i. Promoting communication between the Executive Committee and the MUPSS membership;
 - ii. Maintaining MUPSS’ social media feeds
 - d. Addition of the VP Tech portfolio:
 - i. Keeping the MUPSS website (www.mupss.ca) online and up to date;
 - ii. Communicating with the SSMU computer support team (and netadmin) when necessary;
 - iii. Troubleshooting the MUPSS computer and scanners
 - iv. Assisting members with camera operation
 - v. Maintaining rental equipment
 - e. Addition of the VP Fundraising portfolio:
 - i. Organizing regular fundraising initiatives (e.g. samosa sales)
 - ii. Contacting potential sponsors and drafting sponsorship requests
 - iii. Finding potential sources of funding relevant to the Club and its projects
 - iv. Assisting in the completion of funding applications
6. Article VI – Addition of the following clause, as per the template constitution:
 - a. The Executive Committee or Collective shall examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester.
7. Addition of Affiliation, Constitutional Amendment Procedures, Bylaws and Policies, and SSMU Constitution, Bylaws, and Policies Articles, as per the template.

4. McGill Students’ Anime Club

1. Article IV and V - Vice President Engineering now Vice-President Technology
 - a. Portfolio description is not changed.

5. McGill Students for World Vision



1. Article IV
 - a. Removal of Administrative Assistant, Vice President Internal (2), Vice President External,
 - b. Addition of Vice President Event
 - c. Vice President Volunteering (2) changed to Vice President Local Volunteering (1)
2. Article V
 - a. Addition of the following to the Co-Presidents portfolio:
 - i. Serve as liaison between World Vision International and the Club to ensure sufficient communication and understanding between the two parties.
 - ii. Be responsible for communication within the EC and with the Students' Society of McGill University
 - b. Changes to Vice President Communications portfolio:
 - i. Removal of "Serve as liaison between World Vision International and the Club to ensure sufficient communication and understanding between two parties."
 - ii. Addition of "Be responsible for promoting the image of the Club to the community within and outside McGill University, through social media, Listserv, and other material (i.e. photography, graphic designs)."
 - c. Addition of the following to the Vice President Finance portfolio:
 - i. Fill out the Track-it-All sheet to summarize your group's total donations. Indicate gift levels where applicable.
 - d. Addition of the following to the Vice President Administration portfolio:
 - i. Be responsible for contacting all portfolios for any necessary bookings pertaining to events planned
 - e. Vice President Events portfolio added, which consists of sections of previous Vice President External portfolio.
3. Article VIII – Meetings: Change from two general meeting/recruitment session per year to one.

6. McGill Taiwanese Students' Association

1. Article IV
 - a. Change from 1 to 3 Senior Advisors
 - b. Change from 1 to 2 Finance Directors
 - c. Event Coordinators (2) replaced with Internals (4)
 - d. VP Marketing and Communications (2) replaced by Communications Directors (2)
 - e. Change from 1 to 2 Communication Directors
 - f. What used to be called Communications Director is now Social Media Director
 - g. Visual Director replaced by Photographer
 - h. Complete Executive Committee consists of the following (27):
 1. Co-Presidents (2)
 2. Senior Advisor (3)
 3. Secretary (1)
 4. Finance Director (2)
 5. Junior Finance Director (1)
 6. Externals (3)
 7. Internal (4)
 8. Cultural Director (1)
 9. Communications Director (2)



10. Social Media Director (1)
11. Photographer (1)
12. Junior Graphic Designer (1)
13. First Year Representatives (5)
2. Article V – Full Portfolio section is included in constitution.
 - a. Portfolio of Event Coordinators (2) now portfolio of Internals (4)
 - b. Portfolio of VP Marketing and Communications (2) now portfolio of Communications Directors (2)
 - c. Portfolio of Communications Director now portfolio of Social Media Director
 - d. Portfolio of Visual Director now portfolio of Photographer

7. McGill Hillel Jewish Student Society

1. Major changes to format and Articles included based off of template constitution
2. Addition of mandatory Code of Conduct, Student Group Civility, Environment, and Membership clauses.
3. Article III: Membership
 - a. Removal of distinction between “Full” and “Associate” members.
 - b. Removal of “Privileges of Membership” section.
4. Article IV – Change of Executive Committee makeup from President, Vice-President, and Vice-President Finance to the following:
 - a. President
 - b. Vice President Social Action (“Tzedek”)
 - c. Vice President Communications
 - d. Vice President Finance
 - e. Vice President First Year Outreach
 - f. Vice President Internal/Secretary
 - g. Member at Large
5. Article V – Complete rewriting of portfolios as seen below:
 - “5.1 The President shall:
 - 5.1.1 Be the chief executive officer(s), chief representative(s), and chief spokesperson(s) of the Club.
 - 5.1.2 Oversee all aspects of the club.
 - 5.1.3 Be the main point of contact between the SSMU VP Clubs and Services and the club
 - 5.1.4 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
 - 5.1.5 Chair all EC meetings.
 - 5.1.6 May cast the deciding vote in the event of a EC deadlock
 - 5.1.7 Co-sign all financial transactions with the VP Finance.
 - 5.1.8 Co-sign all minutes with the Secretary.
 - 5.1.9 Ensure that the Club is abiding by the Constitution, By-laws and Policies of the Students' Society of McGill University
 - 5.2 Vice President Social Action (“Tzedek”) shall:
 - 5.2.1 Develop ongoing, regular social action opportunities for Jewish McGill students



