

# Report of the SSMU Executive Committee (Summer 2022)

Updated as of 2022-09-15





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**Students' Society of McGill University | L'Association Étudiante de l'Université McGill**

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# Report of the President

## 2022 Summer Report

### Governance

- Chaired the Executive Committee of the SSMU
- Chaired the Management meetings of the SSMU
- Set the dates for SSMU Legislative Council, SSMU Board of Directors, SSMU General Assemblies, SSMU staff meetings
- Worked with the governance team to plan SSMU Councillor orientation & training
- Work on the Interim structure for SSMU in the absence of a GM, re-allocating GM responsibilities among executives and management
- Served as the Vice President of the SSMU daycare Board of Directors

### Leadership & Support

- Maintain relations between the Society and the McGill administration, met throughout the summer with the Dean of students and the Deputy Provost, discussed and contributed to various student facing policies being developed at McGill
- Met various student union executives across Canada, discussing ideas and best practices

### Advocacy & Representation

- Senate & committee representation: attended initial meetings of McGill senate committees
- Board of Governors & committee representation: attended initial meetings of the McGill Board of Governors

### Building

- Work with McGill University and SSMU Real Estate legal team to gain ongoing lease extensions for the University Center
- Work with SSMU Commercial Real Estate brokers and SSMU Real Estate legal team on the leasing of 3501 Peel



- Work with the SSMU Commercial Real Estate Brokers and SSMU Real Estate Legal Team on the 10 year Management Agreement with the SSMU and McGill University
- Oversee the SSMU Building department with VP student life

## HR

- Labour relations and negotiations with the SSMU alongside the VP Finance and HR Director, managed relevant legal correspondence
- Managed the Society's human resources with the VP UA, supervising the department's overall operations
- Corresponded with SSMU headhunters to obtain information on recruitment services for GM

## Legal

- Legal Correspondence alongside the SSMU Governance manager, on pressing legal issues concerning SSMU

## Projects

- Worked with Governance team to develop the SSMU EDI Plan Working Group, and research the SSMU EDI Plan structure
- Worked with the governance staff to research and develop the SSMU SDG strategy
- Worked with SSMU executive assistant and SSMU Comms team to conduct research, and to develop timeline and format of SSMU Pilot Groceries program. Worked with comms team to develop strategy for gaining partners for the program
- Worked with governance team to research and plan for the interfaculty relations framework

## Committees

- Reviewed the Comprehensive Governance Review Terms of Reference with governance team
- Presidents' Roundtable: Planned networking session and social event with SSMU Events team to build community among faculties
- Prepare for upcoming committees for the year
- Researching and preparing for SSAMOSSA and 5 year plan.



# Report of the Vice-President (Internal Affairs)

2022 Summer report : *For the period of 2022-06-01 to 2022-08-31*

## Internal affairs

### Communications

- Created a 'SSMU4U' information postcard to be put in Frosh participant bags and to be given out at tabling and to educate McGill students about SSMU
- Worked with communications team to re-vamp the SSMU Listserv
- Re-vamped the SSMU social media branding
- Re-branded and re- set up the External Affairs and University Affairs social media accounts
- Created new SSMU merch, to be given out at tabling, events, as giveaways
- Hired a full time graphic designer
- Hired a part-time photographer
- Created new position of translation manager and promoted SSMU's full time translator to the position
- Met with multiple external companies such as Student Support, Wize, etc to create student resource sponsorships

### Frosh

- Coordinated the SSMU Executives participation in Frosh Coordinator 2022 Reatreat
- Attended Frosh Internal Organizational Committee (IOC) to coordinate SSMU's role in Frosh
- Successfully planned, promoted and ran the SSMU's alternate Frosh dry event
- Worked with VP External to plan and coordinate Frosh Street Teams
- Tabled at Frosh registration tent, educating new students about what SSMU is
- Coordinated various SSMU resources information postcards going into Frosh participant packs

### SSPN

- Hired my Internal Logistics Coordinator (ILC)
- Edited the ILC job description
- Set dates for major spin events throughout the year and started planning
- Recruited and interviewed SSPN members
- Started coordinating plans for SSPN's annual Halloween event.



