

Report of the SSMU Executive Committee (Summer 2024)

Updated as of 2024-09-18





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Report of the President

2024 Summer Report

Mandate Letter

- What the position is legislatively required to do

Governance

- Set the dates for SSMU Legislative Council, SSMU Board of Directors, SSMU General Assemblies, SSMU staff meetings.
- Worked with the Dais to plan SSMU Councillor orientation & training
- Worked on the restructuring of the Governance Department with the following changes:
 - SSMU Elections (Chief Electoral Officer, Deputy Electoral Officer, Election Coordinators) Supervision > President
 - Dais (Speaker, Deputy Speaker, Parliamentarian, Recording Secretary) Supervision > President
 - Accountability Commissioner Supervision > General Manager
 - Policy and Advocacy Commissioner Supervision > General Manager
- Serving as the President of the SSMU Daycare Board of Directors
- The Board of Directors will be looking for four Councillors to become new members come October. They meet bi-weekly on Tuesdays from 6 to 9 p.m.
 - The date may change due to the availability of new Directors
 - Example: Monday, Thursday, Friday evenings, et cetera

Executive Committee

- Chaired the Executive Committee of the SSMU
 - Meetings were held weekly on Tuesdays between 3 and 5 p.m.
 - Deals with the day-to-day operations of the Society, such as hirings, potential joint initiatives between the SSMU and McGill, and other operational affairs.
 - Most important position notes:
 - The hiring of a new Accountability Commissioner
 - The hiring of a new HR Manager



- The hiring of a new Chief Electoral Officer

Management Meetings

- Co-chaired the Management meetings of the SSMU
 - These are management meetings held bi-weekly on Thursdays between 2 and 4 p.m., where all staff managers at the SSMU meet and provide updates on what's going on in their departments. It also allows staff to learn about what's happening on the executive side. The President is the only attending Executive; however, each manager also reports to an Executive.
 - Departments consist of:
 - Governance | Reporting Exec: President
 - Student Life Operations | Reporting Exec: Vice President (Sustainability and Operations)
 - Building | Reporting Exec: Vice President (Sustainability and Operations)
 - Human Resources | Reporting Execs: President & Vice-President (Finance)
 - Accounting | Reporting Exec: Vice-President (Finance)
 - Communications | Reporting Exec: Vice-President (Internal)
 - Communications (Translation) | Reporting Exec: Vice-President (Internal)

Memorandum of Agreement - [Notice of Default](#)

- Received on July 10th, 2024.
- The SSMU had 60 days to rectify the default, giving a deadline of September 9th.
- The Board made the split decision to revoke the SPHR's club status on September 5th to avoid the immense legal situation that would have followed if the SSMU had refused.
 - Further, the SSMU being in Default of the Memorandum of Agreement would be (if uncontested) that the SSMU's fees would be managed by a joint committee of two representatives from the SSMU, two from McGill Administration and one individual selected by both parties.
 - This, in turn, would require all financial decisions or allocations to pass through this small committee, slowing down the SSMU's operations.
- The Board released their complete statement regarding the matter this Monday, September 16th.

Leadership & Support



- Established a working relationship with most Faculties' Presidents and created an Interfaculty Directory of all Executives, Senators, and Legislative Councillors.
 - At present, it is available to view on the Legislative Council Drive.
- Worked with DSS and MCSS to ensure free access to SSMU Elections' SimplyVoting due to the closure of MyInvolvement for elections.
 - Currently, the SSMU provides free access to Departments and Societies that want to use Simply Voting. We pay a 90% discount for a total voting population of 25,000 (we presently have 24,747 undergraduates at McGill).
- Actively working with NUS for them to be accredited as an independent student society.
 - Determining whether full accreditation for the Faculty of Medicine and Health Sciences (MSS, NUS and POTUS) would be of interest.
- Volunteering at Parents' Tent, Welcome McGill, Orientation and Frosh (as a Coordinator), helping out where needed.
- Met with:
 - **Deep Saini** (President - McGill | August 12th)
 - Focused primarily on initiatives that SSMU/Undergraduates and McGill could pursue together. The main topics were a welcoming ceremony for new students, as they did pre-2020 and avenues for increasing student involvement in Societies/Associations.
 - **Pierre Boivin** (Chancellor - McGill | September 3rd)
 - Talked about the SSMU, student associations on Campus
 - A rough overview of what student life is like
 - He inquired if there were any initiatives he could assist with
 - **Fabrice Labeau** (Vice-President, Administration and Finance - McGill | September 9th)
 - In attendance with the VP UA & VP Sus&Ops regarding questions about the Management Agreement to ensure a lasting agreement is signed so businesses can once again occupy the University Centre.
 - Become a hub for student life
 - **Angela Campbell** (Interim Deputy Provost, Student Life and Learning - McGill | Biweekly)
 - Week-to-week affairs of the society
 - MoA talks, as well as Senate policies (VP UA)
 - **Natalie Phillips-Elgar** (Associate Director, Student Engagement and Strategic Support - McGill | Biweekly)
 - Week-to-week affairs of the society.
 - Management Agreement, point of contact for NUS Accreditation, and affairs that don't require DPSLL's direct involvement
 - **Anthony Mittermaier** (Interim Dean of Students - McGill | September 12th and 18th)
 - Met with VP UA and previous Dean of Students for an introduction and to get to know one another - 12th
 - Faculty Student Association Presidents invited to meet the new interim Dean, akin to the meeting on the 12th, - 18th
 - **Robin Beech** (Dean of Students (term) - McGill | Weekly)
 - Met regarding recommendations, policies, and potential initiatives: determining who might be the best individual to speak to regarding them.



- Was originally the Dean of Students.
- **Christina Cichon** (Senior Director, Student Services - McGill | August 27th)
 - Met regarding SSMU involvement come next orientation, 2025-2026. But also met regarding CLAE, and how Frosh went this year.
 - Also touched on overarching SSMU issues and objectives for this year and the lack of space within the Brown Building
- **Marie-Antoinette Bertrand** (Open House and Events Administrator - McGill | Biweekly, month of August)
 - Met regarding SSMU participation for Open House and welcoming prospective students.

Advocacy & Representation

- The McGill Nominating, Governance, and Ethics Committee, a committee of McGill's Board of Governors, met on Wednesday, September 11th.
- The Board of Governors had their orientation and open house earlier today, between 9 a.m. and 12 p.m.

HR

- Finalising the reorganisation of HR with the VP of Finance and General Manager.
- The HR Department comprises the HR Manager, an external HR Consultant and the Anti-Violence Coordinators.
- The new Collective Agreement with the SSMU has been signed, granting new conditions for both Regular Full-time and Regular Part-time employees of the SSMU (not including Executives).
 - Unionised employees are considered those not managing any staff, which is why executives were excluded.

