



Report to Council November 14, 2019

Clubs

- Club committee meetings occurred on November 1 and 8, 2019
- Completed the Sale and Service of Food Protocol
- Application form for Food Permit is now live as well as serving kits for rentals
- New clubs process and sanctions have now been sent out via listserv, with a social media campaign to follow
- Currently disseminating information about naming conventions to clubs (clubs must have permission from McGill to use the McGill name as it is copyrighted)
- Establishing a process on RedMine (HelpDesk) to assign ticket to sanctions to better track
- Updating database of clubs and statuses
- Helped MASS (McGill African Students' Society) on their event
- Submitted campaign committee petition for the club fund referendum question
- Activities Night planning

Services

- Services Review Committee met on October 25, 2019
- Centralized event request form is being finalized
- Entered in an agreement with 3Rings for Walksafe (scheduling software)
- Added another line of AgileIP for Nightline
- Finished the final pay adjustments for SACOMSS
- Currently collecting volunteer policies from Services
- Volunteer Agreement Form will be finalized shortly
- Met with PSC to discuss their participation in events regarding November
- Currently working on updating the Services section of the website (so it looks like the clubs webpage)
- UGE HR questions and job postings



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Located on Haudenosaunee and Anishinaabe, traditional territories

- Spoke with Midnight Kitchen on their kitchen and logistics when they move back to the building
- Musician's Collective event troubleshooting
- Created a Slack group for Safety Services PR

ISGs

- On-going collection of student group information form

Mental Health

- Outreach committee met on November 3, 2019
- Advocacy committee met on November 8, 2019
- Currently working on updating the mental health policy
- Mental Health podcast being planned
- Mental Health commissioner attended the Hub Leadership meeting due to my being unavailable at another meeting at the same time
- Mental Health roundtable is being planned and should take place in late November

Eating Disorder Resources and Support Centre

- Volunteer training is now mostly done
- Received funding from Mary H Brown Fund
- Currently conducting interviews for the Eating Disorder Advocacy Coordinator
- Met with the EDRSC Chair for updates

Outreach

- Attended the Fall GA
- Activities Night registrations are now open
- Date for the SSMU study break is now confirmed for December 5 and 11

Family Care

- Daycare board met on October 30, 2019
- Miscellaneous operational purchase approvals



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- Almost finished with switching banking from Scotiabank to RBC
- Attended a Daycare meeting with McGill CPE (McGill's Daycare) and the MAUT (McGill Association of University Teachers)
- Daycare audit was submitted
- Currently waiting for the Nursery permit to be confirmed

Room Bookings

- Currently creating a guide for how to book rooms through special events

HR

- Hiring ED Advocacy Coordinator
- Submission and approval of late timesheet entries
- Updating the Volunteer Manual

Misc

- Met with the Sustainability Coordinator to discuss how to make the Student Life portfolio more sustainable as well as strategies for clubs and services
- I have moved my office hours on Tuesdays to 2:30 - 3:30 due to weekly Student Group Meetings happening at the previously scheduled time