## First-Year Affairs

- Renewed contract of First Year Affairs Commissioner
- Created new promotion materials for FYC
- Hiring and recruitment of First Year Council members (FYC)

## Alumni Affairs

- McGill Alumni Student Engagement Council (MASEC)

## Other Projects

- Edited Internal Administrator job description
- Hired my Internal Administrator position
- Coordinated tabling at various events around campus for SSMU, including Frosh registration tent, Discover McGill, Re-Discover McGill
- Planned Back to School SSMU event with VP Student Life
- Sit on the CKUT Board of Directors as the SSMU Representative, rewriting the CKUT Harassment and Violence Policy, with the help of SSMU Accessibility Coordinator, and helping to re write CKUT Board onboarding documents
- Attended president's roundtable event

## Trainings

- GSVP workshop
- Level Up leadership Summit
- Attended several modules for student leaders created by the Student Life and learning office at McGill
- Harm reduction and de-escalation training for Street Teams

## Committees

- Events committee
- Health + safety and Social Committee
- Internal Organizational Committee (IOC)
- Student's society programming network (SSPN)
- Executive Committee
- Board of Directors





# REPORT OF THE VICE-PRESIDENT (FINANCE)

Marco Pizarro

Submitted for 2022-09-15

*For the period of 2022-06-01 to 2022-08-31*

Hey everyone, my name is Marco. I am French and Chilien and live mostly in France. I am in my Third year Studying Political Science and Economics with a minor in Anthropology.

In my room the whole winter-covid, I am so excited to be back in person. Hopefully the SSMU will be more accessible to students, especially the finance department.

I have to say that during the four months of the summer, I became really optimistic for our year thanks to the five other execs that already taught me so much and care tremendously about doing a great job. They are also very funny which facilitate everything.



Sam's tradition:



Favorite whale is the blue whale:

## Accounting

- Without the absence of the General Manager, I met with 5 out of the 6 personnes in the accounting team to understand the complexity of the department and worked to make it more accessible to students.
- A lot of the work at the beginning was to reimburse a lot of people that were waiting. Some from November.
- Then we prepared for the audit. Thanks to the great work of last year, the audit went well according to Desmond, the Comptroller. It was not easy as a lot happened this year which made the work much harder. But now that everything is digital, it is much easier than years before.
- Its done. Will present it 20th of October.
- Worked on the Cheque Request Process.
- Solid and positive building case with 3501

## Clubs and Services

- Hired the Club Finance Coordinator two weeks ago.
- Started giving access to bank accounts etc to the new executives of clubs and services during the whole summer. Teaching how the finances processes work. Trained Lalia (CFC) to do this work from now on.
- Will work closely with Services to finish the consolidation plan. Will work with the new Finance commissioner hired last week.
- Started to meet with Services to improve our financial support.
- Club workshop happening on the 3-4 of September and 10-11 of September.

## Budget

- Cash flow is looking good. We are spending less than last year even though we are in person. Will still have to revise the budget as some events are more costly than the previous year



(because we are back in person). Also, the External Portfolio seems to be more in need as it seems more stimulated.

- Possible creation of a Service budget to clarify the different surplus of each one. Will help us with the possible consolidation fee.

## Funding

- Worked closely with the External Portfolio during the summer to update our Guidelines for our Investment at Leister. Will need to work on it with the new Funding committee that is not in place yet to have new policies.

## Health and Dental Plan

- Finished to increase the plan for Trans issues.
- Start of the one year trial of the Legal Protection Plan (with a referendum in the Winter). We are the last Student Union of McGill to not have it.

## Other Projects

- Started the possible transition of banks. As RBC is investing in fossil fuels projects that include pipelines going into indigenous territory., we want to think of an alternative.
- Want to finish the creation of the new portail for CLubs and Services to change the Cheque Request process.
- Work with Wallace Building Director on having very cheap food in the building for Students.
- Many more than I can't think at the moment.

## GM Responsibilities

- Continue negotiations with the SSMUnion. The previous teams did not finish to look over the whole Agreement.
- Worked with HR on Annual Performance and Bonus processes.
- Help on different financial questions on other tasks by other execs and managers.
- Solid and positive building case with 3501



# REPORT OF THE VICE-PRESIDENT (STUDENT LIFE)

Submitted for: 2022-09-8

*For the summer period*

Hi everyone! I'm really excited to serve as the Vice-President (Student Life) of SSMU this year! I am a U3 student originally from Guinea in Cognitive Science. This report broadly covers (with a few specific examples) most of the work that has been going on in my portfolio. Please don't hesitate to reach out to me at [studentlife@ssmu.ca](mailto:studentlife@ssmu.ca) if you have questions :)