Family Care

- Current President of the SSMU Daycare Board of Directors
 - Working with the Vice-President (University Affairs) to oversee the daycare

Legal



- As the VP External elegantly put it with their [Statement Regarding Legal Updates](#), the X v. SSMU case has been the main focus of the SSMU over the past few months, as all others have not seen any significant action.
 - As a reminder, the Board of Directors is the body that deals with the society's Financial and Legal Affairs. Therefore, for these affairs to be discussed in detail during Legislative Council, a motion approved by the Board of Directors would be required.
 - Overall good news: no new legal cases

Projects

- Developing student engagement in the SSMU.
 - Students won't get involved if they're not motivated to participate, so getting them motivated and engaged in their first year is essential.
 - All faculties/societies have this issue, so how can it be fixed?
 - That is the issue.
- Motion Regarding the Transfer of Sustainability & Operations Portfolio Jurisdiction to the Vice-President (Sustainability and Operations)
- Motion regarding Committee Improvement Plan
 - Put frankly, the SSMU has become bloated with Committees that, at times, do not achieve what they could.
 - A good portion of these committees either have too many members or lack training for their Chairs. Some should be considered working groups, with specific interests merged into general committees. Or, frankly, some are considered on an Ad Hoc basis.
- Amendments to the IR of Elections and Referenda
 - It has not been updated for quite some time and should see amendments every year, as elections certainly are not perfect and could be improved upon.
 - Objectives:
 - Increase voter turnout;
 - Create a committee to review how elections were conducted, consult stakeholders, and make recommendations for improvement to the Legislative Council;
 - Develop guidelines for what can be considered indecent or sanctionable behaviour for online actions;
 - Amend where posters can be placed: i.e: library
- Constitutional Revision
 - The last amendment to the SSMU constitution was in 2021; however, issues persist. Thus, this revision intends to focus primarily on the Judicial Board, with minor addendums to other parts.
 - Main focus:
 - Refocusing the Judicial Board as a Judicial Arm of the society;
 - Ensuring it remains fair and efficient when carrying out its duties;



- Can produce binding judgements when it comes to the interpretation of the Constitution or other SSMU Governing Documents;
 - Developing a method for appeals.
 - Minor focuses:
 - Looking at Legislative Council and Board of Director membership, and whether increases here are sustainable and viewed positively.
- Revision of the Internal Regulations of Governance
 - Akin to the Constitutional Revision, this revision would focus primarily on the Judicial Board, with minor addendums to other portions when deemed necessary.
 - The IRs of Governance determine how the Judicial Board operates, while the Constitution, put simply, is its composition and how it operates at face value.
 - At present, the Judicial Board can produce binding interpretations for other Faculty Associations, such as the Law Student Society, which vests that power in them.
 - Thus, the intent is to create a Judicial Arm that functions appropriately without issue or complaint, that is also trustworthy.
 - Will also touch on the operation of the Board and a few other areas
 - For example, no process exists for when Board members wish to renew their terms. The process must be fair to ensure new applicants aren't refused because current members want to remain.
 - Further, no Board member evaluation process exists.
- Grammarly Contract
 - Contract was approved and signed and it should be rolled out by (hopefully) next week
 - This would be paid for out of the Student Support Fee
- Udemy
 - Finalising of contract, simply needs to be approved by the Board of Directors before it can be signed
 - Will also be paid out of the Student Support Fee
- Calm
 - Have not heard back, though I have sent them several emails
- Student Support
 - Contract was not signed with them for Udemy and Calm, due to legal/privacy concerns.

Committees

- Environment Committee
 - A motion will be proposed at the next meeting to transfer that to the VP of Operations and Sustainability.
- Steering Committee



- Working with the Dais (and soon, four councillors) to set the agenda, review proposed items for discussion, et cetera.
- BOMCOM
 - First meeting: September 30th
- Governance Reform Committee
 - Looking for two members of the Legislative Council
 - This committee deals with reviewing the SSMU's governing documents and making amendments/alterations of them when necessary.
- Strategic Planning Committee
 - Put bluntly, the SSMU Master Plan is outdated and needs extensive revision.
 - It is a plan which focuses on operational goals, not strategic goals.
 - The goal for this year is to establish a 5-year plan with specific yearly goals to be met to accomplish certain feats.
 - As an example, increasing student opinion by bringing back the Old McGill yearbook(which I have brought) and establishing a Yearbook committee made up of volunteers
- Health & Dental Review Committee
 - This is going to be made into a working group, in which the representatives from MSS, DSS, NUS, and POTUS are automatically considered members.
 - We'll meet in October when we get the reports from StudentCare to review the glorious data and determine whether any changes need to be made, for instance, if anything is underused.



Report of the Vice-President (Internal Affairs)

2024 Summer report : *For the period of 2024-06-01 to 2024-09-18*

Internal affairs

Communications

- Created a 'SSMU4U' information postcard to be put in Frosh participant bags and to be given out at tabling and to educate McGill students about SSMU.
- Handbook content editing & design, printing scheduling and distribution
- Facilitated translation, proofreading and publishing of statements.
- Assist in working relationships between communications and executives.
- Weekly listserv - facilitate exceptions made for late parties
- Ordered SSMU merch, to be given out at tabling, events, as giveaways
- Created SSMU Tiktok account & loaded up content with Videographer
- Hired:
 - Part-time graphic designer
 - 2 part-time photographers
 - 1 videographer
 - 1 part-time translator

Frosh/Move In Week

- Planned, facilitated SSMU exec tabling for the following events:
 - McGill Orientation and campus tour weekend
 - Discover McGill Services fair - Tue 20th
 - Split our table to facilitate Menstrual Health projects' presence at the fair
 - Collaborated with Residence Life & Student Housing and Hospitality Services to table when first-year students were picking up their McGill ID - Sat 17th, Sun 18th
 - Science Frosh Park Party - Thursday 22nd of Aug
 - Activities Night
 - Tabling:
 - Facilitated set up and take down, organized executive tabling schedules, was present for 80% of tabling events (especially the weekend tabling)
 - Passed out SSMU Merch, SSMU4U and EA brochures, answered student questions
 - Provided executives with SSMU4U merchandise to table while wearing



- Ultimately, at the end of move in week- I feel the executives were very successful in creating an outward-facing & sociable SSMU executive team (which was the goal)
- Also promoted all tabling events on SSMU social media
- Attended Frosh Internal Organizational Committee (IOC) to coordinate SSMU's role in Frosh
 - Managed “chill zones” during IFC
 - Got feedback and advice from faculties on Crashpads.
- Successfully planned, promoted and ran the SSMU's alternate Frosh dry event
- Worked with VP External to re-negotiate street teams to optimize exec capacity to:
 - tabling, coording understaffed Frosh events:
 - Link to [Exec Volunteering Presence](#)
- Tabled at Frosh registration tent, educating new students about what SSMU is
- Coordinated various SSMU resources information postcards going into Frosh participant packs
- Booked, planned and executed Crashpads
 - Facilitated adjustment of security quote with SLO dept.
 - Created & distributed Crashpad registration forms; although student who did not pre-register were also allowed to use the facility.
 - Completed post-event report as well as CrashPad usage statistics document (for faculty & internal SSMU use)
 - Picked up and returned crash pads with McGill Events
 - Consulted with Red Frogs, WalkSafe & DriveSafe on recommendations
 - Services were very enthusiastic and used the service throughout Frosh.

SSPN

- Edited the ILC job description & currently fielding applicants for Internal Logistics Coordinator as well as recruiting members at large for SSPN → promoting these open applications and finalizing this committee will be priority for the coming two weeks.
- Met with about 40 different venue managers to negotiate the following deal:
- Drated & Negotiated contract with 212 (Club in Old Port) to host weekly ticketed “McGillia Thursdays at 212”
 - Revamped graphic design/promotion for events and created a new logo
 - Scheduled at least bi-monthly thursday events until May 2024 - dates are available upon request
 - Planning specific themes for events
- Set dates for major SSPN events throughout the year and currently planning
 - St Patty's 4 Floors in collaboration with Gerts - March
 - Halloween Party at 212 - Thursday 31st of October
 - Valentine's Day Event - Thursday Feb 13th
 - Holiday Masquerade Gala - Dec 7th
 - Banana Bar Crawl - Nov 7th



First-Year Affairs

- Recruited & Interviewing for First Year Affairs Commissioner
- Created new promotion materials for FYC
- Hiring and recruitment of First Year Council members (FYC)