- 5.2.2 Work with Community organizations in Montreal in order to expand the Club's tzedek programming portfolio (off-campus initiatives)
- 5.2.3 Collaborate with other campus clubs by starting a new social justice project or seeking current social justice initiatives to partner on.
- 5.3 Vice-President Communications shall:
 - 5.3.1 Be responsible for the branding of the club
 - 5.3.2 Create promotional materials for events to display on campus.
 - 5.3.3 Manage the club's Facebook page and develops strategy to increase the club's online visibility.
- 5.4 Vice-President Finance shall:
 - 5.4.1 Oversee and coordinate funding for the programming activities and events of the club.
 - 5.4.2 Co-sign all financial transactions with the President.
 - 5.4.3 Ensure the funding and financial stability of the club.
 - 5.4.4 Keep track of all financial transactions and receipts in order to prepare the bi-annual audits for the SSMU.
- 5.5 Vice-President First Year Outreach shall:
 - 5.5.1 Work closely with Hillel Engagement staff to create a strategic plan to reach out to McGill's First Year Jewish community.
 - 5.5.2 Chair the First-Year Council.
 - 5.5.3 Plan events with and for first year Jewish students, both those in residence and those living off campus.
 - 5.5.4 Be responsible for helping first year Jewish students feel included in the larger Club organization.
- 5.6 Vice President Internal/Secretary shall:
 - 5.6.1 Take minutes at all executive meetings.
 - 5.6.2 Coordinate tabling.
 - 5.6.3 Be the liaison with Hillel Montreal staff for logistical matters for events.
- 5.7 Member at Large shall:
 - 5.7.1 Support the other members of the EC.
 - 5.7.2 Plan events and participate fully in the activities of the club.”
- 6. Rewriting of Article VII: Finances (previously Article 5) to reflect template constitution
- 7. Rewriting of Article VIII: Meetings (previously Article 11) to reflect template constitution
- 8. Rewriting of Article IX: Electoral Procedures (previously Article 13) to reflect template constitution
- 9. Article X: Affiliations – Update of affiliations to
 - a. Hillel Montreal
 - b. AEPi McGill (and Concordia)
 - c. Ghetto Shul



10. Removal of Article 10 – Steering Committee and Article 14 – Replacements and Impeachments
11. Addition of Constitutional Amendment Procedures, Bylaws and Policies, and SSMU Constitution, Bylaws, and Policies Articles, as per the template.

8. Turkish Student Society of McGill University

1. Article IV
 - a. Removal of Vice President Sponsorship and 1st Year Representative
 - b. Addition of Vice President Operations, Vice President Events (2), General Representative, and Webmaster
2. Article V
 - a. Addition of the following to the Vice President Internal portfolio:
 - i. Inform members about McGill events and encourage them to participate.
 - b. Addition of Vice President Operations portfolio as follows. Previous Sponsorship portfolio included in this.
 - i. Take minutes at EC and general meetings, and ensure proper distribution of all minutes,
 - ii. Be responsible for booking and arranging meeting rooms,
 - iii. Network with local businesses to find additional funding and financial support,
 - iv. Help oversee and coordinate the programming activities and events of the club,
 - v. Assist the President in the overall operation, management and organization of TSSMU and its executive council,
 - vi. The VP Operations shall perform the duties of the President should they be unable to do so for any given period of time.
 - c. Vice President Events portfolio was included in old constitution but not listed in Article IV. It reads as follows:
 - i. Be the primary contact of the annual events,
 - ii. Coordinate programming of activities and events of the Club,
 - iii. Be responsible for booking and arranging event locations.
 - d. Addition of the following to Vice President Communications portfolio:
 - i. Works with VP Internal to obtain and store the contact information of the executive committee and members.
 - e. Addition of General Representative portfolio:
 - i. Act as a liaison between the Executive Committee and the other club members,
 - ii. Inform the club members about the latest news and events that the society organizes,
 - iii. Present at the executive committee meetings that will be held prior to a major event
 - iv. Inform first-year students about the events via all kinds of communication channels (email, social media) and help with the promotion
 - f. Addition of Webmaster portfolio:
 - i. Create and maintain the club website
 - ii. Keep close contact with other officers and members to keep site up-to-date
 - iii. Help the club with any technological issues
 - iv. Maintain the email lists

9. McGill Women in Leadership Students' Association

1. Article IV and V
 - a. Addition of Vice President Mentorship with the following portfolio:
 - i. Manage the Club's newly developed mentorship program



- ii. Contact female professionals in a variety of fields to be matched with female McGill students seeking to gain more insight into industry of interest
 - iii. Promote the visibility and culture of diverse female leadership to our constituents
2. Article IV
- a. Addition of the clause “The EC may maintain a close working relationship with an Advisory Committee (AC). At the Co-Presidents’ discretion, the EC may liaise with the AC who will help with suggestions of decisions impacting the long-term growth and direction of the Club.”
3. Article IX: Electoral Procedures
- a. Addition of the clause “The AC shall be composed of nominated former executives or professionals, and will be led by Co-Chairs (2). “