## Student Groups- General

- With Student Life Assistant, updated the Student Group Masterlist for the 2022-23 academic year (banking information, group status, ssmu emails, personal emails, executive personal emails, social media handles, sanctions, archive sanctions, group descriptions)- **ONGOING**
- Worked alongside the Building director to complete Space Agreements for student group tenants in the University Center (consultations with groups and negotiation of clauses occurred before final document approval)
- Have been discussing with the governance manager the amendment of the Student Group constitutions - **ONGOING**
- Organized with the collaboration of the Student Life Assistant, the clubs workshops and service summit for Fall 2022
- Club Portal contract negotiations and rollout ongoing

## Clubs

- Applied Sanctions to groups who did not submit the Winter 2022 Audits with the assistance of the VP Finance, the Accounting team, and Student Life Assistant
- Prepared an MOU for MSERT as per requested by the group for free first aid courses
- Met with several club executives to clarify questions on events, banking, constitutions, and full time status applications
- Met with prospective student groups to discuss ISG eligibility
- Working with systems administrator and finance to simplify form process and organizing submissions
- Prepared club handbook for club executives with condensed information from workshops



## Services

- Met with Arab Student Network to discuss journal distribution implications
- Reviewed Midnight Kitchen operational plan for 2022-2023, to be met with.
- Discussed alcohol purchase and approval process with BSN
- Credit Card limit discussions

## Mental Health

- Mental health commissioner settled in nicely and regular attendance at keep.ME Safe check-ins
- Coordinators continue to plan for events as well throughout the year
- MyWellness launch + promotion: Mental Health portal (Compass)
- Meeting with Mental Health Team
- Mental Illness Awareness Week planning initiated

## Family Care

- Non-voting participation on Daycare Board
- SPVM form submitted to provide assistance in daycare operations

## Projects

- Gerts Cultural Nights for Cultural Student Groups. This is in works with other themed nights at Gerts in order to take planning responsibilities from student groups while also attracting a diverse crowd to the student bar/cafe
- TriplePlay platform contract termination due to changed ownership
  - Alternative virtual event software ventures
- Back to School Event
- Explored various Sexual Assault Reporting Softwares
- Started review of Event Declaration process with regards to Accessibility
- Reviewing IRs for Service attendance to various Student Group Workshops

## Activities Night

- Planning for Activities Night started in early June. It is currently ongoing with the dates of August 19th and 20th and location of the lower field.
- Initial plan to have a tent to shelter from weather after extensive quote research.. After many challenges from McGill, I will be foregoing the tent and have a rain day option.
- Many sponsors (thanks to sponsorship coordinator) with in-kind donations for welcome bags to be given to club executives tabling as “compensation” and recognition for extracurricular efforts.
- Campaign details for socials and promotion



## Accessibility

- Have been meeting with the accessibility commissioner on a biweekly basis to discuss projects for the year.
- Role expansion into assisting student group events
- Accessibility workshops tailored to managers

## Trainings

- GSVP workshop
- Level Up leadership Summit
- Redmine
- Attended several modules for student leaders created by the Student Life and learning office at McGill

## McGill Student Services and Miscellaneous

- Registered the SSMU to enable recognition on co-curricular record
- Academic Accommodations discussions with Deputy Provost and Student Services
- Cheap Sheet promotion at Activities Night discussion to help students with finances
- Student Support Contract
- Working with McGill Admin for Student Support Platform integration
- Getting involved webinar for incoming students presentation along with VP Internal

## HR

- Interviews for potential candidates for various positions with SL department and other Departments (Clubs Coordinator, Services Coordinator, Activities Night Coordinator...)
- IT Consultant for Clubs Portal
- Clubs Coordinator hired
- Services Coordinator hired

## Committees

- Scholarship review subcommittee with deputy provost
- Family care subcommittee material review
- Events committee
- Health + safety and Social Committee



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## GM Responsibilities

- Determined departmental reporting structure (consultations + finalization)
- Weekly/biweekly check ins with Building, SL operations, IT
- Legal review of contracts/forms within SL Operations
- IT consultations on compliance
- Supervising day to day SL Operations, Building (alongside President), IT
- Legal review of contracts with third party services



# Report of the Vice-President (External Affairs)

2022 Summer report : *For the period of 2022-06-01 to 2022-08-31*

## External affairs

### Federal political affairs

- Attend [UCRU](#) Board meetings and Relevant Committees: Bilingualism (commissaire aux affaires francophones), Governance (SSMU Governance team) & Advocacy (VP External Affairs).
- Co-sign a [letter](#) about unacceptable wait times students looking to receive study visas face.
- Discuss budget and logistics for Student Lobby Week (Nov. 25- Dec. 2, Ottawa)
- Prepare a [UCRU](#) internal brief sharing Indigenous Demands regarding post-secondary education