CKUT Board

- Facilitated a collaboration with SSMU on Four floors St Paddy's day Party
- Facilitated CKUT's presence at Community Engagement Day
- Advised on matters of budget, job reviews, building maintenance, etc.
- Edited policy - blue book and bylaws

Other Projects

- Edited Internal Administrator job description
- Attended president's roundtable event
- Consulted on multitude of policies & motions
- Dry events:
 - Halloween Movie Night in the SSMU Ballroom- 30th of Oct
 - ThriftSwap - Nov 12th
 - Planning to do fun fundraisers in collaboration with Gerts Cafe pending it's opening date
- Facilitated booking of Monkey Pox Vaccine provision - Oct 1st
- Regular Check-ins with:
 - Communications Dept & General Manager
 - Implementing separate check ins with Communications Coordinator & Communications Director

Trainings

- GSVP workshop
- Level Up leadership Summit
- Attended several modules for student leaders created by the Student Life and learning office at McGill
- Harm reduction and de-escalation training
- Coordinator Training for Frosh



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Committees

- Events committee
- MoA & Building Agreement Committee
- Health + safety and Social Committee
- Internal Organizational Committee (IOC)
- Student's society programming network (SSPN)
- Executive Committee
- Board of Directors
- McGill Alumni Student Engagement Council (MASEC)



REPORT OF THE VICE-PRESIDENT (FINANCE)

Submitted for 2024-09-19

For the period of 2024-06-01 to 2024-09-18

Accounting Department

- Accounting Form Automation
 - In collaboration with the Systems Administrator, the General Manager, the Front Desk receptionist, and the Accounting Department, the current process of manually editing, merging, uploading, and re-downloading PDF documents for each transaction will be replaced with a webform linked directly to a centralized tracking system. This will reduce the overall administrative work involved and allow for more efficient follow ups on individual payments.
 - Status: in progress.
- Software Upgrade
 - SSMU's current "Sage 300" accounting software needs to be upgraded. This will reduce redundant data entry and facilitate integration with other software used by SSMU including the new Gerts inventory system.
 - Status: research into different options complete, upgrade will follow audit completion.
- 2023-2024 Audit
 - The annual audit for the 2023-24 fiscal year began in early September and is progressing well. The accounting team is doing a wonderful job.
 - Status: in progress.

Funding Committee

- Funding Guidebook
 - Revising 2024-2025 Funding Guidebook in collaboration with the Funding Commissioner.
 - Status: in progress (nearly complete).
- Post-Funding Accountability
 - Following up on missing post-funding reports with the Funding Commissioner.
 - Warning letters sent to all groups where funds were used in a way not aligning with the purpose declared on initial funding applications.
 - Status: ongoing process.
- Setting up Funding Committee for 2024-2025



- Status: Recruitment in progress, should be up and running by early October.

Finance Committee

- Revision of Mandates
 - There were some difficulties with the inactivity and inability of the Finance Committee to meet quorum for the past few years. The purpose, membership requirements and mandates of this committee are being revised.
 - Status: in progress

Club Finances

- Club Bank Accounts
 - There is currently a high volume of clubs needing access to their bank accounts. New signing officers are being set up in RBC Express.
 - Status: ongoing.
- Club Audits
 - Several clubs submitted late audits.
 - Status: ongoing.
- Club Finance Resources on Website
 - Revised funding section.
 - Status: complete.

Service Finances

- Budgets
 - Collected tentative budgets from most services (to be revised when funds are received).
 - Status: in progress.
- Approve credit card issuance and increases.
 - Status: ongoing.
- Process cheque requests, purchase orders, and honorariums.
 - Status: ongoing.

Human Resources

- Weekly check-ins to oversee the recent structural changes within the HR department.
 - Status: ongoing.

Union

- Weekly check-ins.



- Status: this responsibility recently transitioned to the new HR manager, VP Finance attends as needed.

Investment Portfolio

- Reserve Fund Investments have not been revised last year.
 - Goal for this year: complete a thorough review of the SSMU's investments to ensure that appropriate risk/return goals are set, and that investments still align with SSMU's ethical guidelines. Ideally, this could be a project for the currently inactive Finance Committee.
 - Status: not started.

Fall Referendum

- Base Fee Increase
 - Status: calculation complete.
- Ambassador Fee Increase Motion
 - Status: not started.
- Club Fund Fee Increase Motion
 - Status: not started.

Student Accounts & Fee Opt-outs

- Troubleshooting issues that students are facing with Health and Dental Fee opt-outs and opt-ins for special circumstances.
 - Status: ongoing.

Minerva Reports

- Monitoring opt-outs and projected fee revenues
 - Status: ongoing.

Involvement in Other Projects

- Grammarly Contract



REPORT OF THE VICE-PRESIDENT (STUDENT LIFE)

Submitted for: 2024-09-19

Reviewing my summer projects

Hi everyone! I'm really excited to work with you all this year. Adjusting to the school year on top of SSMU has definitely been a lot but I think I am starting to get the rhythm of it. I am originally from New York, Queens to be specific, and I moved to Montreal for school. I am going into my third year, U2 at McGill in the faculty of Arts and Science. I am majoring in Environmental Science and double minoring in Urban Studies and Anthropology.

Please don't hesitate to reach out to me at studentlife@ssmu.ca if you have questions/concerns/ideas. You can also book office hours with me [here](#).

General Goals for the Year

- **Transparency !!**
 - Making information and processes of SSMU clear and accessible to student groups and students
- **Being able to really provide services to our student groups:**
 - (ridding of silos of information and making sure there are records of services throughout the year)
 - HR (Services Hiring)
 - Accounting
 - Events Department
- **Make student groups known !!!**
 - Social media campaigns
- **Outreach to student body to know what SSMU actually does**
 - Orientation Week
 - Frosh
 - Consistent Tabling
- **Acknowledge our Positionality on Turtle Island**
 - take what is said in Land Acknowledgments into action
- **Make SSMU represent it's student body**



Student Groups- General

- Sent out the **SGIF form** for all Student Groups to Fill out **(Complete)**
- Currently working on **updating the Student Group Masterlist** for the 2024-25 academic year (banking information, group status, ssmu emails, personal emails, executive personal emails, social media handles, sanctions, archive sanctions, group descriptions) **(In Progress)**
 - This will require collaboration with the Clubs Coordinator and Services Coordinator
- **Organized the clubs workshops and service summit** for Fall 2024, they will be held this weekend Sept. 21st and 22nd **(Complete)**
 - Added a new section to Event Planning that incorporates the Sustainable Events Certification
 - Incorporating Indigenous Voices and Groups to understand our positionality on turtle island and take what is said in Land Acknowledgments into action
 - Also for potential collaboration
- Held consultations with the governance manager and some student groups over the summer to make **amendments to Student Group constitutions**
 - Clubs, updating the Constitution template to have mandatory guidelines for the removal process of executives/members **(Complete)**
 - Services, updating the IRs to make the removal of paid employees follow the collective agreement; this was approved as an Interim Provision at BOD over the Summer **(Complete)**
- **Updating the Sanction Guidelines (Complete)**
 - Make sanctions only apply to one school year to gives the ability for incoming executives to learn from past mistakes and have a functioning clubs
 - Incorporate warnings before sanctioning, to give students the ability to fix their mistake
 - Will not be the case for all sanctions
 - Update certain sanctions to reflect the Alcohol Policy that is being written by the VP Operations.
- Unfortunately due to the deficit the full time position of Student Life Assistant was laid off, before we came into the positions. I am currently working to:
 - **Create a part-time equivalent Assistant position (In Progress)**
 - **Create a part-time equivalent Social Media position (In Progress)**
 - Hire for both positions **(Not Started)**
- **Create a Shared Google Calendar (Complete)**
 - Record Upcoming due dates during the year (notify student groups of deadlines outside of listservs, emails, and instagram)
- **Easier Postering**
 - **In SSMU**
 - Working to make a guideline of rules of postering so students can directly poster and not wait for SSMU approval **(In Progress)**



