



MOTION REGARDING PLAN ON CLUBS AND SERVICES AS SSMU'S HIGHEST PRIORITY

2019-03-28

Submitted for: 2020-01-16

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Moved by:	Billy Kawasaki <i>Vice-President (Student Life)</i>	Current Status:	<input type="checkbox"/> FOR APPROVAL <input type="checkbox"/> APPROVED <input type="checkbox"/> POSTPONED <input checked="" type="checkbox"/> COMMITTED <input type="checkbox"/> NOT APPROVED
Seconded by:	Ariana Kaye <i>Club Representative</i>		

Issue

The Students' Society of McGill University (SSMU) is committed to making student Clubs and Services its highest priority. Over recent iterations of the SSMU, a clear plan to make the experience for Clubs and Services better has not been defined.

Background and Rationale

The SSMU is committed to making student Clubs and Services its highest priority. Clubs and Services constitute a significant part of student life on campus and is a large part of the SSMU's operations. Clubs and Services as SSMU's Highest Priority Policy was adopted by the Legislative Council on April 4, 2019.¹ This motion contains detailed plans and actionable steps in order to fulfill SSMU's commitment to make Clubs and Services the highest priority.

Alignment with Mission

The following motion will implement a plan to make Clubs and Services the SSMU's highest priority. Clubs and Services impact a large number of students at McGill University. There are over 230 Clubs and 15 Services operating under the SSMU at the time of this motion. The adoption of this Plan is inline with the Clubs and Services as SSMU's Highest Priority Policy.²

¹ [SSMU: F. Clubs and Services as SSMU's Highest Priority Policy](#)

² [SSMU: F. Clubs and Services as SSMU's Highest Priority Policy](#)



Consultations Completed

Consultation has been conducted with previous SSMU executives and the Club Committee, including Club executives and members-at-large. The Club and Service representatives to the Legislative Council have also been consulted.

Risk Factors and Resource Implications

There are no risk factors, as this policy reiterates the importance of Clubs and Services to student life on campus. There are financial resource implications such as funding the club portal, which should be done through a club fund increase, as well as staffing costs for added clubs and services personnel.

Sustainability Considerations

The mandated sustainability workshop will help Clubs and Services to reduce their environmental footprint. Other workshops such as Equity and Gendered and Sexual Violence Policy will also equip Clubs and Services with social sustainability.

Impact of Decision and Next Steps

The Club representatives will be mandated to conduct semesterly consultation sessions. The Vice-President (Student Life) and Vice-President (Finance) will conduct semesterly meetings with Services. Additionally, there are a number of administrative guides and documents that must be prepared by the Vice-President (Student Life). There will also be a need to procure funding for the proposed club portal as well as staffing costs.

Motion or Resolution for Approval

Be it resolved that the Legislative Council of the SSMU adopt the Clubs and Services Plan as found in Appendix A;

Be it resolved that this Plan shall expire on January 1, 2025.

Results of the Vote

In favour ()
Opposed ()
Abstain ()



Appendix A

Clubs and Services Plan

1. Preamble

The Students' Society of McGill University (SSMU) is committed to making student clubs and services the highest priority of the SSMU. Over recent iterations of the SSMU, a clear plan to make the experience for clubs and services better has not been defined.

2. Improvements for Club/Service Operation

The following improvements regarding club and service operation should take place over the five (5) year duration of this Policy. Suggested dates of implementation are placed next to each actionable.

1. Creation of Club and Service Permanent Staff position fully dedicated to clubs and services (Fall 2019)
 - a. Clubs and Service representatives will be directly involved in the hiring process
 - b. Clubs and Service representatives directly involved in annual reviewal process
 - c. The evaluation of this role and potential separation into a Club Permanent Staff and Service Permanent Staff (Fall 2021)
2. Creation of multiple Clubs and Services Coordinator student staff positions (Fall 2022)
 - a. Service coordinators that work with 4 to 8 services maximum per coordinator
 - b. Club coordinators that work with 50 to 100 clubs maximum per coordinator
3. Creation of Club, Services, ISGs Portal that contains all information relevant to communicate directly to groups if there is a fee referendum passed for this purpose (Winter 2020)
 - a. Creation of electronic modules that provide information on what the expectations are for Clubs and Services of SSMU
 - i. Check requests
 - ii. Banking
 - iii. Audits
 - iv. Room Bookings
 - v. Event Insurance/Bookings external to SSMU
 - vi. Alcohol Permits/Events
 - vii. Funding
 - viii. General resources
 - ix. An annual club guide developed by the Vice-President (Student Life) with all other pertinent information



- b. Creation of an online Activities Night Registration & Payment Platform,
4. Developing a centralized room booking platform for student groups to book any building on campus through collaborating with building directors across the University to create one system joining all buildings from different McGill services/SSMU
5. Creation of a simple checklist of all requirements for clubs that shall be sent electronically to every member of SSMU while the Club, Services, and ISGs Portal is under development (Fall 2019).
6. Giving a line of credit to every Service (Winter 2021).

3. Improvements for Club/Service Consultation

The following improvements regarding clubs and service consultation revolve around the SSMU better understanding the needs of Clubs and Services. The following structural consultative improvements are suggested:

1. Summits led by the SSMU's Clubs and Services Representatives to Legislative Council, Clubs and Services Permanent Staff, and the Vice-President Student Life and Vice-President Finance that meets with all services on a semesterly basis (Fall 2020)
2. Semesterly consultation sessions (whether a survey, event, etc.) managed by the SSMU's Clubs Representatives to Legislative Council to engage in issues faced by clubs (Fall 2020)
3. VP Student Life/Finance check ins with services once a semester, stopping by executive committees or inviting them to attend the Services Review Committee.

4. Conclusion

In achieving these goals over the next five (5) years, the SSMU can affirm its commitment to improving the experience of clubs and services. It is important for the SSMU's Executives, Board of Directors, and Legislative Council to hold Executives accountable to the ideas of this plan.