### Provincial and Municipal political affairs

- Observe inter associatif meetings: potential provincial federation to be founded (Fall 2022)
- Organize a Fall activist bootcamp in Collaboration with student unions ([CSU](#), [REMDUS](#) & [DSU](#)).
- Meet with [CADEUL](#) to discuss priorities: notably opposition to the [AMF reform about insurance](#).
- Study advocacy and mobilization possibilities with the [provincial elections](#) coming in October.
- Meet with the [CSU](#) to discuss their priorities: campaign on the housing crisis (launch Sept. 23)
- Observe the [OSU](#)'s August Caucus: notably about their advocacy for [Students with Disability](#).
- Build an advocacy framework to [make sidewalks near McGill more accessible during the winter](#).
- Establish connections with [elected city officials](#).

### Union affairs

- Go to the [McGill Community Council](#) Picnic to form relations with [unions on campus](#)
- Support unions in their mobilization against the [closure of the Music Conservatory](#)
- Develop a framework with [PGSS](#) to support them in their "[support our science](#)" campaign

## Community affairs

### Affordable student housing

- Take part in [UTILE](#)'s Annual General Meeting and become a board member of the [PUSH fund](#)
- Partner with the [Native Friendship Center](#) to mitigate the impacts of the project (at the St-Laurent/Ontario corner) on the unhoused Indigenous community currently there.





- Collaborate with [HOJO](#) and [MATU-SLAM](#) to organize a workshop on Housing Rights (Sept. 21)
- Support students who experience exploitative landlord practices in their advocacy

## Milton-Parc and Peter-McGill

- Organize Frosh Street teams (including a [harm reduction and de-escalation training](#))
- Work on a bilingual [Living in Milton-Parc Flier](#) to distribute during Orientation week.
- Organize the [World Environment Day](#) (June 5) with [Milton Parc Citizens Committee \(MPCC-CCMP\)](#)
- Support the [CCMP rally/ the Kanienkehaka Kahnistensera press conference](#)
- Organize a public [assembly](#) (Sept 15, 6PM) about the future of l'Hôtel Dieu with the [CSU](#).
- Meet with the [Royal Vic for the Public Coalition](#) about mobilization and the [OCMP report](#)

## Community engagement

- Work on a community engagement database and a Hamper Program.
- Meet with [Branches](#) about Equity Diversity and Inclusion & community engagement initiatives.

## Political campaigns

### Climate justice

- Share information on the [Climate Strike](#) in Tio'Tia:ke with [Divest McGill](#) and [Unions on campus](#)
- Meet with other student associations and climate justice groups about fall mobilization.
- Meet with le [Front Étudiant D'Action Climatique](#) about their advocacy
- Strategize on the [Stop Line 5 Campaign](#) with Divest, QC and CAN student unions, and US groups.
- Meet with students interested in restarting [Climate-Justice Action McGill \(instagram\)](#)
- Meet with stakeholders about a campaign during the [COP-15](#) (Montreal, Dec. 7-19)

### Other campaigns

- Support the [McGill Coalition Against Bill 21](#) notably in their demand about the [IAIAS](#)
- Support an [event](#) by the [South Asian Diaspora Action Collective \(SADAC\)](#)
- Research the impacts of [Bill 2](#) on trans and non-binary students, and Support the [Trans March](#).
- Work with the [Financial Aid Office](#) to publicize their resources (notably the [Cheap Sheet](#)).
- Support [Uyghur Rights Advocacy Project](#) in their Advocacy towards McGill, under the [DHR policy](#)
- Answer questions of SSMU Directors about the Palestine Solidarity policy (email approval by [Leg](#))
- Meet with [Students for Peace and Disarmament](#) to help them maintain institutional memory.
- Review an emergent provincial campaign for menstrual justice named [Fil rouge](#).
- Introduce the McGill campaign against street harassment to the campaign [Courage to Act](#),

### Highlight of the summer: Withdrawal of Policing and Criminalization Campaign

- Work with [Solidarity Across Borders](#) (SAB) & [Migrant Rights Network](#) on Status for All



- Amplify the [month against prisons](#), notably on [Prisoners' Justice Day](#)
- Support the [Coalition Defund the Police](#) in organizing the [Defund la Police Festival](#).

