



Association étudiante de l'Université McGill

Située sur les territoires traditionnels des collectivités Haudenosaunee et Anishinaabe.

Students' Society of McGill University

Located on Haudenosaunee and Anishinaabe, traditional territories.

(514) 398-6800 | ssmu.ca | 3600 rue McTavish, Suite 1200, Montréal, QC, H3A 0G3

REPORT OF THE SERVICES REVIEW COMMITTEE

Submitted for: 2025-04-03

MEMBERS ATTENDANCE

- *Friday October 25, 2024*
Present: Stella (Services Coord), Pauline (VP Finance), Ben (Councillor), Jordan (Member-at-Large)
Absent: (positions which hadn't been filled yet)
- *Friday November 8, 2024*
Present: Stella (Services Coord), Jordan (Member-At-Large), Dani (Services Finance Coord), Ben (Councillor), Dymetri (President), Pauline (VP Finance)
Absent: Hamza (Services Rep)
- *Friday November 22, 2024*
Present: Stella (Services Coord), Dymetri (SSMU President), Ben (Councillor)
Absent: Hamza (Services Rep), Jordan (Member-At-Large), Dani (Services Finance Coord), Pauline (VP Finance)
- *Friday January 24, 2025*
Present: Stella (Services Coord), Dymetri (President), Ben (Councillor), Hamza (Director of Clubs and Services), Pauline (VP Finance)
Absent: Jordan (Member-at-Large), Dani (Services Finance Coord)
- *Friday February 21, 2025*
Present: Stella (Services Coord), Dymetri (President), Hamza (Director of Clubs and Services), Dani (Services Finance Coord), Ben (Councillor)
Absent: Pauline (VP Finance), Jordan (Member-at-Large)
- *Friday March 21, 2025*
Present: Stella (Services Coord), Pauline (VP Finance), Dani (Services Finance Coord), Hamza (Director of Clubs/Services)
Absent: Dymetri (President), Jordan (Member-At-Large, Resigned)
- *Friday March 28, 2025*



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Absent: Ben (Councillor)

COMMITTEE ACTIVITY

- Discussion of the service review methodology and an update of material, including the external user survey, self-report survey, and rubric. The Committee decided to conduct interviews on a by-need basis rather than mandatory like in previous years.
- Voting of each service based off of each service's summary (written with information gathered from the self-report and surveys) in accordance with the newly defined rubric
 - Summaries can be found in this folder: [FOLDER](#)
- Discussion of voting results amongst committee members, as well as noting down the justification of each score to be distributed to services
 - A presentation of the service review results with the score and rubric can be found here: [PRESENTATION](#)
 - The folder with all of the service gradings, rubrics, and comments can be found here: [FOLDER](#).
- Scores were distributed to each service along with the reasoning and suggestions for future improvements.
- Reviewed services constitutions that were sent for approval. The Committee passed one constitution, and sent two back to the service for revisions.
 - Passed constitution:
 - ASN
 - Need revisions:
 - UGE
 - SACOMSS

PROJECTS AND PROGRESS

- The SRC is in the process of revamping the services review process for next year, which includes:
 - Changing the review method to constitute check-ins with services in relation to their three-year plans, which can be found in this folder: [FOLDER](#)
 - This would ideally replace the self-report, making the review committee a space where services can get help with achieving their goals, and where they will be graded based on the progress of their semesterly projects



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ANNOUNCEMENTS AND REMINDERS

- The Service will be granted one (1) Academic Month, as of the date they are notified of failing the review, to rectify the concerns of the Services Review Committee.
 - A service may choose to waive this time period.
 - The LC may grant an extension for the Service to rectify the situation by a simple majority vote.