

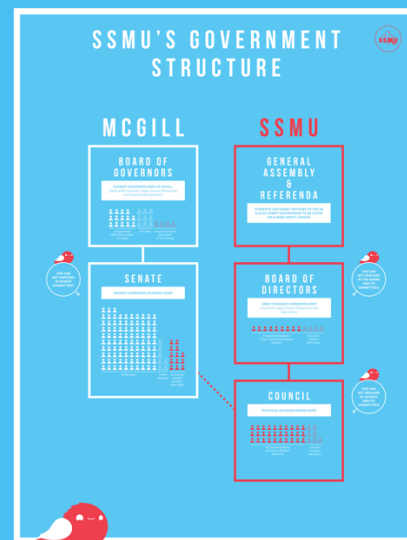
# REPORT OF THE PRESIDENT

Covering the period from May 2017 - October 23<sup>rd</sup>, 2017

## WHAT DOES THE PRESIDENT DO?

**PRESIDENT.** The President shall exercise the following powers and perform the following duties: to be the chief officer and chief spokesperson of the Society; to ensure the long-term integrity of the Society; to enforce the Constitution and Internal Regulations of the Society and ensure the maintenance of the governance documents; to chair and coordinate the activities of the Executive Committee; to manage the Society's human resources; to call meetings of and set the agenda for the Legislative Council and the Board of Directors; to manage relations between the Society and the administration of McGill University; and to represent the Members on the University Senate and Board of Governors.

Section 10.11 of the Constitution



## Board of Governors

### Board of Governors' meetings

- Began attending Board of Governors' meetings ahead of the start of my official mandate on the Board of Governors (June 1<sup>st</sup>, 2017 when my mandate as President starts) since there was a vacancy on the Board of Governors due to last year's resignations.
- I attended the May 25<sup>th</sup> Board of Governors meeting, which was the last Board of Governors meeting of the 2016-2017 academic year.
  - Some highlights from the meeting:
    - Principal and Vice-Chancellor Fortier was approved for a second five-year term;
    - The provincial government launched an Artificial Intelligence (AI) Supercluster and would be providing \$100 million for the initiative;

- Presentation by Victor Frankel, Post-Graduate Students' Society's (PGSS) Secretary General on the activities and mandate of PGSS.
- I attended a Board of Governors Governance Session on September 6<sup>th</sup>, 2017.
  - At the meeting, information on best practices for Governors was provided.
- I attended the Board of Governors Orientation on September 18<sup>th</sup>, 2017.
  - At the meeting, an overview on (a) McGill's history, values, and structure, (b) Board of Governors structure, (c) obligations and responsibilities as Governors, and (d) current initiatives at the University was presented.
- I attended the October 5<sup>th</sup>, 2017 Board of Governors meeting, which was the first Board of Governors meeting of the 2017-2018 academic year.
  - Some highlights from the meeting:
    - Provost Manfredi delivered the Report of the Task Force on Indigenous Education;
    - Provost Manfredi delivered the Progress Report on Open Forum Sustainability Recommendations;
    - The Vice-Principal (Administration and Finance) Yves Beauchamp delivered the Annual report on Sustainability;
    - The Dean of the Faculty of Agricultural and Environmental Sciences, Professor Anja Geitmann, delivered a presentation giving an overview of the Faculty of Agricultural and Environmental Sciences (at the MacDonald Campus);
- Next Board of Governors meeting is on December 12<sup>th</sup>, 2017.

### **Board of Governors' Committees**

- I sit on two Board of Governors Committees:
  - (1) the Executive Committee,
  - (2) Nominating, Ethics, and Governance Committee.

### ***Executive Committee of the Board of Governors***

- I am a non-voting member of the committee.
- I have attended the following meetings:
  - June 15<sup>th</sup>, 2017
  - July 11<sup>th</sup>, 2017
  - August 29<sup>th</sup>, 2017
- Report of the Executive Committee:
  - [https://www.mcgill.ca/boardofgovernors/files/boardofgovernors/gd17-05\\_executive\\_committee\\_report.pdf](https://www.mcgill.ca/boardofgovernors/files/boardofgovernors/gd17-05_executive_committee_report.pdf)
- Next meeting is on November 1<sup>st</sup>, 2017.