## Other

- Meeting with [QPIRG](#) to discuss overall collaboration and co-organization of a [Rad Frosh](#) event.
- Finalize this year's campaigns' budget and complete an inventory of campaign material
- Create posters on how to [poster](#), [book a space](#) and [table](#) at McGill

## Solidarity

### Indigenous Affairs

- Compile a list of Indigenous Stakeholders to extend our support and our interest in collaboration
- Revamp the [Indigenous Stakeholder Consultation Guide for Student Groups](#) with VP Student Life

### Francophone Affairs

- Supporter la commissaire dans le recrutement pour la commission aux affaires francophones et dans sa volonté d'inclure davantage les affaires francophones dans les activités d'accueil.
- Study [Bill 96](#) (Charter on the French Language) to inform students & make sure SSMU [is compliant](#).

### Black Affairs

- Support the Black Affairs Commissioner as they settle into the role, meet Black groups and key individuals at McGill, and plan new initiatives for the upcoming year.

## Office & Governance

### Communications

- Launch the bilingual External Affairs social media (Follow us on [Instagram](#), [Facebook](#) and [Twitter](#))
- Work on updating the External Affairs website (Launch planned for end of September)
- Start to review sponsorships to make sure they are in line with governance documents.
- Work with VP Internal on a [Calendar](#) oriented towards increasing student engagement at SSMU.

**HR, Governance & Finance:** The External Affairs team is [currently recruiting!](#)

- Meet with VP Finance & auditors to discuss our study of possible banks for SSMU (here's [why](#))
- Update SSMU's investments policy to ensure compliance with governance documents.
- Complete the External Affairs' [mandate letter](#), a more [accessible version](#), and a year timeline



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Respectfully submitted,

**Val Masny** (they/them/el/iel), Vice-President (External Affairs) | Vice-Présidence (Affaires externes)



# REPORT OF THE Vice-President (University Affairs)

Submitted for 2022-09-15

*For the period of Summer*

## Advocacy

### Academic Wellness

- Met with admin to discuss implementing academic wellness measures, initiatives, and policies

### Service Animals

- Helped a student with their case involving service animals
- Consulted lawyers and understand the legal framework involving service animals in Quebec
- Will be working with the administration to get a policy on service animals

## Projects

### Menstrual Hygiene

- Talked with McMaster and helped them with their project
- Worked on a 360 solution for menstrual products with Citron (for disposal of menstrual products)
- Did the hiring for the team
- Began the move to sustainable menstrual products by setting up and ordering biodegradable and reusable products (joni and period aisle)
- Working on amending the Free Menstrual product policy
- Organizing a monthly pick up for sustainable products

### Gendered and Sexual Violence

- Looking to see if there are other potential resources that could be expanded to McGill to help with gendered and sexual violence
- Started looking at how to reform the IRP complaint process

### Equity

- Worked on several equity complaints over the summer
- Began reforming the SSMU equity policy

### Know Your Rights

- Set up the tabling, postering, and outreach for the Know Your Rights campaign



- Found the volunteers and did the training for them
- Tabled for Know Your Rights
- Got new pamphlets made about the legal protection services offered by SSMU

#### Note sharing

- Reached out to several faculties to see if a note-sharing system could be expanded to them
- Organized a training on note-sharing systems that has been shared to the VP Academics

## Meetings

- Met with Dean of Students, Robin Beech, on a weekly basis to discuss various topics
- Met with Deputy Provost, Student Life and Learning, Fabrice Labeau, monthly to discuss various points
- Met with various other stakeholders, including MAUT, Chris Buddle, Angela Campbell

## Senate

#### Senate Caucus

- Trained all the senators
- Gave them access to resources and their emails
- Had individual meetings with each senator to figure out plans and visions for the coming year

#### Committee Allocations

- Almost finished allocating all the committees

## Office & Governance

#### HR

- Did most of the interviews, selections, and hiring for my staff (e.g the Student Rights Researcher and Advocacy Commissioner, the University Affairs Secretary General)
- Also got the Anti-Violence Coordinators hired

## Daycare

- Have been approving the spending for the daycare
- Reviewing the budget of the daycare and its spending
- Chairing Daycare Board of Directors meeting
- Transferred the Presidency from the previous year to the current year
- Looked over Daycare Union negotiations

## Misc.

- Have a specific UA branding (thanks to the comms team for creating it)



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- UA Facebook is active again
- All the old UA research reports have been uploaded to the main SSMU site
- Working on some court cases
- Running the McGill Academic Round Table