



Office of the Speaker | Bureau du président du conseil

Tel: (514) 398-6800 | Fax: (514) 398-7490 | speaker@ssmu.ca

3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

Located on Haudenosaunee and Anishinaabe, traditional territories

MOTION REGARDING ADEQUATE NOTICE ON MANDATORY CLUBS WORKSHOPS 2019-04-04

Submitted for: April 4, 2019

WHEREAS, Currently, according to the internal regulations of student groups, Section 3.2. iii Training, “Clubs must send one (1) representative to a Club Workshop in each academic year.”,

WHEREAS, according to the internal regulations of student groups, section 5.1, Sanctions, “The Vice-President (Student Life) may issue sanctions to Clubs in response to failure to abide by the Internal Regulations, the Constitution, Policies, Plans, the constitution of the Society-Accredited Group in question, or other stated causes.”,

WHEREAS, in the 2018-2019 school year, club executives have been required to attend four mandatory workshops with under one week’s notice (see Appendix A, B, C, & D), with the threat of sanctions upon failure to comply,

WHEREAS, it is extremely unreasonable to expect executive members of student clubs to be available at specific times on such short notice, and to threaten sanctions upon failure to comply,

WHEREAS, it is the responsibility of the VP Student Life and VP Finance to plan sufficiently in advance as to the dates and times of mandatory workshops and/or training sessions that will be held over the course of the semester,

BE IT RESOLVED THAT, Section 3.2 iii of the Internal Regulations of Student Groups be changed as follows:

“iii. TRAINING. Clubs must send one (1) representative to a Club Workshop in each academic year. **Notice of any further mandatory training sessions and/or workshops must be given to student club executives no later than 3 weeks prior to the proposed dates of the mandatory training session/workshop. Any workshops or training sessions for which adequate notice was not given cannot be considered grounds for sanctions imposed onto student groups.**”

Moved by:

Zaheed Kara, *Clubs Representative*

Victoria Flaherty, *Clubs Representative*

Bryan Buraga, *Senate Caucus Representative*

Robert Hu, *First Year Representative*



APPENDIX A

VP Finance finance@ssmu.ca via mail247.suw16.rsgsv.net to info.effusion -

Oct 29, 2018, 8:54 PM

Imminent Bank Transition & Club Workshop

1. Finance Workshop
2. Blackout Period
3. Pick Up Period

To all SSMU Clubs,
 Thank you all for your patience through this bank transition. I understand it has been a challenging few months and I appreciate the consideration some clubs have extended to me and Sophia given how insurmountable this task had seemed. That being said, I'm glad to inform all of you that the move to Royal Bank is official and the bank transition will occur in the month of November. This email serves to give all of you a rough timeline for this November bank transition.

Instead of doing a staggered transition period of waves of clubs transitioning at various times, we are **transitioning all clubs at once in the month of November**. We are doing this because it is less costly and easier for Scotia Bank to handle in one phases rather than in 3 phases, as I described in the club workshop in September.

Finance Workshop
 The **mandatory** finance workshop for all clubs will occur on the following dates and time periods:

- November 1st 1:00 pm to 2:30 pm
- November 1st 4:00 pm to 5:30 pm
- November 2nd 1:00 pm to 2:30 pm
- November 2nd 6:00 pm to 7:30 pm
- November 5th 1:00 pm to 2:30 pm
- November 5th 6:00 pm to 7:30 pm
- November 6th 1:00 pm to 2:30 pm
- November 6th 6:00 pm to 7:30 pm

It will be located at 865 Sherbrooke West, Montreal QC H3A 0B6 Room 110, next to the elevators.

Both signing officers, the two individuals who will oversee their respective club finances, are required to attend. Please be confident these signing officers will stay with the club because we will not be changing signing officers again until the dust has settled with this bank transition. Each time period can only hold up to 25 clubs, therefore time slot priority will be given on first come first serve basis.