### ***Nominating, Ethics, and Governance Committee of the Board of Governors***

- I am a voting member of the committee.
- I have attended the following meetings:
  - September 19<sup>th</sup>, 2017
  - Online E-Vote during the week of October 5<sup>th</sup>, 2017
- Report of the Nominating, Ethics, and Governance Committee:  
[https://www.mcgill.ca/boardofgovernors/files/boardofgovernors/gd17-12\\_nge\\_committee\\_report\\_r\\_0.pdf](https://www.mcgill.ca/boardofgovernors/files/boardofgovernors/gd17-12_nge_committee_report_r_0.pdf)
- Next meeting is on December 8<sup>th</sup>, 2017.

### **McGill Communities Council (MCC)**

- The Vice-President University Affairs and I attend the McGill Communities Council meetings held each month.
- Currently, the MCC is working on coming up with a common strategy for the year.
- I have attended the following MCC meetings:
  - June 6<sup>th</sup>, 2017
  - September 8<sup>th</sup>, 2017
  - October 6<sup>th</sup>, 2017
- The next MCC meeting is on November 3<sup>rd</sup>, 2017.

### **Joint Board-Senate Working Group**

- I am part of the Joint Board-Senate working group. I attended the first meeting of the Joint Board-Senate working group on August 29<sup>th</sup>, 2017.
- At that meeting, the next Joint Board-Senate (taking place on November 15<sup>th</sup>, 2017 from 4PM-7:30PM at the Faculty Club). The topic of discussion is going to be “mentorships at McGill”.

### **Senate**

- I attend Senate Caucus meetings, held each Monday at 6:30PM (SSMU Boardroom).
- During the month of May, as part of our training, the Vice-President University Affairs and I attended the last Senate meeting of the 2016-2017 academic year as well as MAUT’s Pre-Senate Lunch.
  - MAUT Pre-Senate Lunches are a space for various university staff, professors, and student representatives to discuss the Senate documents ahead of the Senate meeting.
- I attended Senate Orientation held on September 13<sup>th</sup>, 2017.
  - Senators were taught all basic skills required to successfully participate in Senate meetings.

- I have attended the first Senate meeting of the 2017-2018 academic year held on September 19<sup>th</sup>, 2017.
- I will be attending the next Senate meeting this upcoming Wednesday (October 25<sup>th</sup>, 2017).
- At Senate Caucus before the next Board of Governors meeting, I will be presenting a short report prior to the BoG meeting to consult Senators.
- After each BoG meeting, I plan on distributing my notes from the Board of Governors meeting to enable SSMU Representatives to discuss any points of interest at the Faculty Council level.
- Part of the Joint Board-Senate Working Group (mentioned above).

### **Human Resources and Legal**

- Student Staff Orientation
  - With the help of HR Manager, Kibi Zhu, I prepared a student-staff orientation that took place on September 14<sup>th</sup> and September 15<sup>th</sup>.
    - Student staff attended workshops on equity, sustainability, IT, and various office trainings.
- Student Staff Training
  - In order to ensure that throughout this year, institutional memory is guaranteed for next year, I am working with my student staff to produce a check-list of everything that is expected of them in their portfolio.
    - This way, it guarantees that no deadlines are missed and all of our mandates are followed.
      - First document already produced by the DEO.
  - I have supervised the training of 3 Recording Secretaries, DEO, Secretary-General, Speaker, and Parliamentarian.
  - Worked closely with the CEO to establish electoral timelines since it was not done last year.
- SSMU DayCare and SSMU DayCare Board of Directors
  - Dealt with some issues in May, hired a team to aid the management of DayCare affairs.
  - Worked closely with the General Manager to address any DayCare issues that arose during the summer.
- Supervised of Courtyard Coordinators (2)
  - It is the first year of this project.
  - The project is coming back in the Spring of 2018.
  - Successfully went through SPF.
- Dealt with various HR matters that came up since May.

