



REPORT: EXECUTIVE COMMITTEE

Submitted for: March 12, 2020

For the period of February 24, 2020 to March 10, 2020

February 24, 2020

Present: Bryan Buraga (President), Billy Kawasaki (Vice-President Student Life), Madeline Wilson (Vice-President University Affairs), Sam Haward (Vice-President Finance), Sanchi Bhalla (Vice-President Internal Affairs)

Absent: Adam Gwiazda-Amsel (Vice-President External Affairs)

Email Approvals:

- Motion to approve additional expenses on the 3501 project to replace the slate floor on the basement level 2020-02-12 (2020-02-12)
- Motion to approve the purchase of two Lenovo ThinkPad yoga laptops 2020-02-12 (2020-02-12)
- Motion to approve the job description for a Nutritower Coordinator 2020-02-13 (2020-02-13)
- Motion to approve the updated job description and pay rate for the role of Indigenous Affairs Commissioner 2020-02-13 (2020-02-14)
- Motion to approve expenses for the 3501 project for the purpose of wiring the security system 2020-02-14 (2020-02-14)
- Motion to approve expense for access control and CCTV equipment for 3501 Peel 2020-02-21 (2020-02-24)

Motions Approved:

- Executive Committee Minutes 2019-12-03.
- Motion to approve new Human Resources Manager job description.
- Motion to approve new Operations Director job description.
- Motion to extend the contract of Student Rights Researcher and Advocacy Commissioner.
- Motion to extend the contract of Menstrual Hygiene Products Coordinator.
- Motion to extend the contract of Preferred Names Researcher.
- Motion to increase the credit limit of the Vice-President (Internal) until Faculty Olympics are over.



Office of the President | Bureau du Président

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3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

Located on Haudenosaunee and Anishinaabe, traditional territories

February 26, 2020

Present: Bryan Buraga (President), Madeline Wilson (Vice-President University Affairs), Sam Haward (Vice-President Finance), Adam Gwiazda-Amsel (Vice-President External Affairs), Billy Kawasaki (Vice-President Student Life), Khatera Noor (HR Manager, non-voting)

Absent: Sanchi Bhalla (Vice-President Internal Affairs)

Email Approvals:

Motions Approved:



March 2, 2020

Present: Bryan Buraga (President), Madeline Wilson (Vice-President University Affairs), Sam Haward (Vice-President Finance), Adam Gwiazda-Amsel (Vice-President External Affairs), Billy Kawasaki (Vice-President Student Life), Khatera Noor (HR Manager, non-voting)

Absent: Sanchi Bhalla (Vice-President Internal Affairs)

Email Approvals:

- Motion to approve a salary offer for the General Manager position 2020-02-25 (2020-02-25)
- Motion to approve SSMU Statement Regarding McGill's Renovation Project at the University Centre (2020-02-26)
- Motion to approve correspondence with tenants 2020-02-26 (2020-02-26)
- Motion to approve the hiring of Handbook Content Editor 2020-02-26 (2020-02-26)
- Motion to approve a salary inflation rate 2020-02-27 (2020-02-27)
- Motion to approve the hiring of Handbook Layout Editor (2020-03-02)
- Motion to approve a pizza lunch with staff members and the new General Manager 2020-02-28 (2020-03-02)
- Motion to approve for a management lunch with the new General Manager 2020-02-28 (2020-03-02)

Motions Approved:

- Motion to approve the creation of the [position](#) of Francophone Academic Rights Researcher.



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March 10, 2020

Present: Bryan Buraga (President), Madeline Wilson (Vice-President University Affairs), Sam Haward (Vice-President Finance), Adam Gwiazda-Amsel (Vice-President External Affairs), Billy Kawasaki (Vice-President Student Life), Sanchi Bhalla (Vice-President Internal Affairs), Daniel Dufour (General Manager)

Absent:

Email Approvals:

- Motion to approve translation services (2020-03-03)

Motions Approved:

- Motion to approve the [new job description](#) for Menstrual Hygiene Product Coordinator and associated wage increase.
- Motion to approve the purchase of a Lenovo L380 laptop.