



# MOTION REGARDING AN INTERIM PROVISION TO THE INTERNAL REGULATIONS OF GOVERNANCE CONCERNING COUNCILLOR REPORTS

2022-10-25

Submitted for: 2022-10-25

**Submitted to:** SSMU Legislative Council      **Document no.:** LEG-PUB-MOT-2022-10-25-003

**Moved by:** Kerry Yang  
*Vice-President University Affairs*      **Current Status:**  FOR APPROVAL  
 APPROVED  
 POSTPONED

**Seconded by:** Grace Parish  
*Science Councillor*       COMMITTED  
 NOT APPROVED

**Issue**      Councillors currently present one (1) report per semester. Many of the councillor reports have significant overlap and can be redundant. They are also often finished close to Legislative Council and they take up a substantial amount of time.

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**Background and Rationale**      In order to help increase the quality of reports, we are planning on modifying councillor reports to one constituency report per semester. We will also be reducing the amount of time spent on presentation, and putting that time into question period. Not only will this increase clarity and reduce redundancy, it will also put more time where councillors can dive deeper into learning about the material by putting time towards question period, which can increase transparency and accountability.

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**Alignment with Mission**      This aligns with SSMU's Mission by increasing the clarity of communication from elected representatives and making sure information is communicated

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more succinctly and efficiently, thus increasing the quality of representation, leadership, accountability, and transparency.

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### Consultations Completed

Consultations were done with the Executive Committee, the Board of Directors, the Governance Manager, the Parliamentarian, and the Speaker.

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### Risk Factors and Resource Implications

This might reduce the amount of information transmitted directly on reports and thus could potentially reduce transparency.

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### Sustainability Considerations

By making reporting more efficient, encouraging teamwork and collaboration between councillors from the same constituency, and shifting more time towards question period, it can help increase information sharing and relationship-building between councillors, thus improving social sustainability.

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### Impact of Decision and Next Steps

If this motion were to be approved, the Governance team will change the reporting schedule to decide what faculties and groups will be presenting for each Legislative Council.

Councillors from the same constituency will need to decide how they will write their report together as a group.

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### Motion or Resolution for Approval

*Be it resolved*, that the Legislative Council approve, with a  $\frac{2}{3}$  majority, an Interim Provision to the Internal Regulations of Governance-05, section 3.1., changing the frequency of councilor reports to having one report per constituency per semester.

Be it resolved, that the Legislative Council approve shortening the length for the presentation of reports and to increase the allocation of time for any item of the agenda that may require more time



*Be it further resolved, that the Legislative Council recommend these changes and interim provision to the Board of Directors for ratification at their next regularly scheduled meeting.*

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**Results of the  
Vote**

In favour	(UNANIMOUSLY APPROVED)
Opposed	()
Abstain	()

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APPROVED



## Appendix A : Relevant IR Clauses

### 3. Councillors

#### 3.1. Responsibilities

Councillors shall:

- a. attend all meetings of the Legislative Council;
- b. attend all General Assemblies;
- c. sit on at least one (1) committee of the Legislative Council or participate in at least one (1) other University organization whose terms of reference require the participation of one (1) or more Councillors; and
- d. submit a report of their activities to the Speaker or the Parliamentarian once per semester to the Legislative Council, as specified by the Reporting Schedule, created and distributed by the Speaker.

APPENDIX



## Appendix B : Reporting Schedule

### Committee Reporting Schedule

- In accordance with the Committee Terms of References, Committees can be required to report to the Legislative Council. Below is the schedule of Committee reports for the 2021-2022 year.
- All **reports** are due at 11:59 PM to [parliamentarian@ssmu.ca](mailto:parliamentarian@ssmu.ca) at least five (5) days before the meeting of the Legislative Council (usually the Sunday prior). The reports must be submitted in PDF format with page numbers on the bottom right.
- Late reports will be counted as 0.5 absences and missing reports counted as 1.0 absences.
- The Clubs Committee and Funding Committee shall report whenever it has status changes requiring the approval of the Legislative Council.
- The Executive Committee shall report at every Council meeting.

### Councillor Reporting Schedule

In accordance with the Standing Rules of Council, each Councillor is required to report once per semester on a schedule determined by the Speaker. Councillors who are absent without a proxy shall have their report carried forward to the next meeting of Legislative Council.