### **Board of Directors**

- The decisions and the minutes for 2015, 2016, 2017 have been approved and processed this July.

### **Management of relations between the Society and the administration of the University**

- Accomplishment: re-establishing a relationship of mutual trust and respect between the SSMU and members of the McGill Administration.
- Attended a leadership and engagement retreat organized by the Dean of Students, Chris Buddle, for all four student associations at McGill and the McGill administration on September 20<sup>th</sup> from 08:30AM-1:00PM.
- Currently working with the McGill Administration on an International and Francophone Students Retention Program.
- Standing appointments with most of McGill's admin so feel free to reach out to me if there is an idea or project that you would like me to mention!  
([president@ssmu.ca](mailto:president@ssmu.ca)).

### **Committee work**

- Board of Governors Executive Committee (\*New)
- Board of Governors Nominating, Governance, Ethics Committee (\*New)
- MASEC(\*New): McGill Alumni Student Engagement Committee
  - Co-Chair of the Committee
- McGill Health and Wellness Advisory Committee
- LifeAYD
- ESAAC (for the summer)
- Advisory Committee on the Possible Reappointment of the Vice-Principal (University Advancement) (\*NEW)
- CentreAid
- Bicentennial Steering Committee(\*New)
- Principal's Awards Advisory Committee (\*New)
- McGill Sustainability Advisory Board(\*New)
- Steering Committee
- HVAC Ventilation Project Committee (\*NEW)

### **Projects**

- Rolling out of the free Menstrual Hygiene Products in the Engineering Building.
- Reviving Francophone Affairs
  - Working with SEDE
  - Working with the Quebec Studies Department

- Working with Louis Arsenault, the Vice-Principal (Communications and External Relations) on various McGill Proposals
- Created a SSMU Stand-Alone Francophones Affairs Committee.
  - The creation of this committee was needed to ensure that Francophones Affairs were promoted through SSMU since they have been overlooked in recent years.

### **Legislative Council**

- Legislative Councillors as well as Senators were trained on Saturday, September 9<sup>th</sup>, 2017.
  - They attended Roberts' Rules training, Sexual Violence and Responding to Disclosures Training, Workshop provided by the Office of Students with Disabilities, "What is SSMU?" training.
- The GM Admin Assistant, Parliamentarian, and I have been working on a system to post the documents on the website: worked on formatting, storage, etc.
- Transitioning from Vibe to Google Drive for our Council documents.
- Set the dates for this year's LC.
  - Currently working on finding a space for the Winter Legislative Council and GA.
  - Also working on setting the dates for next year's Legislative Council and GAs in order to ensure that we have a space to host them while the building is being renovated.

### **Networking and Relationship building**

- Attended the Student Care Conference (\*NEW) (May 24<sup>th</sup> and 25<sup>th</sup>).
  - It is the first time in many years that SSMU execs have attended this conference.
- Attended the SUDS 2017 Conference (Student Union Development Summit).
  - The executives have attended various workshops on how to improve the services that we currently provide and how to successfully create new initiatives on campus.
- Tabling at Parents' Tent (August 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>).
  - Answered questions of first year students and their parents.
- Attended the transfer student Orientation and gave a very brief presentation about SSMU.

### **Long-term integrity of the Society**

- Participated in talks about a potential Bike Facility in the University Building with Jonathan Nordland, Campus Space and Planning, and the McGill Office of

Sustainability. The previous executive worked on the Bike Facility project.

- Re-started the McGill-SSMU MoA negotiations (with SSMU VP University Affairs).
- SSMU Day Care (varia).

If you have any questions about anything mentioned in this report, or if you would like to get involved in any of the initiatives that I am currently pursuing, please do not hesitate to send me a message at [president@ssmu.ca](mailto:president@ssmu.ca).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Muna Tojiboeva', with a long, sweeping horizontal line extending to the right.

Muna Tojiboeva  
SSMU President