



# GERTS BAR

## YOUR STUDENT BAR ON CAMPUS!



WE FEATURE WEEKLY SPECIALS AND REGULAR  
EVENTS INCLUDING LIVE MUSIC, TRIVIA NIGHTS,  
STAND UP COMEDY AND MORE.

3480 MCTAVISH  
UNIVERSITY CENTRE  
GERTSCAMPUSBAR.CA

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## THE UNIVERSITY



*Common name:*  
Common Butterwort  
*Scientific name:*  
*Pinguicula vulgaris*  
*In-bloom:* May-June



*Scan this code for quick access to  
the links relevant to this section,  
organized by topic!*

## SERVICE POINT

### SERVICE POINT

Located at 3415 McTavish Street  
(514) 398-7878 | [mcgill.ca/servicepoint](http://mcgill.ca/servicepoint)

*Service Point is your first point of contact as an incoming student at McGill. Due to the pandemic, delivery of some functions has been adapted, but its job remains the same: to assist you and answer all your questions.*

## HOW TO USE SERVICE POINT

### BOOKING AN APPOINTMENT FOR INCOMING OR RETURNING STUDENTS

Book an appointment here ([bit.ly/3vD2gYA](http://bit.ly/3vD2gYA))

*\* Present your McGill ID if you have yours already. If you are going to Service Point to obtain it, then you must present a valid government-issued identification (e.g., your Study Permit or passport).*

### BOOKING AN APPOINTMENT TO GET YOUR MCGILL ID

This is crucial to gain access to buildings and events. Before showing up in person to get your ID, you must register for at least one class and upload your photo using the photo upload tool.

([bit.ly/3OUekYB](http://bit.ly/3OUekYB))

### ANY OTHER STUDENT SERVICES REQUESTS

If you need to pick up documents, meet with the Commissioner for Oaths (for signing documents regarding your claim for Quebec Residency tuition status), or anything else related to student services, book an appointment.

## STUDENT AID & FINANCES

### TUITION DUE DATES

Fall 2023  
**August 31**

Winter 2024  
**January 4**

### TO PAY YOUR TUITION:

- ✓ Log into Minerva ([horizon.mcgill.ca](http://horizon.mcgill.ca))
- ✓ View your e-bill
- ✓ Pay your e-bill
- ✓ To pay via a Canadian bank:
- ✓ Log into your online banking account
- ✓ Add McGill as a bill. The account number will be your McGill ID number.

*\*The institution is listed as McGill University (PQ), or as MCGILL UNIVERSITY. Pay McGill Bill - use the bills section of your online banking account to pay McGill. Double check that the amount you are paying equals the amount you are paying on your e-Bill. It takes one to three business days for the payment to be received.  
\* If you pay by the due date then there will be no interest charged.  
\* If there is a hold in your account, the hold will lift once the payment is received and credited into your account.*

Tuition costs depend on whether you have residency in Quebec, a different Canadian province, or are an international student. Additionally, your overall cost will change depending on your faculty, major, and how many credits you take

## FINANCIAL ASSISTANCE

### LOANS AND BURSARIES

The student aid office helps you find financial aid options. For information on in-course needs-based financial aid, visit the website of Scholarships and Student Aid ([bit.ly/3P3Xl65](http://bit.ly/3P3Xl65)).

### SCHOLARSHIPS

The McGill's Scholarships and Student Aid Office offers merit-based entrance scholarships for incoming first year students. There are:

One-year Scholarships: valued at \$3,000 (non-renewable)

Major Scholarships: valued between \$3,000 and \$12,000 (renewable annually)

Other awards and scholarships may be available in-program or upon graduation. For the majority of these awards, students are automatically considered and do not need to submit an application. For more information, visit the website of Scholarships and Student Aid ([bit.ly/3KwHxS](http://bit.ly/3KwHxS)).

### WORK-STUDY

McGill has plenty of opportunities and services to help students with financial needs access to clerical, research, technical, library or other jobs on campus. If interested, you must check your eligibility ([bit.ly/3LUopTm](http://bit.ly/3LUopTm)) prior to applying.

If you are not eligible for work-study but desire to work part time, check the Career Planning Service ([bit.ly/3P6b5NQ](http://bit.ly/3P6b5NQ)) website to find other opportunities.

## RESPONSIBILITIES

### ACADEMIC INTEGRITY

McGill has a no-tolerance policy when it comes to plagiarism. In simple terms, the institution defines plagiarism as representing someone else's work as your own. The university's Academic Integrity policy is included in every course syllabus. Cite your materials properly, and give credit to others when using their ideas in your work.

McGill requires every incoming student to finish and complete the Academic Integrity Tutorial seen on myCourses. Not completing this tutorial will result in a registration block for the following term.

