MOTION REGARDING ADEQUATE NOTICE ON MANDATORY CLUBS WORKSHOPS 2019-04-04

Submitted for: April 4, 2019

WHEREAS, Currently, according to the internal regulations of student groups, Section 3.2. iii Training, “Clubs must send one (1) representative to a Club Workshop in each academic year.”,

WHEREAS, according to the internal regulations of student groups, section 5.1, Sanctions, “The Vice-President (Student Life) may issue sanctions to Clubs in response to failure to abide by the Internal Regulations, the Constitution, Policies, Plans, the constitution of the Society-Accredited Group in question, or other stated causes.”,

WHEREAS, in the 2018-2019 school year, club executives have been required to attend four mandatory workshops with under one week’s notice (see Appendix A, B, C, & D), with the threat of sanctions upon failure to comply,

WHEREAS, it is extremely unreasonable to expect executive members of student clubs to be available at specific times on such short notice, and to threaten sanctions upon failure to comply,

WHEREAS, it is the responsibility of the VP Student Life and VP Finance to plan sufficiently in advance as to the dates and times of mandatory workshops and/or training sessions that will be held over the course of the semester,

BE IT RESOLVED THAT, Section 3.2 iii of the Internal Regulations of Student Groups be changed as follows:

“iii. TRAINING. Clubs must send one (1) representative to a Club Workshop in each academic year. Notice of any further mandatory training sessions and/or workshops must be given to student club executives no later than 3 weeks prior to the proposed dates of the mandatory training session/workshop. Any workshops or training sessions for which adequate notice was not given cannot be considered grounds for sanctions imposed onto student groups.”

Moved by:
Zaheed Kara, Clubs Representative
Victoria Flaherty, Clubs Representative
Bryan Buraga, Senate Caucus Representative
Robert Hu, First Year Representative
APPENDIX A

Imminent Bank Transition & Club Workshop

To all SSMU Clubs,

Thank you all for your patience through this bank transition. I understand it has been a challenging few months and I appreciate the consideration some clubs have extended to me and Stelios giving how much you value the club relationship. The task that I am proud to inform all of you that the move to Royal Bank is ahead and the bank transition will occur on the month of November. The exact dates to give you a rough timeline for this November bank transition:

Instead of doing a staggered transition period of weeks of clubs transitioning at certain times, we are transitioning all clubs at once in the month of November. We are doing this because it is less costly and easier for Stelios Bank to handle in one process rather than in 3 phases, as mentioned in the club workshop in September.

Finance Workshop

The mandatory finance workshop for all clubs will occur on the following same time periods:
- November 19th: 10 am to 12 pm
- November 19th: 2 pm to 3 pm
- November 26th: 10 am to 12 pm
- November 26th: 2 pm to 3 pm
- November 27th: 10 am to 12 pm
- November 27th: 2 pm to 3 pm

It will be located at the Sir George-Étienne Cartier, Montreal QC H3A 3K9 Room 106, next to the administration.

All club officers, the treasurers who oversee their respective club finances, are required to attend. Please to this finance workshop will stay with the clubs because we will notice changing signing officers again until the club has setup with this bank transition. Each time period can only hold up to 25 clubs. Therefore, time slot priority will go on first come first served basis.
APPENDIX B:

Richie Youm <youm@ssmu.ca>

Hello everyone,

SSMU is hosting the official fall audit workshop this upcoming Monday & Tuesday (11/26-11/27).

This workshop is MANDATORY for all VP Finances of SSMU clubs. Please arrive 15 minutes prior to your session as we are tight on time.

Also, please sign the attendance sheet when you arrive and bring your student ID with you so that we can validate you.

What: SSMU Fall Audit Workshop
Where: 680 Sherbrooke St
When: Monday, 26th November OR Tuesday, 27th November.
Who: VP Finance of any SSMU Clubs

Please sign up using the following links. You can sign up for either day, and only required to sign up for one (1) session:

there's an error on the form, only VP Finance has to come! Please simply input your name in both of the attendee sections.

Monday, 26th November:
3:00 PM - 4:00 PM: https://ssmu.wuuoc.com/forms/wbcrowid200bqos2v
4:00 PM - 6:00 PM: https://ssmu.wuuoc.com/forms/wcrk1509a1/wsepc1522
5:30 PM - 6:30 PM: https://ssmu.wuuoc.com/forms/wskq1va5dzv5q6z
6:30 PM - 7:30 PM: https://ssmu.wuuoc.com/forms/wskq1va5dzv5q6z

Tuesday, 27th November:
3:00 PM - 4:00 PM: https://ssmu.wuuoc.com/forms/wcrk1509a1/wsepc1522
4:00 PM - 6:00 PM: https://ssmu.wuuoc.com/forms/wskq1va5dzv5q6z
5:30 PM - 6:30 PM: https://ssmu.wuuoc.com/forms/wskq1va5dzv5q6z
6:30 PM - 7:30 PM: https://ssmu.wuuoc.com/forms/wskq1va5dzv5q6z
APPENDIX C

From: Info SSMU <info@ssmu.ca>
Date: Mon, Mar 25, 2019 at 3:27 PM
Subject: Mandatory audit workshop (March 28-29, 2019)
To: <info.effusion@gmail.com>

Good afternoon,

SSMU is hosting the official winter audit workshop this upcoming Thursday & Friday (March 28th - 29th, 2019).

This workshop is MANDATORY for all VP Finances of SSMU clubs. Please arrive 15 minutes prior to your session.

Also, please sign the attendance sheet when you arrive and bring your student ID with you so that we can validate you.

Feel free to have presidents / future VP finances attend the session as well.

What: SSMU Winter Audit Workshop
Where: Thursday (28th) - Leacock 26; Friday (29th) - Leacock 232
When: Thursday, March 28th 6:00PM OR Friday, March 29th 1:00PM.
Who: VP Finance of any SSMU Clubs (mandatory), et al (optional)
APPENDIX D

From: Sophia Esterle <studentlife@ssmu.ca>
Date: Thu, Sep 20, 2018 at 11:44 PM
Subject: Sustainability Workshops
Sustainable Event Training Workshop

In November 2017, the Sustainability Policy was updated to require that all SSMU clubs and services send at least two (2) Executives to a Sustainable Events Planning workshop for the year. Failure to do so will factor in to club status. Please sign up for one of the slots below.

The Workshops will be held in the SSMU OFFICES BOARDROOM (Suite 1200, Brown Building)

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<th>Which workshop will they be attending?</th>
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