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APPENDIX B:

Richie Youm <ryoum@ssmu.ca>

to Alegria, Amnesty, Baltic, Bangladeshi, Beyond, Big, Borderless, Bulgarian, Caribbean, Chabad, Change, Chinese, Chinese, Chromatones, Cocoa, Comparative, Counterpoint, Cricket, Cycling, Daraja, D

Hello everyone,

SSMU is hosting the official fall audit workshop this upcoming Monday & Tuesday (11/26~11/27).

This workshop is **MANDATORY** for all VP Finances of SSMU clubs. Please arrive **15 minutes prior to your session** as we are tight on time.

Also, please sign the **attendance sheet** when you arrive and bring your **student ID** with you so that we can validate you.

What: SSMU Fall Audit Workshop

Where: 680 Sherbrooke St.

When: Monday, 26th November **OR** Tuesday, 27th November.

Who: VP Finance of any SSMU Clubs

Please sign up using the following links. You can sign up for either day, and only required to sign up for **one(1)** session:

***there's an error on the form, only VP Finance has to come! Please simply input your name in both of the attendee sections.**

Monday, 26th November:

3:00 PM - 4:00 PM: <https://ssmu.wufoo.com/forms/wbxvw600bqxx0v/>

4:00 PM - 5:00 PM: <https://ssmu.wufoo.com/forms/w1pj0ki1awp198/>

5:30 PM - 6:30 PM: <https://ssmu.wufoo.com/forms/w4yxq9y0a4v5fw/>

6:30 PM - 7:30 PM: <https://ssmu.wufoo.com/forms/w1wkvbh51qqc3iw/>

Tuesday, 27th November:

3:00 PM - 4:00 PM: <https://ssmu.wufoo.com/forms/w1szuwux0nuhmail/>

4:00 PM - 5:00 PM: <https://ssmu.wufoo.com/forms/wx0na960gsc5d2/>

5:30 PM - 6:30 PM: <https://ssmu.wufoo.com/forms/w1fz5j40abkrhm/>

6:30 PM - 7:30 PM: <https://ssmu.wufoo.com/forms/w1bib8j20fslu7j/>

Thu, Nov 22, 2018, 4:41 PM



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APPENDIX C

From: Info SSMU <info@ssmu.ca>
Date: Mon, Mar 25, 2019 at 3:27 PM
Subject: Mandatory audit workshop (March 28-29, 2019)
To: <info.effusion@gmail.com>

Good afternoon,

SSMU is hosting the official winter audit workshop this upcoming **Thursday & Friday (March 28th - 29th, 2019)**.

This workshop is **MANDATORY** for all VP Finances of SSMU clubs. Please arrive **15 minutes prior to your session**.

Also, please sign the **attendance sheet** when you arrive and bring your **student ID** with you so that we can validate you.

Feel free to have presidents / future VP finances attend the session as well.

What: SSMU Winter Audit Workshop

Where: Thursday (28th) - Leacock 26; Friday (29th) - Leacock 232

When: Thursday, March 28th 6:00PM **OR** Friday, March 29th 1:00PM.

Who: VP Finance of any SSMU Clubs (mandatory), et al (optional)



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APPENDIX D

From: Sophia Esterle <studentlife@ssmu.ca>

Date: Thu, Sep 20, 2018 at 11:44 PM

Subject: Sustainability Workshops

COMMITTED



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Sustainable Event Training Workshop

In November 2017, the Sustainability Policy was updated to require that all SSMU clubs and services send at least two (2) Executives to a Sustainable Events Planning workshop for the year. Failure to do so will factor in to club status. Please sign up for one of the slots below.

The Workshops will be held in the SSMU OFFICES BOARDROOM (Suite 1200, Brown Building)

A description of the section goes here.

Club Name

Executive #1 Name

Executive #1 Email

Which workshop will they be attending?

- Sept 24th, 12-1:30PM
- Sept 25th, 3-4:30PM
- Sept 26th, 4-5:30PM
- Sept 26th, 5:30-7PM
- Sept 27th, 5:30-7PM

Executive #2 Name