- **On campus**
 - Figuring out what building restrictions look like for posterage (**Not Started**)
- **Updating Clubs Lounge (In Progress)**
 - Adding furniture to make the space more usable
 - Create a coffee station
 - Build a better community space
 - Also help with electricity issues on the 4th floor (multiple groups being on a circuit)
- **Updating Posters in SSMU (In Progress)**
 - On service doors, so people can reach the groups even if they are not there
 - Clear poster of what student groups are available in SSMU
 - Links to all the clubs so people can consistently see what else is available on campus
- **Update the SSMU website (Not Started)**
 - Make it easier to find information
 - Make it more navigable for groups
- **Send out an email list of all active groups to other student groups (In Progress)**
 - Create easier collaboration between student groups

Clubs

- Applied Warnings to groups who did not submit the Winter 2024 Audits; starting the year off fresh and using the workshops to explain the things mandatory of clubs (**Complete**)
- Met with several club executives to clarify questions on events, banking, constitutions, and full time status applications (**On Going**)
- Met with prospective student groups to discuss ISG eligibility (**On Going**)
- Updated the club handbook for club executives with condensed information from workshops (**Complete**)

Services

- Have monthly meetings with Services to address issues that they are currently facing or issues that hindered their ability to function in the past (**On Going**)
- Updated the Services Hiring process (**Complete**)
 - Made separate spreadsheets for each service so SSMU can record the progress of hiring so that services are kept up to date on the status of their employees' onboarding
 - Revise the process to make sure that it aligns with the collective agreement
 - Give Dayforce access, to allow services to directly monitor their employee's hours
 - Smart recruiters access
- Gave Building Access Form (**Complete**)
- Printing form (**Complete**)



- Allows services to use the SSMU printer (cheaper than McGill printers)
- Specific service projects: **(Complete)**
 - Midnight kitchen Healthcare
 - DriveSafe Blaise Contract
- Outreach (social media advertising) **(On Going)**
 - Advertising services
 - Advertising events

Mental Health

- Mental health commissioner settled in
 - All emails have been gone through
 - Meetings with different student groups/services
- Onboarding the Mental Health Advocacy Commissioner and Mental Health Outreach Commissioner **(In Progress)**
- Will be having a group meeting on our plans for the year **(In Progress)**
- Met with OSVERSE **(Complete)**
- Updating the structure of Mental Health Committee to include consistent Mental Health Roundtables **(In Progress)**
- Mental Illness Awareness Week **(Not Started)**
- Updating Mental Health 3 year plan **(Not Started)**

Family Care

- (This has been transferred to the VP University Affairs and President, as I am an International Student)

Projects

- Review of IRs of student groups **(In Progress)**
- Cultural Nights for Cultural Student Groups. **(Not Started)**

Activities Night

- Planning for Activities Night started in early June **(Complete)**
- Hired Activities Night Coordinator **(Complete)**
- Activities Night occurred September 11th and 12th in the Fieldhouse
 - Table set up **(Complete)**
 - Volunteer organizing **(Complete)**
 - Lanyard distribution **(Complete)**



- Many sponsors (thanks to sponsorship coordinator) with in-kind donations for welcome bags to be given to club executives tabling as “compensation” and recognition for extracurricular efforts. **(Complete)**
- Campaign details for socials and promotion **(Complete)**
- Can use less Security next year, it was not necessary **(Complete)**
- Issues/solutions:
 - Heat
 - Fans **(Complete)**
 - Water distribution **(Complete)**
 - Different organization
 - Potentially cubicle of groups to make it easier for students navigating the event

Accessibility

- The Accessibility Commissioner has already been chosen and is now being onboarded **(In Progress)**

McGill Student Services and Miscellaneous

- Potentially having McGill Athletics clubs transferred to SSMU **(In Progress)**

HR

- Accessibility Commissioner hired **(Complete)**
- Clubs Coordinator hired **(Complete)**
- Services Coordinator hired **(Complete)**
- Mental Health Commissioner Hired **(Complete)**
- Mental Health Advocacy Commissioner Hired **(Complete)**
- Mental Health Advocacy Commissioner Hired **(Complete)**
- Activities Night Coordinator hired **(Complete)**

Committees

- All committees are in the process of being updated (action items will be described next meeting: **(In Progress)**)
 - Accessibility Committee
 - Mental Health Committee
 - Clubs Committee
 - Services Committee
 - Services Review Committee



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Report of the Vice President (External Affairs)

2024 Summer Report by Hugo-Victor Solomon

For the period of 2024-06-01 to 2024-09-18



Do I hear a motion to slay?

¹ (this was a self-portrait I took of myself and some random people who allegedly “work extremely closely with me to run and manage the assets and day-to-day functioning of an incorporated non-profit and accredited student association representing 25,000 students” or whatever...)



External affairs

Legal Affairs

- Assisted in the following three legal cases:
 - **1. SSMU's default from July with respect to SPHR:**
 - Wrote contracts, reviewed IRs in consultation with VPs SL, UA, INT and met three times with SPHR while liaising to the Executive Committee and Board of Directors through comprehensive update documents on a weekly to bi-weekly basis.
 - Met with the SSMU's legal Counsel to supply background and contextual information with respect to specific incidents alleged in the letter sent to the SSMU by the office of the DPSLL.
 - Assisted in the writing of the public statement issued by the SSMU on September 16th, 2024 regarding the default and... decision to remove SPHR.
 - **2nd Encampment Case: McGill v. SSMU (2024):**
 - Prepared responses and possible avenues of examination inquiry by close reading Angela's affidavit and assisting during the examination by providing supplementary information not otherwise made explicit in previous documentation provided by the executive team to SSMU's Council
 -
 - Attended examinations of:
 - Angela Campbell
 - Guilaune Baudry
 - Pierre Barbary
 - **3. X v. SSMU (2023):**
 - Attended appeal hearing on June 18th, 2024
 - Attended examinations of:
 - X — July 2024
 - Dymetri Taylor — August 2024
 - Fabrice LaBeau — August 2024
- Wrote the **Statement Regarding Legal Updates** in consultation with the Board of Directors and our Legal Counsel.



Internal and External Media Engagement

- Provided audio and / or video interviews to:
 - Two interviews with **Radio Canada** (about activism pre and post-encampment dismantlement)
 - [Published video can be found here:](#)
 - **The New York Times** (about the state of tuition hikes and the historical context of student mobilization at McGill and in montreal more broadly)
 - **CBC Canada** (about the state of the encampment / negotiations with admin)
 - [Published article can be found here:](#)
 - **University Affairs Magazine** (discussing the state of negotiations with administration and the narrative around divestment) (notes doc)
 - **The Tribune** (discussing beginning of construction of UTILE project)

