



Students' Society of McGill University

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Located on Haudenosaunee and Anishinaabe, traditional territories

EFFECTIVE COMMITTEES POLICY

Adopted by Legislative Council: 2019/02/07

Expires: 2023/01/01

[Adopted Motion \(Link\)](#)

WHEREAS, SSMU committees are regularly created, modified, and disbanded at an annual basis due to change in leadership;

WHEREAS, guiding principles for SSMU committees and their structure do not currently exist; and

WHEREAS, with guiding principles, SSMU committees in the future can hopefully be created to be more sustainable

BE IT RESOLVED, THAT this policy takes effect May 1, 2019 and expires January 1, 2023 ;

BE IT RESOLVED, THAT this policy located in Appendix A, be included as a preface in the Committee Terms of Reference.

Moved by:

Tre Mansdoerfer, *President*

Garima Karia, *Arts Representative*

Gareth Price, *Engineering Representative*

Maxence Frenette, *Engineering Representative*



APPENDIX A

Policy on Effective Committees

In creating effective and efficient committees under SSMU, the following preface outlines the base composition of all committees under SSMU and the structure therein. All SSMU committees will have the following components for their composition:

- 1) A SSMU Executive on the committee (except in situations where an executive present goes against the premise of the committee)
- 2) A SSMU student staff in a leadership role on the committee
- 3) At least 1 SSMU councilor (if a committee under Legislative council) or at least 1 SSMU director (if a committee under the Board of Directors)

SSMU committees have the following expectations during the academic year:

- 1) A SSMU committee will report at least once during the year to its respective body
- 2) A SSMU committee will make recommendations (if any) to its Terms of Reference at the end of each Academic Year
- 3) A SSMU committee will submit an exit report highlighting the years work for documentation purposes
- 4) A SSMU committee treating on external issues has the responsibility to reserve seats for student groups that work on similar subject matter, as determined by the incoming and outgoing Committee Chairs at the start of each academic year
- 5) The chair of a SSMU committee treating on external issues has a responsibility to engage in dialogue with groups that work on similar subject matter throughout the year in order to amplify the work being done by these groups
 - a. A SSMU committee treating on external issues that is given access to a portion of a SSMU fund may use this funding both for their own activities and in the co-creation of initiatives with other student groups engaged in similar work

In keeping with these principles, we hope to build strong committees for the Society that build year after year.