10. McGill Hong Kong Student Network

1. Article IV
- a. Replacement of Tech Director with VP Media and Creative Director with Graphic Designer
 - b. Addition of Vice President Public Relations and Webmaster
2. Article V
- a. Changes to Vice President Communications portfolio:
 - i. Addition of “Maintain communication with members of the club and distribute biweekly newsletters to its members”
 - ii. Removal of “Shall be responsible for booking and arranging meeting rooms, organizing and obtaining refreshments, and drafting agendas for general meetings.”
 - iii. Removal of “Maintain the membership list of the club.”
 - b. Addition of VP Public Relations portfolio:
 - i. Lead the promotional team in organizing all promotional material and campaigns for the Club
 - ii. Manage HКСN’s various official social media platforms
 - iii. Coordinate promotional schedules within the executive team
 - c. Addition of Webmaster portfolio:
 - i. Be responsible for designing, editing and updating the HКСN website

11. McGill Students’ Actuarial Association

1. Article IV and V – Addition of First Year Representative with the following portfolio:
- i. Be the main person responsible for the introduction, representation, and promotion of the club to all U0 and U1 students.
 - ii. Keep the executive team informed about all first year events that MSAА could participate in (ex. Rez nights, orientation events, etc.)

12. McGill Students Chapter of Jam for Justice

1. Article IV
- a. Removal of Vice President Events and addition of Vice President Communications
2. Article V
- a. Addition of Vice President Communications portfolio:
 - i. Oversee all social media promotions and email listservs
 - ii. Devise marketing strategy and act as the main point of communication to followers of the club
 - iii. Maintain Facebook page and email of the club

13. Spanish and Latin American Student Association



1. Major updates to formatting and included Articles.
2. Addition of mandatory clauses.
3. Article II: Mandate – addition of the following clauses:
 - a. Collaborate with other organizations inside and outside McGill in order to provide assistance to vulnerable communities in Canada and Latin America.
 - b. Raise funds for charities and develop programs to improve the social conditions of vulnerable communities.
 - c. Facilitate integration of newly arrived Spanish-speaking students at McGill
4. Article IV - Update of Executive Committee to include:
 1. Co-Presidents
 2. Vice President External
 3. Vice President Internal
 4. Vice President Communications
 5. Vice President Finances
 6. Vice President Academics
 7. Vice President Integration
 8. Vice President Fundraising
 9. Vice President Project Manager
 10. Vice President Operations
 11. Vice President Events
 12. Vice President Corporate Relations
 13. Vice President Graphic Design
5. Article V – Update of portfolios as follows:
 - “5.1 The Co-Presidents shall:
 - 5.1.1 Be two members with equal status to hold this position.
 - 5.1.2 Only members that have been part of the Club for at least two semesters can obtain this position.
 - 5.1.3 Be the chief executive officer, chief representative, and chief spokesperson of the Club.
 - 5.1.4 Oversee all aspects of the Club.
 - 5.1.5 Be the main point of contact between the SSMU VP Clubs and Services and the Club
 - 5.1.6 Ensure the smooth running of the Club as a whole through facilitation of, and mediation with, the various EC portfolios with a vision that is consistent with the Club mandate.
 - 5.1.7 Chair all EC meetings.
 - 5.1.8 May cast the deciding vote in the event of a EC deadlock.
 - 5.1.9 At least one Co-President shall co-sign all financial transactions with the VP Finance.
 - 5.1.10 Ensure that the Club is abiding by the Constitution, by-laws and Policies of the Students' Society of McGill University.
 - 5.2 The Vice President External shall:
 - 5.2.1 Act as representative of the Club to the community within and outside of the University.



- 5.2.2 Be responsible for developing healthy relations with student and community organizations within and outside McGill University, and particularly those in the Montreal area.
- 5.2.3 Be responsible for promoting the image of the Club to the community within and outside McGill University.
- 5.3 The Vice President Internal shall:
 - 5.3.1 Be responsible for communication within the EC and with the Students' Society of McGill University.
 - 5.3.2 Maintain the membership list of the club.
 - 5.3.3 Oversee and coordinate the programming activities and events of the club
- 5.4 The Vice President Finances shall:
 - 5.4.1 Oversee and coordinate funding for the programming activities and events of the club
 - 5.4.2 Be responsible for the collection of membership fees.
 - 5.4.3 Co-sign all financial transactions with at least one Co-President.
 - 5.4.4 Ensure the funding and financial stability of the club.
 - 5.4.5 Keep track of all financial transactions and receipts in order to prepare the biyearly audits for the SSMU
- 5.5 The Vice President Communications shall:
 - 5.5.1 Regularly update social media platforms.
 - 5.5.2 Promote events.
 - 5.5.3 Promote Latin American and Spanish culture
 - 5.5.4 Create and send a weekly newsletter to SLASA's members.
 - 5.5.5 Take minutes at EC and general meetings, and ensure proper distribution of all minutes
 - 5.5.6 Co-sign all minutes with at least one Co-President.
- 5.6 The Vice President Academics shall:
 - 5.6.1 Maintain relations with academic entities inside and outside McGill
 - 5.6.2 Organize cultural and intellectual events for McGill students.
 - 5.6.3 Promote Latin American authors and other intellectual entities.
 - 5.6.4 Promote Spanish language and culture around McGill
- 5.7 The Vice President Integration shall:
 - 5.7.1 Assure that all the events are accessible for McGill students.
 - 5.7.2 Create dynamics to integrate new members.
 - 5.7.3 Take into account cultural differences to establish a stable relation between all the club members.
- 5.8 The Vice President Fundraising shall:
 - 5.8.1 Creating a fundraising campaign.