### IT TAKES ALL OF US

This is a mandatory online module in myCourses meant to teach students about topics surrounding sexual violence and its impact. Incoming students must complete this program by **November 17, 2023**.

If you need support or accommodation to complete the training, reach out to the Office for Sexual Violence Response, Support and Education at [osvrse@mcgill.ca](mailto:osvrse@mcgill.ca).

### RIGHTS

McGill students enjoy rights under Quebec and Canadian law, as well as McGill policies.

For example, students have the right to:

- Submit work in French and English, except in foreign language classes.
- Accommodations for exams on religious holidays
- Disability-related accommodations (if you disclose a disability)
- Receive an explanation from your professor of why you received a particular grade
- An impartial third party review of an assessment

Before your first day of classes, review the SSMU Student Rights website ([studentrights.ssmu.ca](http://studentrights.ssmu.ca)). There, you will find important information about your rights in relation to course syllabi, assessments, final exams, accommodations, and more.

These are the key policies and documents pertaining to your student rights & your responsibilities as a member of the McGill community.

- **Charter of Student Rights**
- **Policy Concerning the Rights of Students with Disabilities**
- **Policy for the Accommodation of Religious Holy Days**
- **Code of Student Conduct**
- **Hazing and Inappropriate Initiation Practices**
- **Harassment, Sexual Harassment, and Discrimination Prohibited by Law**
- **Sexual Violence**

*I have a question about my student rights! Where can I go?*

### OFFICE OF THE DEAN OF STUDENTS

[deanofstudents@mcgill.ca](mailto:deanofstudents@mcgill.ca)  
[mcgill.ca/deanofstudents](http://mcgill.ca/deanofstudents)

*The Office of the Dean of Students oversees student rights and responsibilities. It is in charge of disciplinary procedures and provides resources and information to help enhance and improve students' academic and personal success.*

### STUDENT ACCESSIBILITY & ACHIEVEMENT

[access.achieve@mcgill.ca](mailto:access.achieve@mcgill.ca)  
[mcgill.ca/access-achieve](http://mcgill.ca/access-achieve)

*Student Accessibility and Achievement gives support services and academic accommodations to any students at McGill with disabilities. This includes documented disabilities, mental health disorders, chronic illnesses, and other conditions that are permanent, temporary, or episodic in nature.*

### LEGAL INFORMATION CLINIC AT MCGILL (LICM)

[licm.ca](http://licm.ca) | [cs.licm@mail.mcgill.ca](mailto:cs.licm@mail.mcgill.ca)

*The LICM provides free and confidential advice and representation to McGill students facing disciplinary procedures. Contact them if you are being disciplined, or have questions about your academic and personal rights on campus.*

### OMBUDSPERSON FOR STUDENTS

[ombudsperson@mcgill.ca](mailto:ombudsperson@mcgill.ca)  
[mcgill.ca/ombudsperson](http://mcgill.ca/ombudsperson)

*The Office of the Ombudsman for Students offers confidential, informal, independent, and impartial dispute resolution services to all members of the student community by providing information, advice, intervention and referrals.*

### SSMU STUDENT RIGHTS

[studentrights@ssmu.ca](mailto:studentrights@ssmu.ca)  
[studentrights.ssmu.ca](http://studentrights.ssmu.ca)

*The SSMU Students' Rights Researcher and Advocacy Commissioner and VP University Affairs are here to answer any questions you may have about your academic or personal rights! They can also provide advice on dispute resolution, including advocating on your behalf.*

### HOW DO I REQUEST ACCOMMODATIONS?

To receive accommodations related to a disability, you must make a new registration with Student Accessibility and Achievement through ClockWork. More information on Clockwork can be found on the "Contact Us" page of the Student Accessibility and Achievement website: [mcgill.ca/access-achieve/contact-us](http://mcgill.ca/access-achieve/contact-us)

### WHAT DOCUMENTATION IS REQUIRED?

At least 1 business day prior to your new registration appointment, you must submit documentation from a licensed medical professional involved in your care.

### THIS DOCUMENTATION MUST ADHERE TO THESE REQUIREMENTS:

- Come from a licensed health care professional
- Contain your name, date of birth, signature and license number of medical professional, and diagnosis or diagnostic impression
- Be typed or handwritten on letterhead or a prescription pad