Union and Interfaculty Affairs



- **Attended Orientation Events** for both Discover McGill and AUS tabling events in late August, 2024, to distribute handbooks, introduce new students to the SSMU, and advertise our services, clubs, and ways to get involved
 - Distributed approximately 1,000 handbooks to excited first-years.²
 - I took the opportunity at Discover McGill to liaise with other student representatives.
- **Supported Frosh** through helping out the ArtsSci and Education teams during late August.
 - Performed harm reduction and supervision at Gaga Frosh dance night
 - Handed out compostable spoons to frosh teams for about 3 hours at frostbite
 - Much more fun than expected (cool to meet new students / frosh leaders)
- **Created SSMU promotional material** in the form of two postcard designs which updated previous iterations discussing EA and distributed them to all registered Froshies (4000 each for a total of 8000 cards distributed):
 - Living in Milton Park:
 - <https://www.canva.com/design/DAGM8qykEVU/qiDliXCRGeuvECgGJkvkja/edit>
 - External affairs:
 - https://www.canva.com/design/DAGM9DX_ZXg/gNMhUN3UecjtkMnKwa5mQg/edit.
 - Received help from Patrick and Tara, the current EA coordinator and commissioner respectively.
- **Attended Inter-Union Meetings** of the [McGill Community Council](#) (MCC), a convergence of McGill community union representatives, in June and September to discuss union and political related matters.
 - Supported the MCC through working with the VP University Affairs to add the SSMU as a signatory to the following statement: [MCC Letter re AMPL-McGill](#)
- **Attended meetings with AGSEM Coordinators** throughout June and July, 2024, to discuss issues relating to over-policing of SSMU members and bargaining strategy.
- **Wrote joint statement with LSA** about the AMPL strike and condemning McGill's refusal to work with Unions to end strike:
 - Discussed the state of the Strike and how the SSMU and the executive team could be of service given the turmoil experienced by LSA members
 - Supported the LSA with respect to internal governance issues and navigating the judicial board request process.
- Created group chat with VP Externals from across McGill student societies.

² Bringing 1000 handbooks to the field house took two uber rides, 5 executives, and way too much time. *sigh*

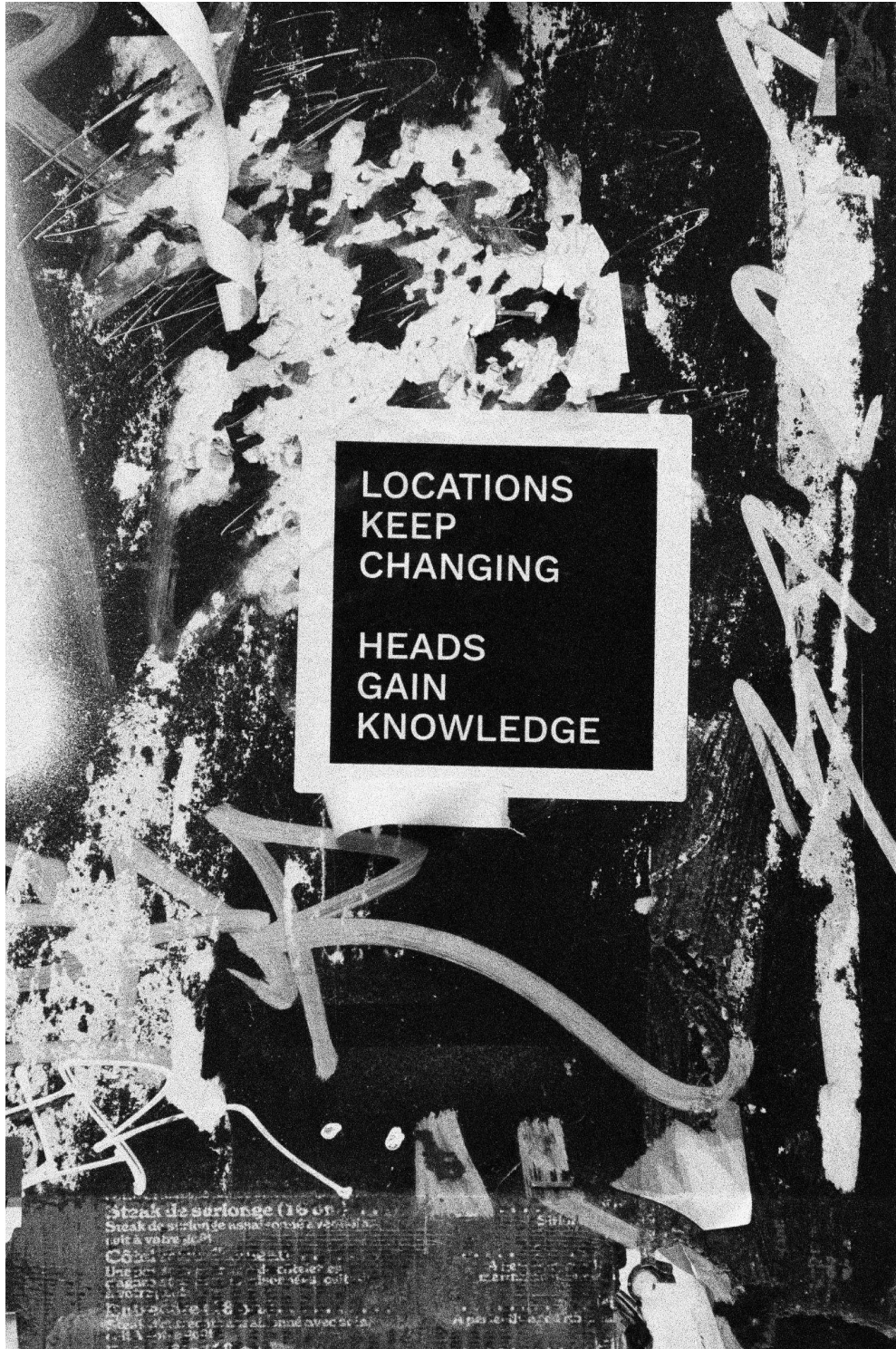


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Interuniversity and Provincial Affairs

- **Strengthened existing close ties with CSU** and maintained close collaborative relationships through early group meetings initiated by myself and my counterpart at the CSU, Danna. Communication was regularly and consistently facilitated throughout the summer on a number of issues, from francophone affairs to an 10-week organizer training series called Get Radical.
 - Organized a picnic meeting with most of the new CSU executives in late June and the SSMU executive team.
 - Met with [CSU](#) Campaigns team in August and September to discuss fall 2024 divestment campaign and Get Radical fall 2024 and winter 2025.
- **Worked with [CADEUL's](#)** (the student society of Université de Laval in Quebec City) executive team to build rapport and trust between our respective societies, and to collaborate on a research initiative.
 - Met with the VP External (Jeremy) and President (Daphne) of CADEUL to discuss priorities for the year and potential avenues for collaboration with respect to opposing the Quebec gov't's overreach and disrespect of international students.
 - Wrote response on behalf of SSMU to participate in CADEUL's research about the state of student union representatives in Quebec:
 - 2024-07-01 The SSMU's Response to CADEUL's Survey
 - Result of the survey:
 - [Tableaux du tour d'horizon des associations étudiantes.pdf](#)
- **Engaged Peripherally with [UEQ](#)³:**
 - Met with UEQ (Quebec Student Union) VP, Tania,
 - Attended UEQ Congress on 2024-08-10
 - Interesting critiques of the most recent round of tuition hikes and how they hurt both anglophone AND francophone students:
- **Attended [CRUES](#) events** throughout the summer:
 - Attended CRUES Congress on 2024-05-04 in Quebec City
 - Hosted CRUES meeting and attended other meetings in July / August

³ The ambitions, style of mobilization, and ethos of UEQ are at odds with the SSMU's, as such our engagement this year has maintained a strict distance. This is notably due to their divisive strategy during the tuition hikes period to only carve out an exception for a portion of the international student community in Quebec, while taking advantage of a petition written and promoted largely by the CSU and SSMU staff. To this day, the CSU and its subsidiary associations have completely put on ice any contact with UEQ to my understanding.