- 5.8.2 Create fundraising events.
- 5.8.3 Apply for scholarships and grants.
- 5.8.4 Find and maintaining donators.

- 5.9 The Vice President Project Manager shall:
 - 5.9.1 Develop a charitable project.
 - 5.9.2 Establish and maintain positive relations with non-profit organization(s) both local and foreigners.
 - 5.9.3 Plan the logistics for the charitable projects chosen by EC.

- 5.10 The Vice President Operations shall:
 - 5.10.1 Shall be responsible for booking and arranging meeting rooms, organizing and obtaining refreshments, and drafting agendas for general meetings.

- 5.11 The Vice President Events shall:
 - 5.11.1 Develop contracts with other organizations.
 - 5.11.2 Plan the logistics of events.
 - 5.11.3 Provide all the necessary equipment for the events.

- 5.12 The Vice President Corporate Relations shall:
 - 5.12.1 Establish relations with any for-profit organization.
 - 5.12.2 Organize the sponsorship package of the membership.
 - 5.12.3 Negotiate contracts with potential sponsors and partners.
 - 5.12.4 Maintain a list of sponsors updated.

- 5.14 The Vice President Graphic Design shall:
 - 5.14.1 Create every design/image that the EC deems necessary.
 - 5.14.2 Provide visual content to VP communications.
 - 5.14.3 Be responsible for the updates of SLASA's web page. “

- 6. Article VI: Fees
 - a. Implementation of \$10 membership fee, which executive committee members are exempt from.

- 7. Article VII: Finances and Article VIII: Meetings – Revision of these articles to reflect the template constitution

- 8. Addition of Constitutional Amendment Procedures, Bylaws and Policies, and SSMU Constitution, Bylaws, and Policies Articles, as per the template.

14. McGill Students' Wine Society

- 1. Article III: Membership
 - a. Addition of the clause “Subcommittee, Executive Committee members and the Past President are the only voting members.”

- 2. Article IV: Executive Committee
 - a. Addition of the following clauses:



- i. All three EC members must be present at an EC meeting in order for quorum to be met and for the meeting to proceed, except for during the period following a resignation of an executive member.
 - ii. All three committee must choose the number of members per Subcommittee as they deem necessary for the good function of the Club.
3. Article V: Portfolios
 - a. Addition of the following to the President portfolio:
 - i. Be responsible for overseeing external communications and the privacy of the email account.
 - b. Removal of the following from the Treasurer portfolio:
 - i. Be responsible for the collection of membership fees.
 - c. Addition of the following to the Secretary portfolio:
 - i. Chair all Subcommittee meetings
4. Addition of “Article VI: Subcommittees” as follows:
 1. Events & Sales Subcommittee
 2. Media & Marketing Subcommittee
 3. Sponsorship Subcommittee
 - 6.1 The Events & Sales Subcommittee shall:
 - 6.1.1. Suggest & organize events (conferences, workshops, etc.)
 - 6.1.2. Administer the events (research and select venue, take care of room rentals, manage volunteers, etc.)
 - 6.1.3. Ensure event promotion (external and internal)
 - 6.1.4. Manage tickets sales
 - 6.1.5. Have a Chair, elected by the Subcommittee will report back to the Executive Committee on all updates and insure the objectives determined are reached as well as cast a deciding vote in a tied voting.
 - 6.1.6. Meet biweekly
 - 6.2 The Media & Marketing Subcommittee shall:
 - 6.2.1. Manage social media of the MSWS
 - 6.2.2. Update the website of the MSWS
 - 6.2.3. Advertise the Club in its whole within McGill as well as externally (local and maybe even internationally)
 - 6.2.4. Manage photos and promotional videos and other media
 - 6.2.5. Have a Chair, elected by the Subcommittee will report back to the Executive Committee on all updates as well as cast a deciding vote in a tied voting.
 - 6.2.6. Meet biweekly
 - 6.3. The Sponsorship Subcommittee shall:
 - 6.3.1. Find sponsors for events
 - 6.3.2. Book guest speakers
 - 6.3.3. Research & contact possible partner businesses
 - 6.3.4. Provide the club with sponsored gifts (ex: wine bottle)
 - 6.3.5. Have a Chair, elected by the Subcommittee will report back to the Executive Committee on all updates as well as cast a deciding vote in a tied voting.
 - 6.3.6. Meet biweekly”
5. Addition of “Article VII: Past President” as follows:
 - 7.1. The Past President shall:
 - 7.1.1. Provide advise from previous years and institutional memory
 - 7.1.2. Have a voting position.”



