

# SSMU Judicial Board R-1:

Position of Respondent

Updated as of 2019-02-28





# FORM R-1: POSITION OF RESPONDENT

<b>A. Respondent</b> (if more than one, attach a typed sheet including all required information)	
First Name	Last Name
Telephone Number	Email Address
<b>B. Respondent's Advocate</b> (if more than one, attach a typed sheet including all required information)	
First Name	Last Name
Telephone Number	Email Address
<b>C. Petitioner</b> (if more than one, attach a typed sheet including all required information)	
First Name	Last Name
Telephone Number	Email Address
<b>D. Petitioner's Advocate</b> (if more than one, attach a typed sheet including all required information)	
First Name	Last Name
Telephone Number	Email Address
<b>E. Respondent's Witnesses</b> (if more than two, attach a typed sheet including all required information)	
First Name	Last Name
Telephone Number	Email Address
Relation of witness to dispute	
First Name	Last Name
Telephone Number	Email Address
Relation of witness to dispute	



**F. Declaration Guidelines** (see Annex 4 of the Judicial Board Procedures for formatting guidance)

1. Allegation of facts

What happened? Who did what? What were the relevant dates if any (e.g., communications, decisions, motions)? A copy of all relevant documents except the SSMU Constitution or Internal Regulations should be attached.

2. Procedures already followed

Why is it not possible for the petition to be resolved by the parties? Have all possible avenues of dispute resolution been exhausted? If not, why not?

3. What does the respondent want (remedy sought)?

The respondent may state any counter-claim against the petitioner (e.g., retraction, public acknowledgement of error, etc.).

4. Reasoned argument

What is the basis of jurisdiction for the Judicial Board? Why should the Judicial Board award the respondent’s sought remedy? What specific statutory provisions are involved and/or have been violated? How do the facts as alleged constitute a violation? How should the statutory provisions be interpreted according to the respondent?

I, the undersigned, respond to the Students’ Society of McGill University Judicial Board naming me as respondent and agree to submit to its sole jurisdiction and be bound by its decision.

\_\_\_\_\_
Date (yyyy/mm/dd)

\_\_\_\_\_
Signature

## SUBMISSION CHECKLIST

Submit your position of response electronically to [jboard@ssmu.ca](mailto:jboard@ssmu.ca). Your response must be submitted within ten (10) days of receiving the invitation from the Judicial Board to respond and must consist of:

- Form R-1 Position of Respondent;
- Additional pages of Petitioner/Respondent/Witness information if necessary;
- Form D-1 Declaration of the Petitioner/Respondent/Intervenor (20 pages max.); and
- All relevant documents (e.g., Motions, Resolutions, emails, screenshots, minutes, transcripts, etc.) except the SSMU Constitution or Internal Regulations, each labelled as an Exhibit.
  - Petitioners are to sequentially number their exhibits in the form: Exhibit P1, Exhibit P2, ...
  - Respondents are to sequentially number their exhibits in the form: Exhibit R1, Exhibit R2, ...