Community affairs

Affordable student housing

- **Worked with [UTILE](#)**, the non-profit company currently [creating a student residence specifically for SSMU members](#), throughout the summer.
 - Attended weekend long training sessions, and going to larger formal conferences with representatives from the UTILE governance structure and participating student societies.
 - Took part in Annual General Meeting as board member of the [PUSH fund](#) on 2024-04-23 alongside outgoing VP External at the time, Liam Gaither
 - Took part in weekend long training from 2024-05-31 to 2024-06-01 to learn about the ongoing, and to visit an existing and fully functional residence at ULaval.
 - Hosted team meeting with all SSMU executives in Montreal at the time and two UTILE reps
 - Update meeting discussing the beginning of construction on our project “Le Meridien”
 - Currently working on statement to distribute to our membership:
 - Met with news editors from the Tribune to write article about UTILE’s partnership with SSMU on 2024-09-12
- **Attended presentation by SEIZE** on 2024-06-15



- Reviewed and discussed the results of a survey examining over 60 nonprofits and co-op housing models across Canada.
- Main conclusions:
 - 1. Overwhelming support for large scale collaboration across the country
 - 2. Politicians fear collectivized homeowners who are informed and ready to mobilize against austerity
 - 3. More support for non-profit housing over public housing or co-ops
 - 4. Older groups (from the 60s-90s) prefer mass mobilization but younger groups prefer tenant action
- **Met with Founder of Student Housing Nova Scotia:**
 - Discussed SSMU's partnership with UTILE and it could be replicated in Nova Scotia.

Community Engagement

- **Hired and onboarded new Community Engagement Commissioner, Nika!**
- **Worked with Campus Life and Engagement** to plan, organize, promote and put on Community Engagement Day 2024
 - Created [promotional material](#) for the event, and postered across campus, with social media presence on the ssmu, ssmu_ea, and cl&e instagrams
 - Sent an infamous listserv to the community which was successful in garnering support and registrations - registrations are close to about 200 people at the time of the writing of this document.
 -  Mail - Hugo-Victor Solomon - Outlook.pdf
 - **Planning a clothing swap** in collaboration with AUS as well for November 14th, 2024
 - Potentially working with CL&E in the future for Francophone-related projects such as a community cooking day entirely in French.
- **Planning SSMU Food Bank** potentially in collaboration with ECOLE.
 - Working closely with Community Engagement Commissioner, Nika to explore ways to implement the idea of a student-centered food bank which would fill an existing issue of a lack of accessible food on McGill campus.
 - Exploring the idea of introducing a fee levy question to secure funding and longevity for the project, as well as a exploratory survey to see the needs of the student body.
 - Please message commengagement@ssmu.ca if you're interested in helping out this year!



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Community, QPIRG, and Milton-Parc Affairs

- **Attended Milton Park Working Group meetings** throughout the summer at the CCMP
 - Made connections with Nathan, the current general coordinator of the CCMP as well as the lead organizers of BMP and representatives of Comm-un.
 - Brought 4 other executives to attend a walking tour of Milton Parc led by Nathan
- **Attempted to join “Fete des Voisins”** but Tess (Community Affairs Commissioner) and I were received not exactly the *most* warmly...⁴
- **Promoted Counter Congress event hosted by CCMP, BMP, and Black Rose Books** in the second week of June, 2024
 - Learned about issues such as housing, a green & democratic future, as well as the inauguration of Lucia Kowaluk Park. Also put up posters in the MP area and provided a tent⁵
- **Supported Rad Frosh 2024** w/ QPIRG-McGill by addressing room booking issues, materials needed on a last-minute basis, and liaising with student life operations and building staff.
 - Began discussing in July-August whether rad tours of campus could be expanded across to McGill Campus as well.
- **Created [Living in Milton-Parc Flier](#)**
 - As previously mentioned, 4000 copies of this flier were distributed during Orientation week.
- **Organizing Walking Tour for Culture Shock 2024**
 - Collaborating with QPIRG-McGill team and community organizations to put on walking tours of the Milton Parc area with an emphasis on the history of collective organizing and the co-op housing model.
 - Also includes discussions of McGill’s intransigence re: the New Vic project and the Mohawk Mothers, as well as McGill’s investment in military technology.
- **Collaborating on QPIRG-McGill Fee Levy Increase**
 - Working with Ivory at QPIRG to on a motion for a fee increase to be presented at legislative council for the purposes
 - Emma, EA’s Policy and Mobilization Researcher, has been working with Simone, the Policy and Advocacy Coordinator to make sure the motion is properly formatted and has the required documentation. Confirming motion w/ Finance atm.

⁴ NOTE: do NOT show up 4 hours after the community org tabling was supposed to end and when people are setting up for dinner with all your community org stuff, people will 100% give you side eye and politely ask you to leave (or not so politely)

⁵ (it was dysfunctional and I had to use some sticks to keep it aloft, which worked somehow)



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Political campaigns

On and off Campus Campaigns

- **Currently working to support Climate Strike 2024** in Tio'Tia:ke initiated by [Divest McGill](#) with support from other External Affairs staff.
 - Promotion through ssmu_ea and ssmu listservs
 - Looking to offer banner-making session and provide materials
- **Attended [Bangladeshi Students Association](#) protest** about the government crackdown on student protestors in July, 2024.
 - Promoted event on EA instagram
 - Talked with executive team about potential services EA could offer, opened door for meeting or resources for future campaigns
- **Discussed Fall CSU Campaign with VP External and Mobilization, Danna:**
 - Discussed the Campaign idea for divestment from Military Companies at CSU: and the demands included, [such as which war groups to divest from](#)
- **Endorsed and Provided Funding to [SADAC](#) in their [event about Hindutva Facism in India](#)**
 - Providing funding for an honorarium through Community Solidarity Fund of about \$200 Collaborated on an instagram post, engaged in outreach as well
 - Endorsed and Working on Providing Funding to SADAC (South Asian Diaspora Action Collective)
- **Supporting the [Coalition Defund the Police](#)** in organizing the Defund la Police festival through an application to the Community Solidarity Fund.





