



**Office of the President**

Tel: (514) 398-6801 | Fax: (514) 398-7490 | president@ssmu.ca

3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

*Located on Haudenosaunee and Anishinaabe, traditional territories*

# REPORT OF THE PRESIDENT TO COUNCIL

## MARCH 15<sup>TH</sup>, 2018

(Period covering February 22<sup>nd</sup> – March 15<sup>th</sup>, 2018).

*During the month of March, I have at least one hour of office hours every single business day.*

*If you have any questions, concerns, or suggestions, please come by to chat with me during my offices hours and I would be more than happy to address them!*

*My office hours are regularly updated on the SSMU Website.*

### Board of Governors (BoG)

- Participated in a Board of Governors retreat, which is a meeting during which the Board of Governors focuses on one specific topic of discussion. At this retreat, the focus of the discussion was the Royal Victoria Project. The McGill Administration is currently working on this project and wanted to inform and consult the Governors about the timeline, expectations, and requirements of this project. The retreat took place on March 1<sup>st</sup>, 2018 from 09:00-12:00.
- Organized and attended the Student-Board Forum, which took place on March 1<sup>st</sup>, 2018. The purpose of the Student-Board Forum is to facilitate discussions between McGill University students (undergraduate, graduate, Mac Campus, and Continuing Education) and McGill University Governors. The following groups attended and presented at this meeting: SACOMSS, Black Students' Network, M-SERT, Divest, Brain Reach North. Governors presented at the meeting as well and spoke in depth about



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what the Building and Property Committee as well as Nominating, Governance, and Ethics Committee work on.

- Last Board of Governors meeting took place on February 15<sup>th</sup>, 2018;
  - Documents from the February 15<sup>th</sup> meeting:  
<https://www.mcgill.ca/boardofgovernors/2017-2018-meeting-documents>
    - Spent a considerable amount of time prepping for the meeting due to the fact that the documents for the meeting were 327 pages long;
- Board of Governors' Committees:
  - (1) Executive Committee meeting – SQ;
  - (2) The Nominating, Governance, and Ethics Committee: SQ;
    - Participated in a conference call of the meeting where appointments to various medical boards were discussed;
    - Participated in an online vote where appointments to various medical boards were approved;
- McGill's Communities Council, SQ.

***→ If you have any ideas about what type of reform you would like to see at the BoG level, please email me at [president@ssmu.ca](mailto:president@ssmu.ca)***

*If you would like to attend the Pre-Board of Governors meetings, please email me as well so that I can share all of the documents we are going to be discussing ahead of time with you.*

## **Senate**

- Attended the Senate Caucus meetings held every Monday in the SSMU Boardroom;

## **Human resources, legal, and coordination**

- Check-ins with the General Manager on various topics related to the building closure, MOA negotiations, and other legal matters;



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- Legal research and consultation (varia) with the lawyers;
- Coordinated and facilitated the Miller Thomson's Board of Directors training, which will take place on February 27<sup>th</sup> and 28<sup>th</sup>;
  - All of Directors participated in the training during which the SSMU lawyer went over the Companies' Act, Directors' obligations under the law, and various other topics necessary to equip the new Directors to serve adequately on the SSMU Board of Directors;
- Coordination of Recording Secretaries;
  - Processing of minutes from the last semester – work in progress;
- Email and phone conversations with representatives from Spinyt;
- Signing and approving checks, check requisition forms, reservation contracts, and MoAs;
- Working currently with the events admin on organization of internal documents and minutes processing while the President's support staff is being hired;
- Liaised with Elections SSMU to ensure the successful running of the Winter 2018 elections;
- Successfully completed most of the probation meetings with the President's student staff;
- NUS-SSMU MOA: successfully re-drafted and signed the MOA;
- Discussions and meetings around the SSMU-McGill MOA: work in progress;
- Coordinated discussions and a tour of the buildings for the executives in the context of the building closure;
- Individual check-ins with all of the Executives and work on the compiling of a common vision for governance reform;

## Board of Directors

- Last meeting took place on February 24<sup>th</sup>, 2018;
  - The Board has ratified all resolutions of Legislative Council;
  - An HVAC update has been given by myself and the VP Student Life;
  - Approval of online resolutions via email;



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- Working on the training of the Directors;
- Working on making sure of the smooth running of the Committees (with the Sec-Gen);
- Working on the minutes with the recording secretary;
- Working with the GM Admin Assistants and the President Sec-Gen to ensure that all of our governing documents are in order;
- Attended a meeting with the notaries along with the SSMU General Manager and the SSMU VP Finance;

## **Management of relations between the Society and the administration of the University**

- Various discussions with :
  - Dean of Students;
  - Vice-Principal Communications and External Affairs;
  - Provost;
  - Secretariat;
  - Chef Oliver from SHHS;

## **Committee work**

- APC committee [Academic Policy Committee];
- McGill Advisory Council on Sustainability;
  - McGill'S Vision 2020, Carbon neutrality, and centralization of sustainability initiatives have been discussed during this meeting;

## **Legislative Council**

- Preparations for the upcoming Legislative Council;
  - Room bookings and coordination with the Building Closure (making alternative arrangements for when the Building Closes);
  - Coordination with the Recording Secretary;



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- Coordination with the Speaker;
- Report writing:
  - Executive Committee Report;
  - President Report.
- GA Planning underway with the President's Secretary General;
  - The facebook event is now live;
  - Working with permanent staff to ensure that logistics are all taken care of and everyone is on the same page;
  - Since we did change the timing of the GA, it is more work under my portfolio to ensure that the event runs smoothly since it is now going to be held outside of the SSMU building, which is challenging when it comes down to coordination (our permanent staff are used to having GAs in the SSMU Ballroom);
  - If you know anyone who would like to volunteer for the GA, please email [secgen@ssmu.ca](mailto:secgen@ssmu.ca);

## Relationship building

- Spinyt Partnership;
- NUS-SSMU MOA Negotiations;
- Various meetings with Admin;
- Touch based with ASEQ (health provider) on a variety of coordination issues to ensure the smooth running of various ASEQ programs and surveys;
  - Legal survey coming up;
  - Psychology network questions;
- Discussions with Chef Oliver from the McGill Food and Dining Services to continue the discussions about having credit card and one-card vending machines in the SSMU Building for after the HVAC renovations;
  - Ongoing discussions about SHHS collaborations;
- TVM x Arts Senator;
  - Michael and I's video has been edited and published by TVM. It is now on Youtube!
  - Our video centers on food and its accessibility on campus.
- MCSS (Mac Campus) meeting about the Beer Contract;



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- Menstrual Hygiene Product discussion with the University of Alberta;

## **Long-term integrity of the Society**

- **HVAC and Building Closure;**
- SLL meeting: meeting with the consultant in charge of SLL review;
- Standardization of various documents and planning procedures;
- Board of Directors training and coordination with the SSMU lawyers;
- Negotiation of the McGill-SSMU MoA;
  - Currently, the negotiations are ongoing;
- Finalized the NUS-SSMU MoA. The MOA has been signed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Muna Tojiboeva', written over a white background.

**Muna Tojiboeva**

SSMU President