



NOTICE OF MOTION REGARDING PLAN ON CLUBS AND SERVICES AS SSMU'S HIGHEST PRIORITY 2019-03-28

Submitted for: March 28, 2019

WHEREAS, there are over 230 clubs and 16 services operating under the Students' Society of McGill University ("the Society") at the time of this motion;

WHEREAS, clubs and services impact a large number of students at our university;

WHEREAS, Activities Night, an event that showcases the Society's clubs and services, regularly has over 3,000 students attend;

WHEREAS, the Policy on Clubs and Services as SSMU's Highest Priority is set to expire in May 2019 and to be renewed at the April 4th Legislative Council;

WHEREAS, the Clubs and Services Plan corresponds with the positions stated in the new policy;]

BE IT RESOLVED, THAT the Legislative Council of the Society adopt the Clubs and Services Plan as found in Appendix A;

BE IT FURTHER RESOLVED, THAT this Plan shall expire on January 1, 2024.

Moved By:

Tre Mansdoerfer, *President*

Bryan Buraga, *Senate Caucus Representative*

Maxence Frenette, *Engineering Representative*



APPENDIX A

Plan on Clubs and Services as SSMU's Highest Priority

1. Preamble

The Students' Society of McGill University ("the Society") is committed to making student clubs and services the highest priority of the Society. Over recent iterations of the Society, a clear plan to make the experience for clubs and services better has not been defined.

2. Improvements for Club/Service Operation

The following improvements regarding club and service operation should take place over the five (5) year duration of this Policy. Suggested dates of implementation are placed next to each actionable.

1. Creation of Club and Service Permanent Staff position fully dedicated to clubs and services (Fall 2019)
 - a. Clubs and Service representatives will be directly involved in the hiring process
 - b. Clubs and Service representatives directly involved in annual reviewal process
 - c. The evaluation of this role and potential separation into a Club Permanent Staff and Service Permanent Staff (Fall 2021)
2. Creation of multiple Clubs and Services Coordinator student staff positions (Fall 2022)
 - a. Service coordinators that work with 4 to 8 services maximum per coordinator
 - b. Club coordinators that work with 50 to 100 clubs maximum per coordinator
3. Creation of Club, Services, ISGs Portal that contains all information relevant to communicate directly to groups (Winter 2020)
 - a. Creation of electronic modules that provide information on what the expectations are for Clubs and Services of SSMU
 - i. Check requests
 - ii. Banking
 - iii. Audits
 - iv. Room Bookings
 - v. Event Insurance/Bookings external to SSMU



- vi. Alcohol Permits/Events
 - vii. Funding
 - viii. General resources
 - ix. An annual club guide developed by the Vice-President (Student Life) with all other pertinent information
- b. Creation of an online Activities Night Registration & Payment Platform, creating virtual Activities Night Passes to enter the event
4. Providing Services credit cards for their operations (Fall 2019)
 5. Developing a centralized room booking platform for student groups to book any building on campus through collaborating with building directors across the University to create one system joining all buildings from different McGill services/SSMU (Fall 2022)

3. Improvements for Club/Service Consultation

The following improvements regarding clubs and service consultation revolve around the Society better understanding the needs of Clubs and Services. The following structural consultative improvements are suggested:

1. Summits led by the Society's Clubs and Services Representatives to Legislative Council, Clubs and Services Permanent Staff, and the Vice-President Student Life and Vice-President Finance that meets with all services on a bi-semesterly (start, end) basis (Fall 2020)
2. Semesterly consultation sessions (whether a survey, event, etc.) managed by the Society's Clubs Representatives to Legislative Council to engage in issues faced by clubs (Fall 2020)
3. VP Student Life/Finance check ins with services once a semester, stopping by executive committees

4. Conclusion

In achieving these goals over the next five (5) years, the Society can affirm its commitment to improving the experience of clubs and services. It is important for the Society's Executive, Board of Directors, and Legislative Council to hold Executives accountable to the ideas of this plan. In presenting this plan to council, the following clubs and services agree with the principles laid within.