6. Article VIII: Meetings – Addition of the clause “Executive and General meetings shall be held throughout the fall and winter terms as deemed necessary by the Executive Committee and the Subcommittees.”
7. Article XI: Electoral Procedures – Addition of the following:
 - a. In the case of Subcommittee members, they shall apply for a position within a Subcommittee which shall be reviewed by the EC.
 - b. Applications to a Subcommittee shall be open to all members and non-members.
 - c. The interview process for the Subcommittee positions shall take place at least two days prior to the posting of the position.
 - d. In the case of a resignation within the EC, the remaining Executives may present the position to members and submit applicants to an interview process.
 - e. In the case of a resignation within Subcommittees, the EC may present the open position to previously applied members that were not chosen and general members.
 - f. If a Subcommittee member is deemed inactive, the EC shall remove them from their position of deemed necessary.
 - g. If an Executive member is deemed inactive, other EC members and quorum from the Subcommittee members must vote for his/her removal from the position.
8. Article XII: Affiliations – Addition of the following:
 - a. The Club may be affiliated with a person or a group through a sponsorship contract.

November 28, 2016

Constitutional Amendments:

1. McGill Students for North Korean Refugees

1. Article IV and V – Addition of VP Events with the following portfolio
 - a. Be responsible for delegating tasks the day of any major events.
 - b. Collaborate with VP Fundraising in organizing any events.
 - c. Be present and manage all fundraising sales.

2. McGill Egyptian Students' Association

1. Article IV and V – Addition of VP Communications with the following portfolio:
 - a. Responsible for preparing the newsletter and sending it to the ESA registered members.
 - b. Take minutes at EC and general meetings, and ensure proper distribution of all minutes.
 - c. Co-sign all minutes with the President.
2. Article IV and V – Addition of First Years' Representative / Merchandise with the following portfolio:
 - a. Oversee the order and delivery of all items such as clothing and food for ESA members and ESA events.
 - b. Voice the will of first year ESA students.
 - c. Help integrate newly entered McGill students into the ESA community
3. Article V – Addition of VP Events portfolio (absent in old version):
 - a. Establish plans for pre-event preparation and day-of logistics.
 - b. Ensure that everything is done at a timely manner and delivered at high quality levels.
 - c. Communicate with members through social media to encourage them to attend these events.
 - d. Work with VP Finance to ensure events are within budget.
4. Article VI: Fees – Change from a \$10 membership fee to “The Club will decide on a membership fee that is deemed fit.”



3. SSMU Boxing Club

1. Article II: Mandate – Changes to terminology but not main points. It now reads as:
 - a. Provide boxing trainings for McGill Students that include cardio workout and technique-based exercises;
 - b. Have experienced boxing coaches and volunteers who offer the safest boxing workouts accessible to any persons regardless of i.e. gender, race, and religious background such that the latter may work on and develop fundamental boxing skills;
 - c. Provide a space where McGill students can meet other students interested in boxing.
2. Article 2.2 Code of Conduct – Addition of the following clauses:

“2.2.3. There exists a warning system for violations of the code of conduct.

2.2.3.1. After an initial violation of the Constitution by an Executive Committee (EC) Member or General Member (GM), a meeting will be held with the individual in question, the President and the Vice-President (VP) Internal present to go over the infraction and allow said executive or GM to explain his/her position. After which there will be consequences for the infraction depending on the nature and severity of the infraction(s). The consequences may include, but are not limited to:

 - a) Probationary period during which if another infraction occurs, a suspension period will be put in place;
 - b) Suspension period; in which the member cannot under any circumstances attend club trainings, meetings, and/or events. The infraction will be addressed and discussed thoroughly before the suspension is given with the club President and the VP Internal.
 - c) In the event of repeated infractions by a member, the member will be subject to the Expulsion Procedure outlined below in Article XIII.

Suspension period is defined as an amount of time relative to severity of the infraction in which the member who has committed the infraction loses certain privileges which will be determined by the President and VP Internal after thorough discussion, based on severity of the infraction. Privileges that could be taken away may include but are not limited to: the right to attend training, meetings, events or to participate in certain activities during club trainings such as sparring. Probationary period is defined as an amount of time relative to the severity of the infraction in which the member who has committed the infraction will be immediately subject to suspension or, depending on the nature and severity of the infraction, the Expulsion Procedure, if there are any further infractions.

2.2.4. All coaches of the Club will also adhere to the Coaches Code of Conduct.”
3. Article IV: Portfolios – Change of EC make up from President, VP Coaching (2), VP Finance, VP Operations, VP Marketing, and VP Communications to the following:
 1. President
 2. Vice President Internal Affairs (VP Internal)
 3. Vice President Administration
 4. Vice President External Affairs (VP External)
 5. Vice President Finance
 6. Head Coach
 7. Vice President Marketing & Media
 8. Events Coordinator
 9. Events Manager
 10. Assistant Coaches, whom of which may be a person who has one of the VP positions
4. Article IV– Addition of:

“4.4 At least two thirds of the EC members must be present at an EC meeting in order for quorum to be met and for any decisions regarding the Club to be made at the meeting. Decisions may involve but are not limited to: hiring new EC members or coaches, inviting



- guest speakers or guest coaches, entering into a new sponsorship/affiliation agreement with an external organization.”
5. Article V: Portfolios - Removal of the following from the President portfolio:
 - a. Maintain the membership list of the club.
 - b. Oversee and coordinate funding for the programming activities and events of the Club.
 6. Article V - Complete rewrite of other portfolios. They now read as follows:

“5.2. VP Internal Affairs shall:

 - 5.2.1. Be responsible for communication within the EC and with SSMU.
 - 5.2.2. Maintain the membership list of the club.
 - 5.2.3. Be in charge of maintaining the club Facebook group and notifying members of news regarding the club.
 - 5.2.4. Be in charge of the acquisition and distribution of physical resources and equipment.
 - 5.2.5. Supervise committee structure by assigning members to committees and monitoring progress.
 - 5.2.6. Be familiar with all governing documents and club bylaws and work with the President to amend said documents when needed.
 - 5.2.7. Carry out disciplinary meetings with the President for members in violation of the code of conduct and constitution.
 - 5.2.8. In the absence of the President, sign or co-sign all financial transactions with the VP Finance when needed.
 - 5.2.9. Adhere to the Executive Code of Conduct.

