



PUBLIC REPORT: EXECUTIVE COMMITTEE

Submitted for: November 11, 2021

For the period of October 22, 2021 to November 3, 2021

October 25, 2021

Present: Sarah Paulin (Vice-President Internal Affairs), Eric Sader (Vice-President Finance), Karla Heisele Cubilla (Vice-President Student Life), Claire Downie (Vice-President University Affairs), Sacha Delouvrier (Vice-President External Affairs)

Absent: General Manager (non-voting), Darshan Daryanani (President), Governance Manager (non-voting)

Email Motions Approved:

- Motion to approve the job description of Website Project Coordinator 2021-10-20 (**Approved on 2021-10-20**).
- Motion to approve the job description of Portal Management Coordinator 2021-10-20 (**Approved on 2021-10-20**).

Motions Approved:

- Executive Committee Minutes 2021-10-18.
- Motion to transfer the remaining hours under the part-time French translator to the Graphic designer.
- Motion to approve the hiring of a MSERT First Aid Instructor.
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- Motion to approve the hiring of a Community Engagement Commissioner.
- Motion to spend up to \$1300 on a laptop from the General Administration Budget (3021).

November 1, 2021

Present: Sarah Paulin (Vice-President Internal Affairs), Sacha Delouvrier (Vice-President External Affairs), Eric Sader (Vice-President Finance), Karla Heisele Cubilla (Vice-President Student Life), Claire Downie (Vice-President University Affairs)

Absent: Darshan Daryanani (President), General Manager (non-voting), (Governance Manager (non-voting)



Executive Committee | Comité exécutif

Tel: (514) 398-6800 | Fax: (514) 398-7490 | ssmu.ca

3600 McTavish St., Suite 1200, Montréal, QC, H3A 0G3

Located on Haudenosaunee and Anishinaabe, traditional territories

Email Motions Approved:

- Motion to hire an External Affairs Coordinator 2021-10-27 (**Approved on 2021-10-27**). ●
- Motion to approve the job description of Porter (Part-Time) 2021-10-26 (**Approved on 2021-10-26**).
- Motion to approve the Job Description of Gert's Administrative Assistant (**Approved on 2021-10-25**).

Motions Approved:

- Motion to approve the Job Description for Night Time Porter (Part-Time).