All **Councillor reports** are due at 11:59 PM to [parliamentarian@ssmu.ca](mailto:parliamentarian@ssmu.ca) at least five (5) days before the meeting of the Legislative Council (usually the Sunday prior). The reports must be submitted in PDF format with page numbers on the bottom right.

Late reports will be counted as 0.5 absences and missing reports counted as 1.0 absences. Record regarding late and missing reports will be reviewed by the Accountability Committee.

Date of the Meeting	Committee Reports (mention the committees that are set to present on this day)	Faculty Reports (mention the faculty that are set to present on this day)
September 15, 2022	N/A	N/A
October 6, 2022	<ol style="list-style-type: none"> <li>1. Comité des affaires francophones (*third to last meeting)</li> <li>2. Black Affairs Committee</li> <li>3. Services Review Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Councillor Thomas (Environment)</li> <li>2. Councillor Seth (Management)</li> <li>3. Councillor Sakajiri (ASUS)</li> </ol>



	<ol style="list-style-type: none"> <li>4. Accessibility Committee</li> <li>5. Affordable Student Housing Committee</li> </ol>	<ol style="list-style-type: none"> <li>4. Councillor Whitcomb (Science)</li> <li>5. Councillor TBD (Music)</li> <li>6. Councillor Miguel Dadulla (Nursing)</li> <li>7. Councillor TBD (Clubs)</li> <li>8. Councillor Aye Cham (Arts)</li> <li>9. Councillor Mickelson (Arts)</li> <li>10. Councillor Jie Wang (Senate)</li> </ol>
November 3, 2022	<ol style="list-style-type: none"> <li>1. Equity Committee (*second to last meeting)</li> <li>2. Finance Committee (*second to last meeting)</li> <li>3. Committee (*third meeting of Council)</li> <li>4. Environment Committee (*third meeting of Council)</li> <li>5. Mental Health Committee (*third meeting of Council)</li> </ol>	<ol style="list-style-type: none"> <li>1. Dentistry</li> <li>2. Education</li> <li>3. Medicine</li> <li>4. Law</li> <li>5. Engineering</li> <li>6. Science</li> </ol>
December 1, 2022	<ol style="list-style-type: none"> <li>1. Community Engagement</li> <li>2. SSAMMOSA Committee</li> <li>3. Funding Committee (*balance of funds presentation)</li> <li>4. Services Committee</li> <li>5. Gender and Sexuality Advocacy Committee</li> <li>6. Indigenous Affairs Committee</li> <li>7. Students' Society Programming Network</li> <li>8. Accountability Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. FYC</li> <li>2. Services</li> <li>3. Athletics</li> <li>4. PTOT</li> <li>5. Outaouais</li> <li>6. Social Work</li> <li>7. IRC</li> </ol>



January 12, 2023	<ol style="list-style-type: none"><li>1. Gender and Sexuality Advocacy Committee</li></ol>	<ol style="list-style-type: none"><li>1. FYC</li><li>2. Outaouais</li><li>3. Arts</li><li>4. Engineering</li><li>5. Science</li></ol>
February 9, 2023	<ol style="list-style-type: none"><li>1. Community Engagement Committee</li><li>2. Environment Committee</li><li>3. Mental Health Committee</li><li>4. Comité des affaires francophones</li><li>5. Services Review Committee</li></ol>	<ol style="list-style-type: none"><li>1. ASUS</li><li>2. Education</li><li>3. Services</li><li>4. Dentistry</li><li>5. Medicine</li></ol>
March 9, 2023	<ol style="list-style-type: none"><li>1. Equity Committee</li><li>2. Funding Committee</li><li>3. Indigenous Affairs Committee</li><li>4. Students' Society Programming Network</li><li>5. Finance Committee</li><li>6. Health and Dental Review Committee</li><li>7. SSAMMOSA Committee</li></ol>	<ol style="list-style-type: none"><li>1. Nursing</li><li>2. Social Work</li><li>3. Senate</li><li>4. Clubs</li><li>5. Management</li></ol>
April 6, 2023	<ol style="list-style-type: none"><li>1. Library Improvement Fund Committee</li><li>2. Services Committee</li><li>3. Accountability Committee</li><li>4. Gendered and Sexual Violence Policy Committee</li></ol>	<ol style="list-style-type: none"><li>1. Athletics</li><li>2. Environment</li><li>3. IRC</li><li>4. PTOT</li><li>5. Law</li></ol>