5.3. VP Administration shall:

 - 5.3.1. Be in charge of equipment and facility rental for trainings.
 - 5.3.2. Responsible for keeping minutes at General Assembly and EC meetings and making them available (whether through Facebook, Google Drive, Slack etc.).
 - 5.3.3. Be in charge of managing the Club email.
 - 5.3.4. Be in charge of organizing, creating and maintaining club files, forms and reports including but not limited to club waivers, probationary forms, membership forms.
 - 5.3.6. Adhere to the Executive Code of Conduct.
 - 5.3.7. Be in charge of scheduling EC meetings and preparing an agenda.

5.4. The VP External Affairs shall:

 - 5.4.1. Act as a liaison with external organizations, such as other student groups, event venues, sponsors, guest speakers, and guest coaches.
 - 5.4.2. Oversee planning of social events, charity events and similar events.
 - 5.4.3. Act as representative of the Club to the community within and outside of the University.
 - 5.4.4. Be responsible for developing healthy relations with student and community organizations within and outside McGill, and particularly those in the Montreal area.
 - 5.4.5. Be responsible for promoting the image of the Club to the community within and outside McGill University.
 - 5.4.6. Be in charge of seeking out and securing sponsorship from organizations outside McGill
 - 5.4.7. Responsible for contacting boxing coaches around Montreal and in Canada to come be guest coaches or attend training sessions that the Club offers.
 - 5.4.8. Adhere to the Executive Code of Conduct.

5.5. The VP Finance shall:

 - 5.5.1. Oversee and coordinate funding for the activities and events of the club.
 - 5.5.2. Be responsible for the collection of membership fees.



- 5.5.3. Examine the financial records, and prepare an audit, complete with records of all transactions and receipts, to be submitted to the SSMU at the end of each semester before May 31st of each year.
- 5.5.4. Work with other officers to prepare a yearly budget submitted and approved by the EC based on funds from membership fees
- 5.5.5. Oversee any financial transactions that must be made, such as applying for club funds, ordering new inventory, paying for event space, room bookings.
- 5.5.6. In charge of managing the Club bank account.
- 5.5.7. Inform officers of their budget when planning events.
- 5.5.8. Prepare a financial report for EC meetings when needed; reports are to be included in the minutes.
- 5.5.9. Keep accurate records of income and expense of the club and retain invoices and bills on file.
- 5.5.10. Co-sign all financial transactions with the President, or VP Internal in the absence of the President, when needed.
- 5.5.11. Adhere to the Executive Code of Conduct.
- 5.6. The Head Coach shall:
 - 5.6.1. Ensure that scheduled trainings have prepared workouts.
 - 5.6.2. Adhere to the Coaches Code of Conduct
 - 5.6.3. Act as representative of the Club to the community within and outside of the University.
 - 5.6.2. Be responsible for preparing trainings and workouts for the Club members.
 - 5.6.4. Be responsible for promoting the image of the Club to the community within and outside McGill University.
- 5.7 The VP Marketing & Media shall:
 - 5.7.1. Maintain the Club social media outlets, such as Instagram, Facebook, and Twitter and ensure that they are always up-to-date with club news and events.
 - 5.7.2. Maintain the Club website and keep the site up-to-date with Club news and events.
 - 5.7.3 Uphold the Club's brand and image through the creation of club wear and/or other promotional content.
 - 5.7.4. Adhere to Executive Code of Conduct.
- 5.8. The Events Coordinator shall:
 - 5.8.1. Work closely with VP External and the Events Manager to organize events to be held by the club.
 - 5.8.2. Recruit volunteers from club members to work events, ie. help out at charity events, work the coat check for Gerts, etc.
 - 5.8.3. Be aware of and abide by all regulations of the university regarding events on campus.
 - 5.8.4. Adhere to Executive Code of Conduct
- 5.9. The Events Manager shall:
 - 5.9.1. Work closely with the Events Coordinator and VP External to facilitate the smooth running of club events
 - 5.9.2. Run the event on the day of and delegate tasks to volunteers.
 - 5.9.3. Be aware of and abide by all regulations of the university regarding events on campus.
 - 5.9.4. Adhere to Executive Code of Conduct.
- 5.10. The Assistant Coaches shall:
 - 5.10.1. Work with the Head Coach to prepare a scheduled workout for trainings
 - 5.10.2. Run trainings in a professional manner, ensuring the safety of the members during prepared workouts.
 - 5.10.3. Adhere to the Coaches Code of Conduct