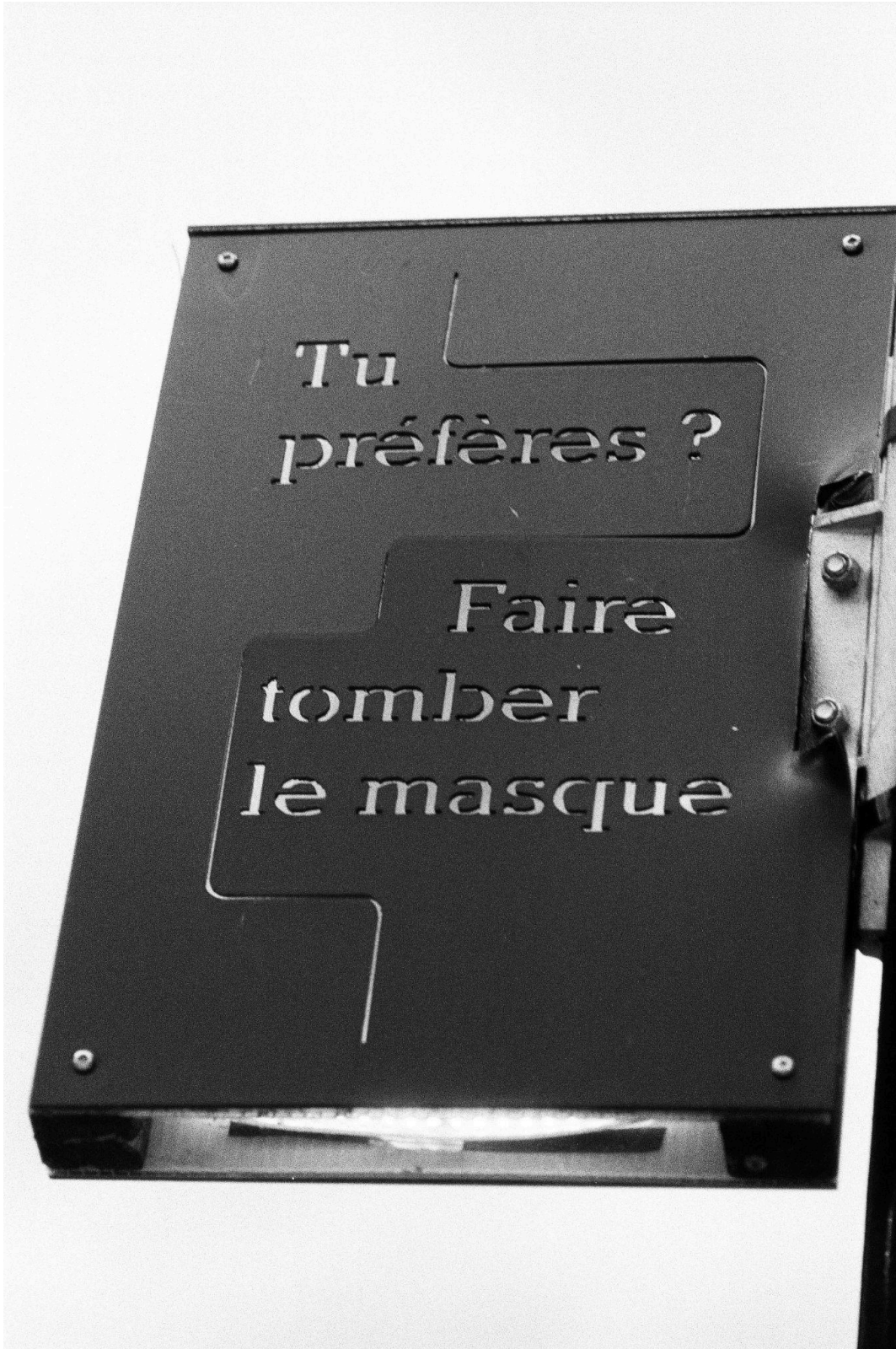
Solidarity

Community Solidarity Fund

- **Reorganized Community Solidarity Fund & Solidarity Funding Committee:**
 - Formatted existing spreadsheet for approved funding applications.
 - Liaised throughout the summer to ensure that approved funding was received by groups.
 - Worked with VP Finance and General Manager to clarify required documentation for submitted forms regarding certain types of applications or amounts of requested funds.
 - Created [new intake form for members-at-large](#) for the 2024-2025 year and recruited councilors and members-at-large.
 - Did outreach through listservs, working towards posters being put up on campus.
- **Wrote fee increase motion for the 2024 Fall Referendum:**
 - Worked with Emma, the Policy and Mobilization Researcher, as well as the Policy and Advocacy Coordinator, VP Finance, and External Affairs Commissioner to add supplementary details and prepare the motion for Council.

Indigenous Affairs

- **Screened Kaneshetage: 270 Years of Resistance and held Land Back workshop** at Co-op BMP in Milton Park
 - Close to 80-100 people showed up!
 - Donations from stickers and zines as well as an honorarium were given to the Indigenous activists who helped put on the event as well as the [Nehirowisiw Aski Land Defenders](#).
- **Began meeting with Indigenous Affairs Commissioner**, Delanie, although due to issues regarding contracts and HR procedures being reshuffled, work has been paused.
- **Currently compiling list of Indigenous Stakeholders** to extend our support and our interest in collaboration for the 2024-2025 year
- **Reevaluating the Indigenous Stakeholder Consultation Guide for Student Groups**
 - Looking to consult with Delanie when she is good to resume work!
- **Looking to institute a semi-permanent gallery of works by indigenous student artists** within the University Centre in accordance with the Indigenous Solidarity Policy.





Affaires Francophones:

- **Les Pipelettes: Groupes Sociaux Francophones et Interuniversitaires**
 - Objectifs:
 - Créer et progressivement concrétiser des liens entre les membres de SSMU et d'autres associations étudiantes à Montréal en connectant des gens qui ont des centres d'intérêt en commun.
 - De promouvoir le français - augmenter la motivation intrinsèque des gens en ce qui concerne l'apprentissage du français pour avoir une expérience de Montréal et du Québec plus riche
 - Offrir / créer l'opportunité d'apprendre le français dans un milieu conversationnel et informel
 - Valoriser et promouvoir le multiculturalisme de la francophonie!
- **Politique de Soutien des Affaires francophones:**
 - La politique de Soutien des Affaires francophones a pour but de consolider la place des Affaires francophones au sein de l'AEUM en réaffirmant l'engagement de cette dernière envers sa population francophone.
 - La politique définit également le rôle de la Commission aux Affaires francophones et des rôles qui lui sont associés. Les enjeux majeurs de cette politique sont:
 - Défendre les droits de la communauté francophone de McGill;
 - Promouvoir la francophonie et sa diversité;
 - Soutenir les groupes francophones, ainsi que leurs projets et initiatives.
- **Cotisation De Support aux Affaires francophones**
 - Je continue de travailler avec la commissaire des affaires francophones, Maela, pour créer une motion qui s'harmoniserait avec la politique de soutien pour assurer que nos clubs francophones et d'autres initiatives francophones ou liée à la traduction auront accès à un fond dédié à leurs besoins.
 - Les fonds seront gérés de manière centralisée et les actions de la CAF seront communiquées de manière transparente en forme de "minutes" publiques.
 - En investissant concrètement dans l'épanouissement de notre communauté francophone de cette manière, l'AEUM contribuerait également à la croissance de l'implication, de l'intégration et de la visibilité de la communauté francophone au sein de l'AEUM.
- **Collaboration avec CRIEM**
 - Nous désirons créer des mini courses avec CRIEM pour le semestre prochain.



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Black Affairs

- **Process funding requests from the prev. Black Affairs Committee (2023-2024)**
 - Processed \$2400 request from Solidarity Across Borders in collaboration with Claire, the Black Affairs Commissioner
- **Working on Black Students Solidarity Policy** in collaboration with the Black Affairs Commissioner, Policy and Mobilization Researcher, and Black Affairs Coordinator, Kendra

Policy Against Antisemitism

- **Drafted SSMU Policy Against Antisemitism:**
 - To provide a set of contextualized guidelines and perspectives with which to identify and properly address the issue of antisemitism within the McGill and SSMU community and membership.
 - To introduce new measures for improving advocacy, communication, education and trust between Jewish student groups, the SSMU, and members of the McGill Administration

Office & Governance

Communications / Multimedia

- **Work on updating the External Affairs website** (Launch planned for whenever things are not in chaos mode 24/7))
- **Working with MUPSS** to create photo wall gallery on the second floor of the SSMU building
 - Would be updated and managed by MUPSS and curated by students, adding colour to the space and encouraging photographic self expression

HR⁶, Governance & Finance:

- **Successfully hired and onboarded the following roles:**
 - EA commissioner
 - EA coordinator
 - Political Campaign Coordinator (x2)
 - Community Engagement Commissioner
- **Reactivated budget 4085** after consultation with the GM, VP Finance, President, and Accounting team.
 - The budget had been made inactive due to a clerical error of the previous executive team

⁶ NOTE: The External Affairs team is [currently recruiting!](#)



- Added \$1,000 to contract services to address carry-over fees from the 2023-2024 mandate period.
- **Cut Bureaucratic Red Tape** by working with the Policy and Advocacy Coordinator, Simone to dissolve the following committees:
 - The Affordable Student Housing Committee
 - The External Affairs Committee
 - Community Engagement Committee



Respectfully submitted,

Hugo-Victor Solomon (he/him/el/iel), Vice-President (External Affairs) | Vice-Présidence (Affaires externes)



