



MOTION REGARDING CLUBS AND SERVICES AS SSMU'S HIGHEST PRIORITY POLICY

Submitted for: 2019-03-28

Submitted to:	SSMU Legislative Council	Document no.:	LEG-PUB-MOT-2019-03-28-001
Moved by:	Billy Kawasaki <i>Vice-President (Student Life)</i>	Current Status:	<input type="checkbox"/> FOR APPROVAL <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> POSTPONED <input type="checkbox"/> COMMITTED <input type="checkbox"/> NOT APPROVED
Seconded by:	Victoria Flaherty <i>Club Representative</i>		

Issue The Students' Society of McGill University ("the Society") is committed to making student clubs and services the highest priority of the Society. Over recent iterations of the Society, a clear plan to make the experience for clubs and services better has not been defined.

Background and Rationale The Society is committed to making student clubs and services the highest priority of the Society. Clubs and Services constitute a significant part of student life on campus and is a large part of the Society's operations. [Clubs and Services as SSMU's Highest Priority Policy](#) was adopted by Legislative Council on April 4, 2019. This motion contains detailed plans and actionable steps in order to fulfill SSMU's commitment to make Clubs and Services the highest priority for the society.

Alignment with Mission The following motion will make clubs and services the Society's highest priority along with a plan. Clubs and services impact a large number of students at our university. There are over 230 clubs and 15 services operating under the Society at the time of this motion that provide irreplaceable social networks on campus. [The Clubs and Services Plan](#) corresponds with the positions stated in the new policy



Consultations Completed

Consultation has been conducted with previous Society executives and the club committee, including club executives and members at large. The club and service representatives have also been consulted.

Risk Factors and Resource Implications

There are no risk factors, as this policy reiterates the importance of clubs and services to student life on campus. There are financial resource implications such as funding the club portal, which should be done through a club fund increase, as well as staffing costs for added clubs and services personnel.

Sustainability Considerations

The mandated sustainability workshop will help clubs and services to reduce their environmental footprint. Other workshops such as Equity and GSVP will also equip clubs and services with social sustainability.

Impact of Decision and Next Steps

The clubs representatives will conduct semesterly consultation sessions. The Vice-President (Student Life) and (Finance) will conduct semesterly meetings with Services. Additionally, there are a number of administrative guides and documents that must be prepared by the Vice-President (Student Life). There will also be a need to procure funding for the proposed club portal as well as staffing costs.

Motion or Resolution for Approval

BE IT RESOLVED, THAT the Legislative Council of the Society adopt the Clubs and Services Plan as found in Appendix A;

BE IT FURTHER RESOLVED, THAT this Plan shall expire on January 1, 2024.

Results of the Vote

In favour	(23)
Opposed	(0)
Abstain	(0)



Appendix A

1. Preamble

The Students' Society of McGill University ("the Society") is committed to making student clubs and services the highest priority of the Society. Over recent iterations of the Society, a clear plan to make the experience for clubs and services better has not been defined.

2. Improvements for Club/Service Operation

The following improvements regarding club and service operation should take place over the five (5) year duration of this Policy. Suggested dates of implementation are placed next to each actionable.

1. Creation of Club and Service Permanent Staff position fully dedicated to clubs and services (Fall 2019)
 - a. Clubs and Service representatives directly involved in annual review process
 - b. The evaluation of this role and potential separation into a Club Permanent Staff and Service Permanent Staff (Fall 2021)
2. Creation of a Clubs Policy Researcher student staff positions (Fall 2020) that will be responsible for:
 - a. Researching club policies at other comparable universities;
 - b. Gathering information about areas for improvement for the acquiral and maintenance of SSMU status for clubs;
 - c. Completing adequate direct consultations with interim- and full-status clubs to gather feedback on current SSMU policy;
 - d. Consulting non-SSMU clubs to better understand barriers to gaining SSMU status;
 - e. Offering recommendations for policy change regarding clubs in order to reduce the administrative burden placed by the SSMU onto club executives;
 - f. Suggesting avenues for the SSMU to pursue to improve its relationship with student groups and clubs.
3. Club Fund Fee increase to subsidize the Food Handling Permit, Equipment Rental Cost, Sponsorship processing fee and Club Portal (Winter 2020)
4. Creation of Club, Services, ISGs Portal that contains all information relevant to communicate directly to groups



- a. Creation of electronic modules that provide information on what the expectations are for Clubs and Services of SSMU
 - i. Check requests
 - ii. Banking
 - iii. Audits
 - iv. Room Bookings
 - v. Event Insurance/Bookings external to SSMU
 - vi. Alcohol Permits/Events
 - vii. Funding
 - viii. General resources
 - ix. An annual club guide developed by the Vice-President (Student Life) with all other pertinent information
 - b. Continuation of an online Activities Night Registration & Payment Platform,
5. Advocate for the development of a centralized room booking platform for student groups to book any building on campus through collaborating with building directors across the University to create one system joining all buildings from different McGill services/SSMU
 6. Continuation of a simple checklist of all requirements for clubs that shall be sent electronically to every member of SSMU while the Club, Services, and ISGs Portal is under development.

3. Improvements for Club/Service Consultation

The following improvements regarding clubs and service consultation revolve around the Society better understanding the needs of Clubs and Services. The following structural consultative improvements are suggested:

1. Summits led by the Society's Clubs and Services Representatives to Legislative Council, Clubs and Services Permanent Staff, and the Vice-President Student Life and Vice-President Finance that meets with all services on a semesterly basis (Fall 2020)
2. Semesterly consultation sessions (whether a survey, event, etc.) managed by the Society's Clubs Representatives to Legislative Council to engage in issues faced by clubs (Fall 2020)
3. VP Student Life/Finance check ins with services once a semester, stopping by executive committees or inviting them to attend the Services Review Committee.

4. Conclusion

In achieving these goals over the next five (5) years, the Society can affirm its commitment to improving the experience of clubs and services. It is important for the Society's Executives, Board of Directors, and Legislative Council to hold Executives accountable to the ideas of this plan.