- 5.11. Any other tasks that emerge will be assigned to executives on a case-by-case basis.”
7. Article VI: Fees – Change from \$15 fee per semester (after first class) to “The first class is free, after which the fee is paid per semester, to be decided based on the yearly budget that is submitted and approved by the EC.”
8. Article IX – Change of electoral procedures to:
- “9.1. The Vice-President (Clubs & Services) of SSMU or his/her representative shall be the Chief Electoral Officer (CEO) with final authority over electoral procedures and validity of results.
 - 9.2. The new EC must be appointed before March 31 to ensure smooth executive turnover. Elections are to be held during an EC meeting where the EC is notified 2 weeks in advance of the previously mentioned Meeting.
 - 9.3. If there are available EC positions, the general membership must be notified of the due date for Executive Applications 2 weeks in advance of the deadline and must be provided with detailed descriptions of the responsibility of the available positions.
 - 9.4. After the application deadline and the interviewing of candidates if deemed necessary, the EC will assess all candidates and select an applicant for each available position by consensus.
 - 9.5. A record of the meeting’s discussion and decisions for each available position must be kept in a secure place for 5 weeks after the date of voting for use if the EC’s decisions are disputed.
 - 9.6. If at any point during the year an EC member resigns, applications shall be opened for a replacement within two weeks of the resignation.
 - 9.7. Elections are to be conducted by secret ballot in person wherein the President and VP Internal oversee the counting of votes.
 - 9.8. The Executive Committee may designate Deputy Electoral Officers (DEOs) to assist the running of elections in consultation with the CEO.
 - 9.9. The SSMU Vice-President Clubs and Services should be notified immediately in the event of contested electoral results.
9. Addition of Article 13 Expulsion Procedure, which reads as follows:
- “13.1. At any time which an EC member or General Member fails to uphold the rules and regulations outlined within the Club’s Constitution they will be subject to the Expulsion Procedure.
 - 13.2. In the event of repeated infractions (three or more), by an EC member or General Member (Both referenced as ‘member’ from here on) the expulsion procedure will be initiated
 - 13.3. In order to expel a member, the vote on their expulsion must pass with a 2/3 majority where EC quorum is met. In the case that the non-compliant EC member in question is the President or one of the Co-Presidents, the VP Internal shall be responsible for handling the expulsion procedure.

4. The Caribbean Students' Society

1. Article 3: Mandate – Change of second mandate clause to include students without Caribbean ancestry.
- “Promote harmonious relationships among Caribbean peoples, immigrants from the Caribbean and their descendants, and students with no Caribbean ancestry or affiliation, but with an interest in the culture.”
2. Article 4: Membership – Change of 4.1 to read as:
- a. “Whether or not an annual nominal membership fee is put into effect for the scholarly year may be determined by the Executive committee of said year.



- b. Any McGill student may become a full member by enrolling in our online membership system before 12:00am on the date of February 20th. A student that has not enrolled in this system before said date will not be entitled to the rights of members that are listed in Article 5.
3. Article V: Portfolios – Change in Secretary portfolio from biweekly listservs to “as often as the EC of the term deem fit”.
4. Removal of Article VIII: Fees as they no longer charge fees.
5. Article 10: Electoral Procedures – change of definition of members from those who pay fee to those who enroll in their membership system.

5. McGill Students' Chess Club

1. Article IV: Executive Council
 - a. The EC is now composed of “Orders” which are composed of multiple Portfolios.
 - b. The core Orders are Presidential, Executive, and Non-Executive
2. Article V: Orders – The following clauses were added:
 - “5.1 The Presidential Order consists of the following Portfolios:
 - 5.1.1 President
 - 5.1.2 Vice President – Finance
 - 5.1.3 Vice President – External
 - 5.1.4 Vice President – Marketing
 - 5.1.5 Vice President – Internal
 - 5.1.6 Vice President – Communications
 - 5.2 The Executive Order consists of the following Portfolios:
 - 5.2.1 Secretary
 - 5.2.2 SSMU Representative
 - 5.3 The Non-Executive Order consists of the following Portfolios:
 - 5.3.1 Webmaster
 - 5.3.2 Photographer
 - 5.4 *Under certain circumstances, there may be more than one member in a particular role.*
 - 5.5. Certain portfolios may be combined into one portfolio if the Presidential Portfolio deems fit.
 - 5.6 Certain portfolios may be vacant throughout the year if the Presidential Portfolio deems fit.”
3. Article VI: Portfolios – The following portfolios were added:
 - “ The Vice President Communications shall
 - i. Be responsible for communication within the EC and general members of the Club.
 - ii. Be responsible for checking for and replying to important emails
 - iii. Maintain an email list for the Club
 - iv. Maintain communication between the Club and the general Public through social media
 - The Vice President Marketing shall:
 - i. Promote the Club from a Marketing perspective
 - ii. Seek new sponsors and partnerships
 - iii. Collaborate with the Vice President External in promoting the image of the Club
 - The Secretary shall:
 - i. Oversee the smooth running of an EC Meeting
 - ii. Record minutes for an EC meeting
 - iii. Give reminders to members of the EC for important events
 - The SSMU Representative shall:
 - i. Be responsible for communication within the EC and with the Students' Society of McGill University.



- ii. Keep up to date with the SSMU meetings
- iii. Report to the SSMU at least once per semester

The Webmaster shall:

- i. Manage the Club website
 - ii. Post updates regularly
 - iii. Moderates comments on the posts.”
4. Article X: Electoral Procedures – Addition of the following to the requirements of a member to be elected to the EC.
- i. Non-Executive Order roles are exempt from these requirements
 - ii. These positions require previous experience in their role.