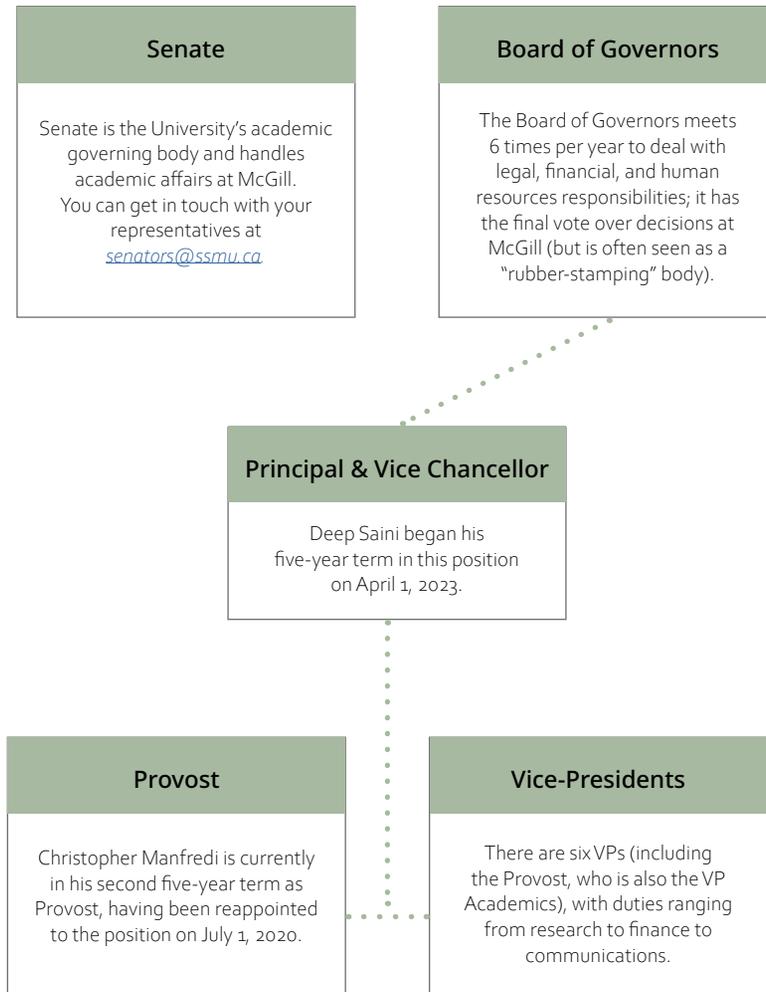
### WHAT ACCOMMODATIONS CAN I RECEIVE?

Accommodations are based on the specific barriers that you face. An Access Services Advisor will work with you to develop an individualized accommodation plan. Some available supports include note-taking services, exam accommodations, and/or assistive technology.

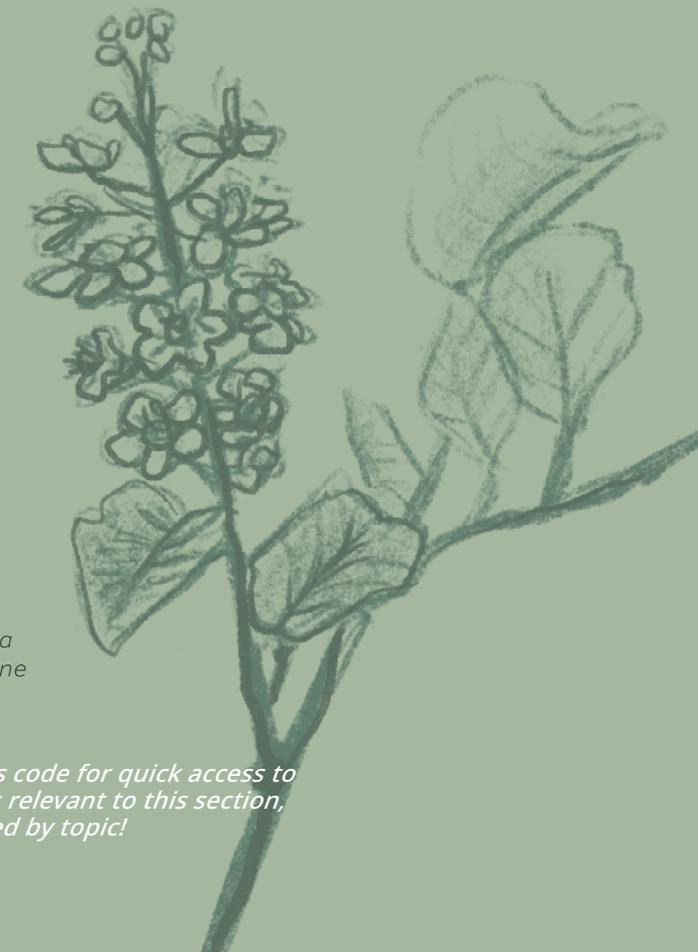
# UNIVERSITY GOVERNANCE

McGill's administration is an incredibly complex bureaucracy, but you have student representatives that are tasked with bringing your concerns to the governing bodies of McGill.

Below are a few key bodies you need to know, as well as what kind of student representation.



# ACADEMICS



**Common name:**  
Choke Cherry  
**Scientific name:**  
*Prunus virginiana*  
**In-bloom:** May-June



Scan this code for quick access to the links relevant to this section, organized by topic!