



## Association étudiante de l'Université McGill

Située sur les territoires traditionnels des collectivités Haudenosaunee et Anishinaabe.

### Students' Society of McGill University

Located on Haudenosaunee and Anishinaabe, traditional territories.

(514) 398-6800 | [ssmu.ca](http://ssmu.ca) | 3600 rue McTavish, Suite 1200, Montréal, QC, H3A 0G3

# REPORT OF THE SERVICES COMMITTEE

Submitted for: 2024-02-29

## MEMBERS ATTENDANCE

*Wednesday December 6, 2023*

Present: Stella (Services Coordinator), Amina (VP Finance), Abe (QM), Elaine (EDCSSMU), Alexa and Jordan (SNAC), Muhammad (MSA)

Regrets: Nadia (VP Student Life), (ASN), (BSN), (TVM), Jim (Student Life Assistant), (PSC), (MK), (Drivesafe), (MSERT), (Flat Bike), (SACOMSS), (UGE), (Walksafe), (MusCo), (Nightline), (Plateclub)

*Friday January 12, 2024*

Present: Stella (Services Coordinator), Nadia (VP Student Life), Amina (VP Finance), Ivy (EDCSSMU), Gabe (Walksafe), Flemming (MSERT), (Nightline), Jordan and Alexa (SNAC), Sofia (TVM), Abderrahman (MSA), (QM), Susan (ASN)

Absent: Drivesafe, (MK), (BSN), (SACOMSS), (UGE), (MusCo), (PSC), (Plateclub), (Flat Bike), Jim (Student Life Assistant)

*Friday February 16, 2024*

Present: Stella (Services Coord), Nadia (VP Student Life), Jim (Student Life Assistant), Abe (QM), Sofia (TVM), Fleming (MSERT), Jordan (SNAC), Sarah (PSC), Gabe and Nick (Walksafe), Ignacio (Nightline), Noor (MSA)

Regrets: (MK) (Flat Bike) (Plate Club) (ASN) (BSN) (UGE) (EDCSSMU) (MusCo) (Drivesafe) (SACOMSS)

## COMMITTEE ACTIVITY

- Discussion of the services' plans for the upcoming winter semester, as well as any issues they have been having in terms of room booking difficulty, discrimination, building access, and collaborations
- Discussions of each services' ongoing/upcoming projects and events, and any help they require from SSMU
- Announcements for services from SSMU regarding expense/budget related details from VP Finance, the SSMU holiday break, activities night, the winter referendum period, the new



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Services Finance Coordinator, as well as alcohol guidelines and a reminder to secure alcohol from Gerts rather than third-party locations

- Services were able to share tips with one another, such as finance and hiring, as well as feedback for SSMU-related issues.

## PROJECTS AND PROGRESS

- Weekend Bookings for January/February
  - Services were able to share their interest in possibly collaborating on weekend bookings, in order to reduce weekend space fees as well as for security convenience
- The Service Committee is working on clarifying exit report strategies and hiring guides
  - Services discuss their exit report methodologies and give advice to others whose processes are unclear
  - The Committee debated the idea of either a more constructed or more open-ended report, listing their own personal experiences and opinions
  - The Service Coordinator will compile a folder with all services' exit report templates in order for services to gather an idea of what each group is doing, so as to improve upon their own methodologies

## ANNOUNCEMENTS AND REMINDERS

- A reminder that services have many interesting events coming up/announcements and that the best way to stay up to date is to follow them on social media or subscribe to their listserv