6. McGill Students' Astronomy Club

1. Article II: Mandate
- a. Change 1st and 2nd clause's language to:
 - i. Hold frequent telescope observation nights on campus and in the Montreal region
 - ii. Foster discussion related to astronomy and space science
 - b. Change of last clauses with regards to funds to:
 - i. Raise funds to host guest lecturers, run field trips to observation sites (e.g. Mont Megantic Observatory), support projects among club members, and to acquire astronomy equipment.
2. Article V: Portfolio
- a. Addition of the following to the President's portfolio:
 - i. Share the responsibility of ensuring the club's documentation is current and accurate.
 - b. Addition of the following to the VP Communication's portfolio:
 - i. Be a representative for the club in the McGill and Montreal community.
 - c. Removal of VP External position. Duties were moved to the above.
 - d. VP Research renamed VP Facilities. The following was added to the portfolio:
 - i. Oversee the safe operation and storage of the club's equipment.
 - e. Addition of the VP SEDS Representative portfolio as:
 - i. Oversee the club's representation in the Students for Exploration and Development of Space (SEDS) Canada, the federally incorporated not-for-profit organization aiming to promote space-related activities.
 - ii. Inform the Executive Committee and the club membership of upcoming SEDS events pertinent to the club's mandate.
 - iii. Represent the club's mandate and contribution to space advocacy at SEDS meetings.
3. Article VI: Fees Addition of “Fees may be applied to attendees of optional club-organized trips to cover expenses.” (There are no fees otherwise.)

7. McGill Students for Oxfam Quebec

1. Article II: Mandate
- a. The club abide by Oxfam-Quebec's Mission Statement and Vision. These have been edited in the constitution to reflect changes by Oxfam-Quebec.
 - b. “2.2 The Club Shall”
 - i. Removal of “Have the opportunity to influence Oxfam Canada policy and program direction through discussion and resolutions as presented to the Board, primarily through Regional and National Assemblies. And work generally within the framework of Board policies and programs and support these in their constituencies and communities.”



- ii. Removal of “Participate actively in Regional Assemblies and contribute to Oxfam Canada policy and program formation.”
 - iii. Removal of “Maintain a record of meetings and activities for filing in the Regional office and present an annual report to the Regional Assembly.”
 - c. Removal of section 2.4 and 2.5 and expansion of 2.3 “The Club may:” (now 2.5) to include:
 - i. In accordance to its aim of promoting inclusion, the Club shall be consensus-based. In the event that a decision cannot be reached by consensus, the executives can choose to call a vote on the matter at hand, after discussion has proved inconclusive. If the vote ends in a tie, the executives shall have the power to break that tie.
 - ii. The Club shall run at least one campaign on campus per academic year.
2. Addition of mandatory clauses and expansion of Code of Conduct section to include:
 - a. Executive members shall attend a workshop offered by the Social Equity and Diversity Education Office on the topic of equity for student clubs and services.
 - b. The workshop mentioned in subsection 2.3.2 shall be attended by all new and returning executive members at the beginning of each academic year.
 - c. Executive members who join the club after the primary workshop mentioned in subsection 2.3.2 will be asked to attend shortly after joining the EC.
3. Article IV: Executive Committee – Addition of 2 VP Sponsorships and 2 First Year Reps
4. Article V: Portfolios
 - a. Addition of the following to the VP Finance portfolio:
 - i. Develop and monitor the annual budget and event budgets
 - ii. Be responsible for the collection of membership fees
 - iii. Acquire campus funding
 - b. Addition of the following to the VP Internal portfolio:
 - i. Be responsible for communication within the Executive Team and with SSMU
 - ii. Maintain membership list of the club
 - iii. Ensure administrative aspects of society are up to date alongside President
 - iv. Facilitate meetings
 - c. Addition of VP External portfolio (missing in old constitution but the position existed):
 - i. Act as representative of the Club to the community within and outside McGill.
 - ii. Be responsible for developing healthy relations with student and community organizations, including OXFAM Quebec, within and outside McGill University, and particularly those in the Montreal area.
 - iii. Be responsible for promoting the image of the Club to the community within and outside McGill University.
 - iv. Actively look for opportunities to partner with other clubs and organizations to collaborate on events and promotion.
 - d. Addition of the following to the VP Events portfolio:
 - i. Facilitate and organize events along with the rest of the EC
 - ii. Ensure the events adhere to Oxfam guidelines set forth in the mandate
 - iii. Partner with other clubs and associations along with the VP External
 - e. Addition of new VP Sponsorship(s) Portfolio:
 - i. Contact corporations and institutions for potential partnership, sponsorship and support with the approval of the Club
 - ii. Maintain good relationships with clubs, organizations and businesses in Montreal who are willing to become sponsors
 - f. Addition of new First Year Representative(s) portfolio:



- i. Be responsible for promoting the club and its various events through in-class announcements and social media, especially among first-year students
 - ii. Distribute and place posters across campus and residence buildings with the proper permissions
 - iii. Assist in the creation of media for advertising club events
5. Article VI: Fees – Change of minimum fee from \$2.50 to \$2.00.
6. Article VII: Finances – Addition of clauses from the constitution template