REPORT OF THE Vice-President (University Affairs)

Submitted for 2024-09-19

For the period of Summer

Advocacy Work

Security Services and Policing at McGill

- Created and distributed a call for students to submit concerns of profiling from Security Services
 - Created an Instagram post and shared around 40 print posters/pamphlets
- Assisted in the submission of 2 OMR complaints
- Compiled a short analysis of Security Services communications and reports at other campuses across Canada
- Met with the Dean of Students and Security Services to discuss ways to improve the relationship between students and Security
- Connected Cops Off Campus Coalition people with SSMU people

Students with Disabilities

- Submitted a list of questions about the draft Students with Disabilities policy to the Deputy Provost's office
- Created a concept for a working group for disabled students, in consultation with the VP Student Life and the Policy and Advocacy Coordinator
- Interviewed two accessibility commissioner candidates alongside the VP Student Life

Preferred Names at McGill

- Solicited legal advice about McGill's responsibility to not deadname its students
- Attended 2 ad-hoc Committee on Preferred Names meetings and met one-on-one with some committee members in the interim
- Continued collecting testimonies from students regarding deadnaming and misgendering

Equity

- Met with Tynan Jarrett, the Director of Equity at McGill, to learn about McGill's changed way of structuring equity



- Consulted with the Equity and Policy Specialist and the Policy and Advocacy Coordinator about restructuring of the SSMU Equity Committee
- Helped draft amendments to the Equity Policy
- Trained the new equity commissioners and sent them documents to understand the landscape of equity at McGill
- Proposed and helped facilitate a review of McGill's Strategy on EDI, going through both goals and their progress so far
- Proposed a shift from the equity committee structure to a looser EDI Roundtable
- Prepared a series of questions about Equity at McGill, especially with the removal of the position Associate Provost (Equity & Academic Policies) and asked them at EDIC (Equity Diversity and Inclusion Committee)

Student Rights

- Attended an introductory meeting with the ombudsperson at McGill
- Acted as a support person in a meeting with a student and the ombudsperson
- Held a one-hour participatory Student Rights workshop for RadFrosh
- Co-drafted with the UA Secretary General a workshop on Access to Information requests, to be held in late September
- Started planning the fall Know Your Rights campaign in collaboration with the new Student Rights Researcher and Advocacy Commissioner
- Met with AGSEM people about deadnaming and sexual violence policy

Open Educational Resources

- Restructured the position and department so that it is more open to new initiatives regarding accessible education

Committees and Group Work

MART

- Connected with executives in positions closest to University Affairs of 11 associations to revive the McGill Academics Roundtable
- Set up monthly meeting times for this group and drafted a discussion topic for each

Senate Caucus

- Passed an interim amendment to the IRs of Representation and Advocacy to allow 4 faculty associations to continue having a Senator for their faculty
- Coordinated a Senator training to be given by long-time Senator Marc Richard
- Drafted and submitted 2 questions for the first Senate session
- Chaired 2 Senate Caucus meetings
- Created bank of potential research projects and questions to be asked at Senate
- Coordinated a training for Senate Caucus given by the Senator Marc Richard



Menstrual Health Team

- Sorted menstrual products, stickers, and postcards into packages for frosh
- Assisted with the ordering of products and bags to transport them
- Ordered more supplies for the school year

Gender & Sexuality Advocacy

- Organized and facilitated a GSAC meeting before the Gender and Sexuality Commissioner was hired
- Processed the QUIPS bursary before the Gender and Sexuality Commissioner was hired
- Ran a Douglas Farrow awareness campaign, distributing around 50 flyers to people in his morning religion class

McGill / SSMU Relations

Dean(s) of Students

- Coordinated a meeting between the Dean of Students and AGSEM about their concerns with the Early Alert System
- Emailed the person responsible for the Suicidality Framework and set up a meeting

University Committees

- Emailed the secretaries of each non-Senate committee or group to verify that it's still active
- Solicited applications using an Instagram post and blurb in listservs
- Sent targeted invitations to apply to student groups affected by the topic of certain committees
- Submitted an Access to Information request to McGill about the history of the Advisory Council on the Charter of Student Rights
- Maintained a spreadsheet with the status and contact person of each committee
- Successfully filled 95% of all committee seats!
- Brought up issues with Senate committee student representation to the Senate Governance Officer

Memorandum of Agreement

- Cowrote and copresented to the rest of the executive committee a presentation on the history of MoA and leases between SSMU and McGill
- Wrote a motion at the Board of Directors that created a committee to negotiate the MoA between SSMU and McGill
- Coordinated and chaired 2 meetings of the committee
- Compiled notes from the second committee meeting and sent it to the DPSLL



Office & Governance

- Amended the job descriptions of the Open Educational Resources Commissioner, the Equity Commissioner, and the Indigenous Affairs Commissioner at executive committee
- Screened, hired and trained the University Affairs Secretary General, 2 Equity Commissioners, the Student Rights Researcher and Advocacy Commissioner, and the Library Improvement Fund Commissioner
- Added two sections to the UA website: 'Access to Information Requests' and 'Research Briefs'
- Updated the UA website
- Wrote 2 blog posts for the UA website blog
- Wrote down key changes I'd like to see to the IR of Representation and Advocacy, to be properly amended by the UA Sec Gen

Misc.

- Sat on the Board of Directors for the SSMU Daycare
- Submitted three Access to Information requests to McGill, two about responses of Security Services to demonstrations, and one about requests for review to the Senate Advisory Council
- Consulted on the Governance Manager job description
- Met with OSVRSE
- Gave Natalie and Prof Campbell a tour of Activities Night
- Attended one McGill Community Council meeting



Report of the Vice President (Operations and Sustainability)

Submitted for 2024-09-19

For the period of Summer

Gerts

- Departure of Gerts Manager in May 2024 led to restructuring with the oversight moved under the Student Life Operations Director
- Upon restructuring, significant issues regarding compliance were discovered
- Gerts bar and cafe closure until all outstanding financial, managerial and physical development changes have been made
- Gerts Bar Manager and Gerts Cafe Manager job descriptions have been updated
- Gerts casual staff member positions have been updated
- Gerts cafe will be moved to room 130 given that it had outgrown its space in the Gerts bar location
- New menus and prices will be implemented upon Gerts reopening
- New software system Rapidbar has been selected for use starting at the reopening which will synthesize our existing software sets for ease, time saving and cost effectiveness

Building

- Reestablishment of the [Building and Operations Management Committee \(BOMCOM\)](#) as a Committee under the Board of Directors.
- Negotiations for a Management Agreement and Lease for the University Centre are beginning. There are currently no tenants because the lease is month-to-month.
 - In turn, external enterprises are reluctant to enter the building because there is no guarantee they will be there at the start of the following month.
- New vending machine provider contract is in the works
- New service provider has been contracted for our appliance needs
- McGill parking lot project was set to begin this summer which lead to massive cleaning and restructuring of our S2 floor. This project has since been stalled and we are waiting on more information from McGill



Student Life Operations

- Mini courses is following similar structure of courses to last fall with the only major revision being the implementation of the refund option expiring before the 1st class instead of after
- Event policy is being reworked for its expiration in January
- All event booking forms have been opened for the fall semester
- Booking guides have been updated with relevant changes to our booking guidelines
 - The biggest change so far has been the decrease in subsidized booking hours. An interim provision was passed over the summer for approval but the IRs will have to be officially changed and passed at Legislative Council

Sustainability

- Onboard two sustainability commissioners
- Working with MOOS to implement SSMU resources in the Sustainable Events Checklist
- Attended Fairtrade Steering Committee meeting
- The Environment Committee will be beginning soon.